HUNTINGTON PARISH COUNCIL
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Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 16th September 2026 at 7:00pm

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor S. Jobling (SJ), Councillor D. Jobling (DJ), Councillor K. Orrell (KO), Councillor M. Duncanson (MD), Councillor S. Phoenix (SP), Councillor N. Addison (NA), PCSO O. Maskill, Ebony Frankland (EF) Deputy Clerk and Lorraine Frankland (LF) - Parish Clerk/RFO
APOLOGIES:	Councillor J. Willis (JW), Councillor M. Cook (MC) and Councillor T. Mossop (TM)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	15/10/26
DATE TO BE APPROVED:	21/10/26

ITEM		ACTION
26-27.55.	**To Note Apologies for Absence** Councillor J. Willis (JW), Councillor M. Cook (MC) and Councillor T. Mossop (TM) and offered their apologies ***It was resolved*** to approve all apologies and reasons for absence.	
26-27.56.	**To Note Declaration of Interests** i) To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business No Declarations	**SP entered the meeting 7:03pm**
26-27.57.	**To Consider Business from Members of the Public** None - raised.	
26-27.58.	**Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 15/09/26** The minutes of 15/09/26 were approved as a true and accurate record of said meeting signed and dated by the Chair. • To Chase Gary Tailor at CoYC about North Moor Junction and grass cutting within the parish • To chase Rollits Solicitors about the issue of a letter to the residents in regards to the wall at the rear of Orchard Park community centre.	**LF** **LF**
26-27.59.	**Policing and Security Matters** ii) To Consider any other security related issues • The PCSO has had four people attend a drop-in session at Orchard Park • There is to be another drop-in session outside the Library on 10th October • ASB is on the rise at Vangarde and Monks Cross • There have been three burglaries on this month in Huntington and vehicle crime is on the rise	**PCSO left the meeting at 7:22pm**

i) To Note NY Polices update in regards to Crime figures

Crime figures have been circulated

Type of Incident	Time and Location.	Huntington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	CineWorld	4 x incident	
	Monks Cross - Terminus	1 x incident	
	Mcdonalds	3 x incident	
	Leisure Centre 20/8	Youths causing a nuisance in the area	
	Brockfield Park 22/8	Youths causing a nuisance in the area	
	Hollywood Bowl	1 x incident	11
ASB- Personal			0
Burglary	New Lane 10/8	Op 2 in 1. Keys taken from house and Vauxhall Zafira stolen. Vehicle retieved after an accident in Batley. Insurance right the car off.	
	New Lane 24/8	Attempted theft of motor vehicle. Disturbed and they flee. CCTV available	
	CineWorld 27/8	3 youths stole numerous items from behind the counter. CCTV available	3
Drugs			0
Vehicle			0
Theft	Huntington Road 5/8	Unknown van enters premises and took items from skip - civil trespass	
	Sainsbury 6/8	1 female arrested for theft	
	Sainsbury	3 incidents	
	Monks Cross	10 x incident	
	Vangarde Way	2 x incident	
	The Range	1 x incident	
	Southlands 27/8	Shed broken into and bicycle stolen. CCTV available, 1 unknown bicycle left at scene	19
Violence	Meadowfields Drive 5/8	Male trashing house with a lump hammer, has also hit elderly male. 1 male arrested 3 incidents reported	2
	Vangarde Way 21/8	Threats made to staff by youth after being asked to leave for causing a nuisance	
Criminal Damage	Monks Cross 13/8	Grafitti sprayed on bus shelter.	1

