

**HUNTINGTON PARISH COUNCIL**

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**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 20<sup>th</sup> October 2021 at 7.00pm.**

<b>PRESENT:</b>	Councillor D. Geogheghan-Breen (DB) – Chairman, Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor K. Orrell (KO), Councillor J. Shann (JS), Councillor J. Willis (JW), Councillor J. Badendorst (JB), Councillor K. Glover (KG), Councillor A. Hawxby (AH), Councillor G. Shann (GS), Councillor D. Smith (DS) and Councillor C. Hillman (CH), Gill Chivers (GC) - RFO, and Lorraine Frankland (LF) - Parish Clerk
<b>APOLOGIES:</b>	Councillor M. Duncanson (MD) and Naurin Fatima (NF) - Burial Clerk
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	01/10/21
<b>DATE TO BE APPROVED:</b>	20/10/21

ITEM		ACTION
56.	<b><u>To Accept Apologies and Reasons for Absence</u></b> Councillor M. Duncanson; absent due to personal events <b><i>It was resolved to</i></b> approve the apology and reason for absence.	
57.	<b><u>To Note Declaration of Interests</u></b> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> Non declared	
58.	<b><u>To Consider Business from Members of the Public</u></b> i) JB explained that; a resident of Geldof Road has experienced having rocks and faeces thrown at their window by youths, the resident has been advised to contact the Police it was also <b><i>Agreed to</i></b> ; contact the local inspector about this so that the area can be added to the PCSO's rounds ii) AH has been contacted about that possibility of installing a crossing near the cemetery on New Lane it was <b><i>Agreed</i></b> that; This is a City of York Highways issue and should be forwarded to the Ward Councillors.	LF LF
59.	<b><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 15/09/21</u></b> The minutes of 15/09/21 were approved as a true and accurate record of said meeting signed and dated by Chair.	
60.	<b><u>Policing and Security Matters</u></b> i) <u>To Note NY Polices update in regards to Crime figures</u> September Stats read ii) <u>To Consider any other security related issues</u> It was noted that there have been instances of underage drinking on Church Lane. A Speed Watch has taken place on New Lane this morning (20/10/21), several cars were found to have been speeding their details will be passed to the Police. AH explained the process to those Parish Councillors who are new to the scheme. AH	

informed the meeting that, the approximate cost to purchase a Police approved device was £180.00, there was an agreement that to purchase such a device would make it available at all time to the Parish rather than the current system where one is share across several parishes, it was **Agreed** that; AH would purchase one

AH

61. **Finance and Policy Issues:**

i) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

ii) To Approve Invoices Presented for Payment

<b>HUNTINGTON PARISH COUNCIL</b>			
<b>INVOICES PRESENTED FOR PAYMENT 20 OCTOBER 2021</b>			
Complete Business	Bacs	Photocopier September 2021	15.97
Sleightholm Landscapes	Bacs	All Saints Churchyard Grass	816.00
Sleightholm Landscapes	Bacs	Gardening Scheme gras/hedges Sept	1488.00
Sleightholm Landscapes	Bacs	Open space work in Parish	588.00
Cottage Garden Services	Bacs	Gardening Scheme September 2021	405.00
Stoneplan Ltd	Bacs	Grass cutting Darwin Close September	132.00
John Stead	Bacs	Gardening scheme August 2021	720.00
John Stead	Bacs	Grass cutting August 2021	770.00
Noel Winteringham	Bacs	Gardening scheme August 2021	1008.00
Noel Winteringham	Bacs	Gardening Scheme September 2021	960.00
Park Lane Playgrounds	Bacs	Quarterly playground inspection x 3	108.00
ROSPA Play Safety	Bacs	Playground Annual Inspections	334.80
Low Carbon Products Ltd	Bacs	Outside seat	779.09
City of York Council	Bacs	Waste collection Orchard Park	96.70
Savills	DD	Half year allotment rent	125.00
PKF Littlejohn LLP	Bacs	External Audit 2020/2021	528.00
James Mackman	Bacs	Internal Audit 2020/21	150.00
Viking Office	Bacs	Cartridges (Clerk)	54.55
HMRC	Bacs	PAYE October 2021	390.02
Mrs L Frankland	Bacs	Clerk salary + 50% home as office Oct 2021	1349.35
Mrs L Frankland	Bacs	50% Use of home as office Oct 2021	18.00
Mrs G H Chivers	Bacs	RFO salary Oct 2021	585.67
Mrs G H Chivers	Bacs	Use of home as office Oct 2021	12.00
Yorkshire Bank	DD	Bank Charges Sept 2021	11.30
<b>TOTAL EXPENDITURE</b>			<b>£11,429.48</b>
<b>INCOME:</b>			
City of York Council	Bacs	2nd Half Precept 2021/22	<b>65,753.50</b>
			<b>£65,753.50</b>
<b>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</b>			
Sage Software	DD	Accounting	30.00
Nest Pensions	DD	Pension Scheme	106.54
Lindsay Ball	Bacs	Outside Caretaker OP	304.50
Lindsay Ball	Bacs	Work Boots	79.00
John Cliffe	Bacs	Street Cleaning	391.25
John Cliffe	Bacs	Outside Caretaker OP	398.00
			<b>£1,309.29</b>

