

**HUNTINGTON PARISH COUNCIL**

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**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 15<sup>th</sup> September 2021 at 7.00pm.**

<b>PRESENT:</b>	Councillor D. Geogheghan-Breen (DB) – Chairman, Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor K. Orrell (KO), Councillor J. Shann (JS), Councillor J. Willis (JW), Councillor J. Badendorst (JB), Naurin Fatima (NF) - Burial Clerk Gill Chivers (GC) - RFO, and Lorraine Frankland (LF) - Parish Clerk
<b>APOLOGIES:</b>	Councillor K. Glover (KG), Councillor A. Hawxby (AH), Councillor G. Shann (GS), Councillor D. Smith (DS) and Councillor C. Hillman (CH)
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	01/10/21
<b>DATE TO BE APPROVED:</b>	20/10/21

ITEM		ACTION
43.	<p><b><u>To Accept Apologies and Reasons for Absence</u></b></p> <p>Councillor K. Glover; absent due to illness Councillor A. Hawxby; absent due to private engagement Councillor G. Shann; absent due to annual leave Councillor D. Smith; absent due to work Councillor C. Hillman; absent due to a hospital appointment <b><i>It was resolved to</i></b> approve the apology and reason for absence.</p>	
44.	<p><b><u>To Note Declaration of Interests</u></b></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <p>Non declared</p>	
45.	<p><b><u>To Consider Business from Members of the Public</u></b></p> <p>i) LF explained that the Practice Manger at the GP's understood the issue with receiving a printed repeat prescription was due to a software change at the Pharmacy, and that the default pathway was that; patients would be assumed to request repeat prescriptions electronically. To receive the paper version patients needed to ask at the Pharmacy for their preference to be changed to paper and then a box needed ticking on the system to change over to paper based repeat prescription. The Parish Council believed this option to be discriminatory and the software should have the default set at paper based repeat prescriptions and that the Pharmacy should be asking patients if they wished to go paperless. It was <b><i>Agreed</i></b> to; contact the LPC about this</p> <p>ii) MD feedback that; several members of the public have commented on how nice the planters near the WMC looked, LF reminded the Parish Council that this area is proposed as a Scooter Park for the City of York Councils electronic scooter's, KO informed the council that this proposal had been parked for the moment</p> <p>iii) JB raised the issue of speeding traffic on New Lane heading towards Malton Road which was especially occurring between the hours of 3-4am, culprits included DHL vans. It was <b><i>Agreed</i></b> to; ask AH to look at setting up the speed watch and if possible, on the cemetery side of New Lane. LF to raise this with NY Police and</p>	<p>LF, JB</p> <p>AH</p>

the New Police Crime Commissioner. AH to contact the Police about purchasing a Speed Gun for Huntington Parish Council and whether the Camera Van could be positioned near the Cemetery to capture vehicles heading towards Malton Road.

LF  
AH

46. **Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 21/07/21**

Several typing errors were highlighted it was **Agreed** that; the minutes would be amended and then signed and dated by Chairman when it is possible to do so.

LF

47. **Policing and Security Matters**

i) To Note NY Polices update in regards to Crime figures

JB raised the issue of the hyperlinks on the report not working again LF to report the issue

LF

ii) To Consider any other security related issues

48. **Finance and Policy Issues:**

i) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

ii) To Approve Invoices Presented for Payment

<b><u>HUNTINGTON PARISH COUNCIL</u></b>			
<b><u>INVOICES PRESENTED FOR PAYMENT 15 SEPTEMBER 2021</u></b>			
Sleightholm Landscapes	Bacs	All Saints Churchyard Grass	816.00
Sleightholm Landscapes	Bacs	Gardening Scheme July/August	960.00
Sleightholm Landscapes	Bacs	Repairs bench seat + gatepost	384.00
Cottage Garden Services	Bacs	Gardening Scheme August 2021	500.00
Stoneplan Ltd	Bacs	Grass cutting Darwin Close August	132.00
John Stead	Bacs	Gardening scheme July 2021	702.00
John Stead	Bacs	Grass cutting July 2021	770.00
Premier Windows Ltd	Bacs	Bus shelter cleaning	300.00
Rollits	Bacs	3 mths legal fees re Linden Close	634.00
York CAB	Cq	Outreach service April-June 2021	1204.50
HMRC	Bacs	PAYE September 2021	355.74
Mrs L Frankland	Bacs	Clerk salary + 50% home as office Sept 2021	1349.35
Mrs L Frankland	Bacs	50% Use of home as office Sept 2021	18.00
Mrs G H Chivers	Bacs	RFO salary Sept 2021	585.67
Mrs G H Chivers	Bacs	Use of home as office Sept 2021	12.00
Yorkshire Bank	DD	Bank Charges August 2021	11.00
<b>TOTAL EXPENDITURE</b>			<b><u>£8,734.26</u></b>
<b>INCOME:</b>			
City of York Council	Bacs	Garth Road Playground Funding	5,900.00
City of York Council	Bacs	Orchard Park Playground Funding	5,900.00
Purey Cust Trust	Bacs	Garth Road Playground Funding	5,000.00
HMRC	Bacs	VAT repayment	932.26
			<b><u>£17,732.26</u></b>
<b><u>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</u></b>			
Sage Software	DD	Accounting	30.00
Lindsay Ball	Bacs	Outside Caretaker OP	430.50
John Cliffe	Bacs	Street Cleaning	391.25
John Cliffe	Bacs	Outside Caretaker OP	502.57
			<b><u>£1,354.32</u></b>