26-27.60. **Finance and Policy Issues:**

i) To Note Monthly Bank Reconciliation Report

Noted

ii) To Approve Invoices Presented for Payment

INVOICES PRESENTED FOR PAYMENT via email 19 August 2026

Amazon	Bacs	Gazebo 1 GB665MTQTAEUI		85.99
Amazon	Bacs	Gazebo 2 GB665MRFXAEUI		85.99
Amazon	Bacs	Gazebo 3 GB665O2HBAEUI		85.99
Big Events Entertainment	Bacs	Inv 15JY/250726		£400.00
Bookers Ltd	DC	Inv 0243447		£215.25
CAY	Bacs	Inv 2025-351 July - Sep 26		£1,651.50
Cirus Skills York CIC	Bacs	Inv CSY0520		£375.00
City of York Council	Bacs	Orchard Park Waste Inv 9002681758		£132.82
Elevate Dance & Events	Bacs	Inv EDE00001		£50.00
Emmiessentials Designs	Bacs	Inv 725		£220.00
Fun 4 Hire	Bacs	Inv 0999 Two payments £102 & £306		£408.00
HMRC	Bacs	VAT Ref xx006868148492		£200.00
Janette Smith	Bacs	Gala First Aid		£165.00
JMS	Bacs	Garden Scheme Inv 1123		395.00
JMS	Bacs	Open spaces Inv 1124		188.04
Martins of York Ltd	Bacs	Skip Hire Gala 2026		£240.00
Morrisons	DC	24/07/2026 12:04		£70.00
Park Lane	Bacs	Orchard Park DDA swing grass repair inv 3173		588.00
Riggmoor Reindeer	Bacs	Inv 0140		400.00
S Jobling	Bacs	Printing Ink and Paper costs		£50.00
Sleightholm Landscapes	Bacs	Clear Wildflower areas Inv 1095		462.00
Sleightholm Landscapes	Bacs	Replace Ch Lane fence, clear rubbish Inv 1101		558.00
Tengu Sch of Tailo	Bacs	Inv HPC GALA		100.00
Tesco Mobile	DD	August		37.98
Viking Direct	Bacs	Printer Ink etc Inv 4410932390		43.90
YC&DSMEL	Bacs	Model Railway Invoice HPC GALA		£225.00
HMRC	Bacs	PAYE		513.26
Yorkshire Bank	Bacs	Bank Charges August 2026		14.60
Staff Costs	Bacs/I	Salaries & Pensions (Inc Cemetery)		5,893.13
TOTAL EXPENDITURE				£13,854.45
INCOME:				
Card Payment	C Rea	card reader test	0.01	
John Cliffe	Bacs	Cemetery gates July	59.28	
Naurin Fatima	Bacs	Income Tax July	111.80	
Card	Bank	Cash back	1.00	
Memorial Hall rent	Cash	for years 1/4/24-31/3/25 & 1/4/25-31/3/26	2.00	
Gala	Cash	Refereshment donations	266.00	
Virgin Money	Bank	Gross Interest 07/08/26 statement 274	322.65	
			£762.74	

iii)

HUNTINGTON PARISH COUNCIL

INVOICES PRESENTED FOR PAYMENT 16 September 2026

JMS	Bacs	Garden Scheme Inv 1137		395.00
JMS	Bacs	Open spaces Inv 1138		483.04
Park Lane	Bacs	Orchard Park repair inv 3178		984.00
Park Lane	Bacs	Garth Road repair inv 3179		540.00
Premier Windows Ltd	Bacs	Bus Shelters Cleaning Inv 4138		300.00
Sleightholm Landscapes	Bacs	Churchyard, Garden Scheme, Openspace Inv 1106		3108.00
Viking Direct	Bacs	Shredder Inv 4411070974		97.13
YLCA	Bacs	Training - Talking Tables Inv 6494		315.00
HMRC	Bacs	PAYE		247.55
Yorkshire Bank	Bacs	Bank Charges Sept 2026		14.60
Staff Costs	Bacs/I	Salaries & Pensions (Inc Cemetery)		5,922.16
TOTAL EXPENDITURE				**£12,406.48**
INCOME:				
John Cliffe	Bacs	Cemetery gates Aug	59.28	
Naurin Fatima	Bacs	Income Tax Aug	130.00	
HMRC VAT	Bacs	VAT refund	3308.60	
HMRC VAT	Bacs	VAT penaulty return	199.84	
HMRC VAT	Bacs	VAT penaulty return	0.36	
Virgin Money	Bank	Gross Interest 08/09/26 statement 275	292.46	
			£3,990.54	

Checked and approved by: Councillor M. Duncanson
It was **Resolved** to **Approve**

iv) To Note Current Financial Situation
Noted

26-27.**61.** **Huntington Cemetery Committee**

i) Update on the management of the cemetery (clerks report)

- Ten ashes interments and four full burials took place during this period.
- The committee has transferred £110,000 to high interest account for one year
- The committee in going to undertake a data audit before the next meeting in December
- A shovel, shelving and compost have been purchased
- The deer are entering the cemetery and eating plants, this might be in part due to displacement be the development taking place next to the cemetery
- The ash trees on the perimeter have been removed. **DB, LF, NF**
- It was **Resolved** to **Approve** to send a letter to the FoHC on behalf of HPC to be signed on behalf of the parish by NF and LF

ii) To Note Current Financial Situation

HUNTINGTON PARISH COUNCIL CEMETERY acc

INVOICES PRESENTED FOR PAYMENT August 2026

Supplier	Payment	Invoice Number	Amount
Barclays	Credit	bank charges (July)	£8.50
Barclays	Credit	bank charges	£8.50
Naurin Fatima	Online	Home working August	£20.00
Ecological Garden Services	Online	Cemetery maintenance Innv 241	£2,688.00
O2	DD	Mobile 45357426	£12.00
Naurin Fatima	Online	Salary August	£446.50
Huntington Parish Council	Online	Income tax August	£111.80
Huntington Parish Council	Online	John Cliffe opening gates August	£59.28
			3354.58

