HUNTINGTON PARISH COUNCIL
% Burial Clerk
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Minutes of the Huntington Cemetery Committee (HCC) Meeting held on Tuesday 9th September 2025 commencing at 7:00 pm in Huntington Community Centre

Present; Councillor D.Geogheghan-Breen (DB), Councillor D. Jobling (DJ), Councillor M.Duncanson (MD) and N Fatima (Cemetery Clerk).

Members of the public: 7

25 – 26 19 19.1 To receive apologies

None

19.2 To approve reasons for absence given by councillors

N/A

25 – 26 20 To confirm the minutes of the meeting held on 2nd July 2025 as a true and correct record

It was resolved that the minutes of the 2nd July 2025 be approved as a true and accurate record and are signed and dated by the Chair.

25 – 26 21 To approve the accounts for Q2 2025/2026

The accounts for Q2 2025 / 2026 were presented. It was resolved to be approved as a true and accurate representation of the financial status.

Action: Review 12-month savings interest rates.

25 – 26 22 To receive the Clerks Report

The clerk provided an update on the management of the cemetery.

It was noted that between 11/07/2025 and 09/09/2025 there have been 7 cremated remains interment and 7 full burials.

A request for a temporary water supply for Barratt Homes has been submitted and approved. Barratt Homes have agreed to cover the associated costs.

A discussion took place with the Haxby Cemetery Clerk concerning the potential for ICCM to provide topple test training in York in the coming year

The sale of the tractor and strimmer has been completed.

The water pump will be kept for future use.

Action: Post remaining item for sale on Facebook.

Action: Hire skip to remove items from the hut.

Action: Send out the garden maintenance contract to the committee to confirm that all agreed work is being carried out.

A map of Huntington Cemetery burials is being prepared by the Deputy Clerk.

Replacement of crosses funded by a donation from Darley Funeral Director.

A notice was purchased, at the request of the Friends of the Cemetery (FoHC), for display on the hut.

Action: Fire extinguisher testing to be scheduled – currently out of date.

Action: Monitor noise levels from the Barratts site during interment.

The Cemetery Clerk has been working on the implementation of Scribe finance software. It was noted that an additional 15 hours were worked for this purpose, and payment for this time was approved.

25 – 26 23 To discuss the next steps for the extension

Consideration of this item will take place once the outstanding drainage issue has been resolved.

25 – 26 24 To receive an update on drainage issues

A full view of the drains could not be obtained due to a pipe drop. A follow-up inspection with a smaller camera will be scheduled to assess the affected drains.

25 – 26 25 Correspondence

A member of the public has requested an exception to the permitted headstone size. The committee will review the request and provide a response.

The office of MP Luke Charters has contacted us requesting an update regarding flooding on a specific plot. DB is currently handling correspondence.

The Friends of Huntington Cemetery (FoHC) have identified potential trip hazards on the path. They will apply yellow-and-black hazard tape to make the hazards more visible to other users until remedial work can be carried out.

The meeting finished at 8pm