

HUNTINGTON PARISH COUNCIL

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Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 17th November 2021 at 7.00pm.

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chairman, Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor K. Orrell (KO), Councillor J. Shann (JS), Councillor J. Willis (JW), Councillor J. Badendorst (JB), Councillor K. Glover (KG), Councillor A. Hawxby (AH), Councillor G. Shann (GS), Councillor D. Smith (DS), two members of the public, Naurin Fatima (NF) - Burial Clerk Gill Chivers (GC) - RFO, and Lorraine Frankland (LF) - Parish Clerk
APOLOGIES:	Councillor C. Hillman (CH)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	29/11/21
DATE TO BE APPROVED:	15/12/21

ITEM	ACTION
69.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor C. Hillman; absent due to private commitments <i>It was resolved to</i> approve the apology and reason for absence.</p>
70.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <ul style="list-style-type: none"> • KO Declared an interest in item 74 ii) Cricket Club funding • DJ and SJ Declared an interest in item 74 ii) staff wages
71.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) Keith Blanshard gave a presentation to the Parish Council outlining St Andrews planning application to; open up the church and the access on the sleeper track. The idea behind the application is to create an open space of about four metres towards the sleeper track and to try to improve the lighting along this area to improve visibility. This work is likely to cost in the region of £250k, however St Andrews are looking for an initial £28k to complete the groundworks. Local businesses will be used with the emphasis on giving apprentices work experience.</p>
72.	<p><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 20/10/21</u></p> <p>The minutes of 20/10/21 were approved as a true and accurate record of said meeting signed and dated by Chair.</p>
73.	<p><u>Policing and Security Matters</u></p> <p>i) <u>To Note NY Polices update in regards to Crime figures</u> Noted</p> <p>ii) <u>To Consider any other security related issues</u></p> <ul style="list-style-type: none"> • There has been a report of a missing elderly lady • Youths have been throwing things on Hambleton Way and generally make a nuisance • New Earswick bus shelter has been vandalised and this behaviour seems to have spilled over into Huntington as the bus shelter on Jockey Lane has been targeted.

74. Finance and Policy Issues:

- i) To consider minutes of Finance and Policy meeting held on 16/11/21
It was noted that; KO was elected Vice Chair of F&P and DB was elected Chair in his absence, he has confirmed his acceptance of the position
- ii) Recommendations from Finance and Policy meeting
- **Recommendation** that; a donation of £200 to the Royal British Legion be made. **Approved**
 - **Recommendation** that; a funding request from New Earswick Cricket Club for £3000 towards cost of two-lane all-weather cricket net be made. **Approved**
 - **Recommendation** that; a funding request from Huntington Rovers Football for £3000 towards two new football goals dugout. **Approved**
 - **Recommendation** that; £3000 be included in the 2022/23 Budget for possible requests for Queen's Jubilee Celebrations. **Approved**
 - **Recommendation** that; James Mackman be appointed as internal auditor for 2021/22. **Approved**
 - **Recommendation** that; pay for Orchard Park Caretakers and Street Cleaner be increased to £11.50 per hour from 1 April 2022. **Approved**
- iii) To Note Monthly Bank Reconciliation Report
Monthly Bank Reconciliation Report noted
- iv) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL**INVOICES PRESENTED FOR PAYMENT 17 NOVEMBER 2021**

Complete Business	Bacs	Photocopier October 2021	15.97
Sleightholm Landscapes	Bacs	Churchyard gate installation	576.00
Sleightholm Landscapes	Bacs	Yearsley Green vegetation	180.00
Stoneplan Ltd	Bacs	Grass cutting Darwin Close October	132.00
Stoneplan Ltd	Bacs	Salt bins x 14	303.00
John Stead	Bacs	Gardening scheme September 2021	756.00
John Stead	Bacs	Grass cutting September 2021	520.00
Gill & Gill	Bacs	Linden Close Encroachment fencing	960.00
City of York Council	Bacs	Graffiti removal OP, notice bds, bus shelters	74.65
SLCC	Bacs	Clerk membership	185.00
Premier Windows	Bacs	Bus shelter/notice board cleaning	354.00
H'ton Environment Park	Bacs	Half year grant	1000.00
HMRC	Bacs	PAYE November 2021	630.47
Mrs L Frankland	Bacs	Clerk salary + 50% home as office Nov 2021	1349.35
Mrs L Frankland	Bacs	50% Use of home as office Nov 2021	18.00
Mrs G H Chivers	Bacs	RFO salary Nov 2021	585.67
Mrs G H Chivers	Bacs	Use of home as office Nov 2021	12.00
Yorkshire Bank	DD	Bank Charges Oct 2021	14.10
TOTAL EXPENDITURE			£7,650.24