HUNTINGTON PARISH COUNCIL CEMETERY acc

INVOICES PRESENTED FOR PAYMENT September 2026

Supplier	Payment type	Invoice Number	Amount
Barclays	Credit	bank charges September	8.50
Naurin Fatima	Online	Home working September	20.00
E.ON Next LTD	DD	KI-9D215894-0024	68.94
O2	DD	Mobile 45357426	12.00
Ecological Garden Services	Online	Cemetery Maintenance Inv 241	2688.00
Naurin Fatima	Online	Salary September	520.60
Huntington Parish Council	Online	Income tax Sept	130.00
Huntington Parish Council	Online	John Cliffe opening gates September	70.92
A1	Online	5 ton of topsoil	108.00
B&Q	Online	12 bags of compost	75.00
Checked and Approved By:	Full council via written procedure 24/09/2026		

- Bank reconciliation as of 30 April 2026: £228,042.00

It was **Resolved** to **Approve** via written procedure

26-27.**62.** **Asset Management**

i) Open Agenda Item for Community Centres/Halls to present a report

a) Huntington Memorial Hall

- They have lost a group on Tuesday

b) Huntington Community Centre

- The is some damp in the hall due to a blocked fall pipe, all the gutters and fall pipes have since been cleaned
- It was **Resolved** to **Approve** the tidy of the outside of the building and removal of vegetation

c) Orchard Park Community Centre

- It was noted that; councillor's DJ and SJ are concerned about the leaky roof at the centre, LF is in the process of obtaining quotes **LF**
- There is a skip in the car park which is being used to remove rubbish from the centre and from the pre-school
- DJ is in the process of getting quotes for Air Condition at the centre
- Judges have repaired some emergency lighting
- There is a community event scheduled for 28th November at the centre
- The treasurer is still updating the finances
- There remains circa £27k in the bank
- LF asked to arrange for the contractor to cut back the perimeter of the park and the vegetation near the noticeboard at the entrance to the park **LF**

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Sports and Social Club

- It was agreed to ask HSSC if 28 or 29/08/27 is available for the 2027 Fair

b) River Foss Society

- Johnathan Dent and Mike Gray have asked for a walk along the river TM to arrange dates

c) Yorkshire L.C.A.

- Talking Tables Wednesday, 30 September 2026

ii) To Receive Ward Update

- There have been numerous complaints about the introduction of the one-way traffic system by Redrow which was not conveyed to CoYC nor was there sufficient consultation/notice given to local residents, this was introduced on a weekend where there were two other traffic management systems in place on nearby roads (Malton Road and Hopgrove roundabout) together with a football match, this contributed to traffic flow in the area

massively

- The Ward Councillors have asked the developer for an update on the installation of the North Lane Cycle-lane
- The have asked if the £30mph signs on North Lane can be brought back
- Show homes on the site are expected to open between March and June 2027
- There have been many complaints about the Barratts development and the operating outside the agreed working hours and delivery vehicles parking on New Lane to access the site and dust not being suppressed when work takes place
- Ward Councillors are meeting with Barratts tomorrow about the noise on the site whilst internments are taking place.

26-27.**63.** **Planning and Green Belt Issues**

i) To Consider Minutes of Planning Committee Meeting held conducted via written procedure on 22/07/2026 & 12/08/2026

Considered

i) To Consider any further Planning and Green Belt issues

None – raised.

ii) Management of Green Spaces

None - raised.

26-27.**64.** **Amenities**

i) To Consider recommendations for the reinstating/replacement of exterior fire doors

DJ informed the meeting that these doors were no longer needed as the fire exit signs from above the internal doors directing people to evacuate via the locked wooden doors at the rear and side of the building had been removed.

ii) To Note any issues with regard to Street Cleaning **LF**

It was **Agreed** to ask the street cleaner to check Geldof Road and the corner of Brockfield and New Lane for glass and to remove it if it is still there

iii) To Discuss any other Issues relating to General Maintenance of Huntington Parish

None - raised**.**

iv) To Note any Footpaths, Highways and/or Traffic Issues **LF**

LF was asked to progress with the purchase of the VAS signs and to go with the company selected in minutes 2023 item 108. iv) Message maker

v) To consider changing the date of the next Amenities meeting to 10th November

It was **Resolved** to **Approve** the revised date and to add an additional meeting on