Invoices checked and approved by Councillor J. Willis

An additional invoice has been received from MITTAS for £30

**Approved**

iii) To Note Current Financial Situation

GC informed the meeting that; as a result of certain budgeted expenses not taking place there was an opportunity to spend funds elsewhere, it was **Agreed** to; look to spend money on Trees, Bulbs and Wildflower seed. KO informed the meeting about 'green grants', and that perhaps Huntington's Community buildings could look at installing greener structural improvements.

Financial Situation Noted.

**62. Huntington Cemetery Committee**i) Update on the management of the cemetery

No apologise received from the Burial Clerk

ii) Planning Consent for development into the adjoining field

LF informed the meeting that NF, KG and LF and met to discuss the development of the planning permission and that LF had approached CoYC enquiring whether there was a list of approved archaeological survey firms, there as been no response to this enquiry. It was suggested ex-councillor I Panter be approached

iii) Change of details on the purchase contract

The committee is looking at whether the current term of 50 years can be changed to 99 years.

LF

Whole  
Committee**63. Asset Management**i) Open Agenda Item for Community Centres/Halls to present a reporta. Huntington Memorial Hall

- The drains are to be looked at on Monday (25<sup>th</sup> Oct).
- The AGM is to be held on 09/05/2022

b. Huntington Community Centre

They have installed new windows and are due to have the fire alarm system upgraded. Bookings for room hire are on the increase

c. Orchard Park Community Centre

- The committee has revised their constitution and sent a copy to LF and DB for comment
- They have a new regular group booking
- PCC elections booked for 25/11/21

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:a) Huntington Riverside Environmental Park

The Parish Council requested the committee met to discuss: tree safety, new tree planting, grass maintenance/wildflower meadow and native bulb planting (snow drops, bluebells and wood anemone)

b) Huntington Sports and Social Club

- The club is open as normal, the AGM had to be put back two weeks.
- The Parish Council noted what a tidy job had been made of cutting the hedge back this year. It was **Agreed** that; the Parish Council would get a contractor to clear the weeds from the bottom of the hedge and look at some mulching to suppress the weeds and perhaps some snowdrop planting in the hedge bottom.

c) Yorkshire L.C.A.

The next meeting is due shortly.

iii) To Receive Report re: Ward Team Meeting

The next meeting is on 27<sup>th</sup> November via ZOOM.

LF

**64. Planning and Green Belt Issues**i) To Consider Minutes of Planning Committee Meeting held 15/09/21

Considered

ii) Management of Green Spaces

It was **Agreed** to; look at creating more wildflower areas and to plant with bulbs, LF to advertise the Queens Jubilee wildflower planting

iii) Neighbourhood Plan Update

As the NP is now made it has legal standing and can be used to support any comments, in particular the two appeals currently open for comment at New Lane and ST8 (off North Lane).

LF

**65. Amenities**i) To Note any issues with regard to Street Cleaning

The street cleaner is still having issues with the children from Huntington School posting litter through the fence into Arbor Way, he has attended the school to report

this matter. It was **Agreed**, LF to write to the school if this matter does not improve.

ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish

The style in the wall of the Church Yard has collapsed due to being rotten, LF has arranged for a replacement gate to be installed, to reflect the easy access gate installed by CoYC at the car park nearby.

The benches on the corner of North Lane and the second one on the corner of North Moor are due to arrive on 16 December the installer is aware of this.

iii) To Note any Footpaths, Highways and/or Traffic Issues

The Stoneplan have been requested to service the salt bins.

iv) To Consider any issues relating to Huntington Parish Council play areas (including grant applications)

DB to contact Lizzie and request copies of the grant applications and play area quotes with accompanying plans.

The Parish Councils **Approved** the two quotes from Playscheme one for replacing the four areas of safety matting with Wet Pour from for £23,629.00+VAT and the second quote for covering the poor-quality shredded rubber in the Infant play area for £13,100.00+VAT

**66. Parish Council Administration Issues**

i) Dates for Diary: Planning Meeting 15/09/21, Amenities Meeting 02/11/21

Noted

ii) To Discuss arrangements for next Huntington Walkabout

It was **Agreed** that; all assess from the **Assess Register** should be detailed on a map and then pre-agreed routes should be established for the walkabouts throughout the Parish

iii) To look at the Website and Social-Media

A small group consisting JB, KG, LF, GC and DB are to look at developing an up-to-date website and social media profile

**67. To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors'

**68. To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 17<sup>th</sup> November 2021 commencing at 7.00pm.

***Meeting closed at 8:45pm***

LF

LF

DB

LF

LF, GC

JB, KG,  
LF, GC &  
DB