INCOME:

Nil

INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:

Sage Software	DD	Accounting	30.00
Nest Pensions	DD	Pension Scheme	53.27
Cllr Hawxby	Bacs	Speed Gun, case, batteries	224.86
Lindsay Ball	Bacs	Outside Caretaker OP	304.50
John Cliffe	Bacs	Street Cleaning	300.00
John Cliffe	Bacs	Outside Caretaker OP	429.80
			£1,342.43

RECOMMENDATIONS FROM F & P Meeting 16/11/21:

Royal British Legion (137)	200.00
Huntington Rovers (137)	3000.00
New Earswick Crick (137)	3000.00

Invoices checked and approved by Councillor M Duncanson

Playscheme have asked for a deposit of 30% for the new equipment at Orchard Park
Approved

v) To Note Current Financial Situation

Financial Situation Noted, GC informed the meeting that; it looks as though there maybe circa £30k surplus at the end of the financial year due to Covid19 curtailing certain planned expenses.

75. **Huntington Cemetery Committee**

i) Update on the management of the cemetery

- NF informed the meeting that; there have been 5 cremated remains and 2 burials in the past month.
- There are now markers down to aid plot location
- There has been one interment which has not been paid for NF is chasing this and will look at whether an additional clause should be added to the contract to apply charges for late payment.

NF

76. **Asset Management**

i) Open Agenda Item for Community Centres/Halls to present a report

a. Huntington Memorial Hall

Things are opening up slowly and the centre is being used

b. Huntington Community Centre

The fire alarm system has been brought up to current standards, the windows to the front are to be replaced in February half term or during the Easter Break. Bookings are increasing

c. Orchard Park Community Centre

The outside emergency lights have been updated

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Riverside Environmental Park

They have a balance of £4800

They are going to consult with the Foss Drainage Board about the muddy/slippery footpath to what can be done to address this (perhaps duckboards)

Keith Blanshard suggested contact the youth workers at St Andrews when they are ready to plant bulbs for volunteers

b) Huntington Sports and Social Club

The hedge looks much tidier, it was **Agreed** to; go with Sleightholms quote of £480 to clear the over grown footpath back to the hedge on North Moor Road and to trim back the weeds along North Lane under the hedge

c) Yorkshire L.C.A.

One of the advisers is leaving.

iii) To Receive Report re: Ward Team Meeting

KO informed the meeting that all CoYC non-decision-making meetings have gone remote until the end of January on the advice of CoYC director of Health. LF informed Councillors that; there has been no advice about this from central government or the YLCA.

All Cmt

LF

77. **Planning and Green Belt Issues**

i) To Consider Minutes of Planning Committee Meeting held 21/07/21

Considered - DJ informed the meeting that; HPC are registered as Rule 6 for Application No: **21/00305/OUTM**, Appeal Reference: **APP/C2741/W/21/3282598**

It was **Agreed** to; ask Andrew Towler to advise is this case

If HPC register as Rule 6 for

Application No: **18/00017/OUTM**, Appeal Reference: **APP/C2741/W/21/3282969**

It was **Agreed** to; ask Andrew Towler to advise is this case

However, Redrow Homes (Yorkshire) Limited and their agent Mark Johnson (Johnson Mowat) are attending the Planning Committee Meeting 01/12/21 for a Q&A session, which all Councillors are welcome to attend.

- ii) Management of Green Spaces
Posters for the wildflower seeds have been sent to all Councillors for display in Noticeboards and around the village, JB to place on Facebook
78. **Amenities**
- i) To Note any issues with regard to Street Cleaning
Non raised
- ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish
LF to ask the school to cut their hedge back near Arbor Way
DB to discuss the overgrown willow with the residents
- iii) To Note any Footpaths, Highways and/or Traffic Issues
JB noted that; footpaths and curbs are becoming slippery with fallen leaves, this can be reported to CoYC on their website
- iv) To Consider any issues relating to Huntington Parish Council play areas (including grant applications)
Non raised
79. **Parish Council Administration Issues**
- i) Dates for Diary: Planning Meeting 01/12/21, Amenities Meeting 07/01/22
Noted
- ii) To Discuss arrangements for next Huntington Walkabout
Postponed until 2022
80. **To Note Correspondence Received**
Electronic mail forwarded to Parish Councillors'
81. **To Confirm Date, Time and Venue of Next Meeting**
Monthly meeting of Huntington Parish Council to be held Wednesday 15th December 2021 commencing at 7.00pm.
Meeting closed at 8:15pm

All
Cllrs
JB

LF
DB