26-27.**65.** **Gala 2026**

i) Review Gala **DB**

- It was **Resolved** to **Approve** the holding of a community event next year and to re-brand it as a Fair, the date of the Saturday or Sunday before the bank holiday was suggested DB to see if this date is available at HSSC

26-27.**66.** **Parish Council Administration Issues**

i) To receive the Parish Clerks report

Noted

ii) Dates for Diary: Planning Meeting 30/09/2026 Amenities Meeting 13/10/26, 10/11/2026 Finance & Policy 07/12/26 and Cemetery Meeting 01/12/26, 09/03/2027

Noted *DB, SJ & DJ are unavailable on 30/09/26*

iii) To Consider the revised wayleave from Northern Powergrid

The signed agreement has been sent and received by Northen Powergrid

iv) Training to consider councillors requests for training

Considered

26-27.**67.** **To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 21st October 2026 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:59pm

Elkerlodge Services Ltd Internal Audit Service Checklist for Year Ending 31 March 2026			
	Officer	Action	Date
A. Appropriate accounting records have been properly kept throughout the year.		*The council need to consider the accounting side of Scribe for both the council and cemetery being managed by one person especially as you move to income and expenditure*	
	NF/LF	Make Bank all accounts accessible to the RFO	
2. Huntington Parish Council **Resolved** to undertakes this action by: **31/07/2026**			
A. Appropriate accounting records have been properly kept throughout the year.		*Purchase order need to be used for creditor for the Cemetery to be consistent*	
	NF	To ensure no payment is processed without a purchase order being raised first	
3. Huntington Parish Council **Resolved** to undertakes this action on going from: **01/04/2026 on going**			
C. This authority assessed the significant …	**NO**	*The Finance & Policy meeting that sets the precept did not seem to have cemetery budget forecast for the 26/27 year*	
	NF	NF to arrange a meeting to set the cemetery budget before the parish F & P meeting on 07/12/26	
5. Councillors should consider how much needs to remain in the day-to-day operating account and then agree how much should be raised to contribute towards the proposed extension works, Huntington Parish Council **Resolved** to undertakes this action by: **06/12/2026**			
C. This authority assessed the significant ..	**NO**	*There doesn't appear to be any financial planning for the planned extension works, i.e. capital building, cost of works or time scales.*	
	NF	NF to arrange a meeting to consider the development of the cemetery and the formation of a business plan	
6. Councillors should consider how much needs to remain in the day-to-day operating account and then agree how much should be raised to contribute towards the proposed extension works, Huntington Parish Council **Resolved** to undertakes this action by: **31/12/2026**			
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	**NO**	*The council need to ensure that the cemetery is able to operate to meet the needs of the parish.* *(clearly space is running out at the cemetery and consideration as to whether there needs to be additional parameters in place about eligibility)*	
	NF	NF to add this to a cemetery committee meeting agenda (this needs reviewing annually)	
7. Huntington Parish Council **Resolved** to undertakes this action by: **30/09/2026**			

	Officer	Action	Date
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.		*Reserves - The Council operating reserve without Cemetery Reserves £55215 is low (The Auditor recommended circa six months operating cost which were:£103,715.00 allow for increase of 3% would equate to: £106827.00) this would mean adding £51,610.00 to the 27-28 precept*	
	LF	LF to add this to a F & P committee meeting agenda when setting budget/precept in December	
8. Huntington Parish Council **Resolved** to undertakes this action by:**08/012/2026**			
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.		*Orchard Park / Memorial Hall / Community Centre - Noted that they are managed by management committees, but there is no reserve to cover structural repairs (This could mean building up a reserved of say £20k per building) this would mean adding £60,000.00 to the precept over an agreed period of time*	
	LF	LF to add this to a F & P committee meeting agenda when setting budget/precept in December	
9. Huntington Parish Council **Resolved** to undertakes this action by:**08/12/2026**			
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	**NO**	*No Evidence of - Check when the authority last completed a data audit. A data audit is a systematic evaluation of an organisation's data assets to assess their accuracy, security, and compliance with regulations. It maps out what data a business holds, where it is stored, who has access to it, and how it is used.*	
	NF & Cemetery Committee	Given that the Cemetery Hold a lot of personal data this should be checked quarterly and documented	
10. Huntington Parish Council **Resolved** to undertakes this action by:**30/11/2026**			

17. Huntington Parish Council **Resolved** that; Policies be brought before Full Parish until all are reviewed. **On going**
18. Huntington Parish Council **Resolved** that; the Cemetery Clerk sends a copy of Invoices for approval to full parish every month in the same way that the clerk does. **On going**