Invoices checked and approved by Councillor M Duncanson

**Approved**

iii) To Note Current Financial Situation

Financial Situation Noted.

**49. Huntington Cemetery Committee**i) Update on the management of the cemetery

There has been an incident of verbal assault against the Burial Clerk by a member of the public, the Clerk was advised to report the matter to the Police, however NF did not want to take the matter further.

DB has had an annual review with Nigel the Cemetery Caretaker and it has been agreed to continue with his services, he advised DB of his intention to increase his hourly rate to £14.50 per hour.

**50. Asset Management**i) Open Agenda Item for Community Centres/Halls to present a reporta. Huntington Memorial Hall

The committee has agreed not to hold private party bookings as the sanitisation costs out way any income

b. Huntington Community Centre

The café opened again last week, the committee is looking to install new windows to the rear and trying to improve the wifi connectivity

c. Orchard Park Community Centre

- The room hirer has increased to £60 to cover the cleaning cost which is now £20 and includes additional sanitisation required
- The committee is revising their constitution
- LF Confirmed that; John Stead will be completing his annual clearance of the perimeter vegetation and that priority will be given to the area near the outside access gate
- AH had suggested installing a flagpole for the Jubilee (there were no objections from the Parish Council)
- It was Agreed to go with the quote for £4500 from LSQ for the triangular area at the rear of Orchard Park (to remove the existing pea gravel, remove the weeds lay a membrane and large gauge gravel)

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:a) Huntington Riverside Environmental Park

There have been no meetings held

b) Huntington Sports and Social Club

- The AGM is next week
- York City FC supporters are using the club every Saturday when there is a match on

c) Yorkshire L.C.A.

The next meeting is in October.

**51. Planning and Green Belt Issues**i) To Consider Minutes of Planning Committee Meeting held 21/07/21

Considered

ii) Management of Green Spaces

The hedge at HSSC could do with cutting back to allow the litter pickers to access the bottom of the hedge

iii) Neighbourhood Plan Update

Approved and partially loaded onto website

**52. Amenities**i) To Consider Minutes of Amenities Meeting held 07/09/21

Considered

**Recommendation** that; a second bench be purchased for North Moor opposite the charity shop and to install this at the same time as the one on the corner opposite the Doctors Surgery. **Approved**

**Recommendation** that; LF arrange to get a contractor to remove the re-growth on stump in the church car park at the same time as cutting back the willow trees behind

LF

LF

8/10 Drakes Close. **Approved**

**Recommendation** that; the contractor be asked to quote for the remaining fence at Orchard Park, quote received for £1,924.48 + VAT York Vale Fencing Ltd **Approved**

LF, CH

The GALA sub-committee are: DS, AH, SJ and DJ

DS, AH,  
SJ & DJ

ii) To Note any issues with regard to Street Cleaning

Non raised

iii) To Discuss any other Issues relating to General Maintenance of Huntington Parish  
GS to clean the defibrillator on New Lane

GS

It was agreed after last years public feedback to purchase some new Christmas Tree Lights (in white)

LF, GC

iv) To Note any Footpaths, Highways and/or Traffic Issues

Discussed under item 45 iii)

v) To Consider any issues relating to Huntington Parish Council play areas (including grant applications)

The ROSPA inspection id due at the end of September, £20900 has been raised for Garth Road and £5900 for Orchard Park (the equipment is on order for Orchard Park)

LF, GC

**53. Parish Council Administration Issues**

i) Dates for Diary: Planning Meeting 15/09/21, Amenities Meeting 02/11/21

Noted

ii) To Discuss arrangements for next Huntington Walkabout

At the Stadium mural at 6pm on 22/09/21

**54. To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors'

**55. To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 20<sup>th</sup> October 2021 commencing at 7.00pm.

***Meeting closed at 8:50pm***