HUNTINGTON PARISH COUNCIL
% Cemetery Clerk
Huntington Cemetery, New lane
Huntington, YO32 9LY
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Web: Huntington Parish Council: Huntington Cemetery

Minutes of the Huntington Cemetery Committee Meeting held on Tuesday 27th January 2026 commencing at 7:00 pm in Huntington Community Centre

PRESENT:	Councillor D.Geogheghan-Breen (DB), Councillor D. Jobling (DJ), Councillor M.Duncanson (MD), Councillor Tom Mossop and Ebony Frankland (Deputy Clerk) (EF)
APOLOGIES:	Councillor Giles Russell (GR)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Ebony Frankland
DATE (Draft):	17/04/2026
DATE TO BE APPROVED:	09/06/2026

ITEM		ACTION
25-26 **34.**	**To receive apologies** Councillor G Russell	
25-26 **35.**	**To approve reasons for absence given by councillors** Approved	
25-26 **36.**	**To Approve the minutes of the meeting held on 25/11/25** The minutes of 25/11/25 were approved as a true and accurate record of said meeting signed and dated by the Chair.	
25-26 **37.**	**To receive the Clerks Report** • **EF** presented the new system for applications and finances using scribe soft-ware. A detailed showcase of the system was shown to the councillors. • Burial Figures were presented for note to the councillors: Cremated Remains – 4 (1 New Plot Purchased) Burial – 7 (1 New Plot Purchased) • New standard operating procedure was discussed and ***Approved*** • **Cemetery Training** has been booked for 03/03/2026 at 9:00am – 12:00pm to be hosted at the Huntington Community Centre	
25-26 **38.**	**To approve the accounts for Q4 2025/2026** • The accounts for Q4 2025/2026 were presented by **EF**. It was resolved to be approved as a true and accurate representation of the financial status by the Chair.	
25-26 **39.**	**To consider business from members of the public** i. **DB** presented a conversation regarding the 7 working days requirement between request for burial and date of burial. No change was made. ii. - It was **Resolved** to organise replenishment of salt bins and researching a solution for distributing the salt. - It was **Resolved** to ***Approve*** a post on social media when weather con-ditions pose a risk of slipping going forward.	**EF** **EF**

iii. Graves are under water again due to adverse weather conditions; it was **Resolved** that councillors will look into the graves in question. **DB, MD**

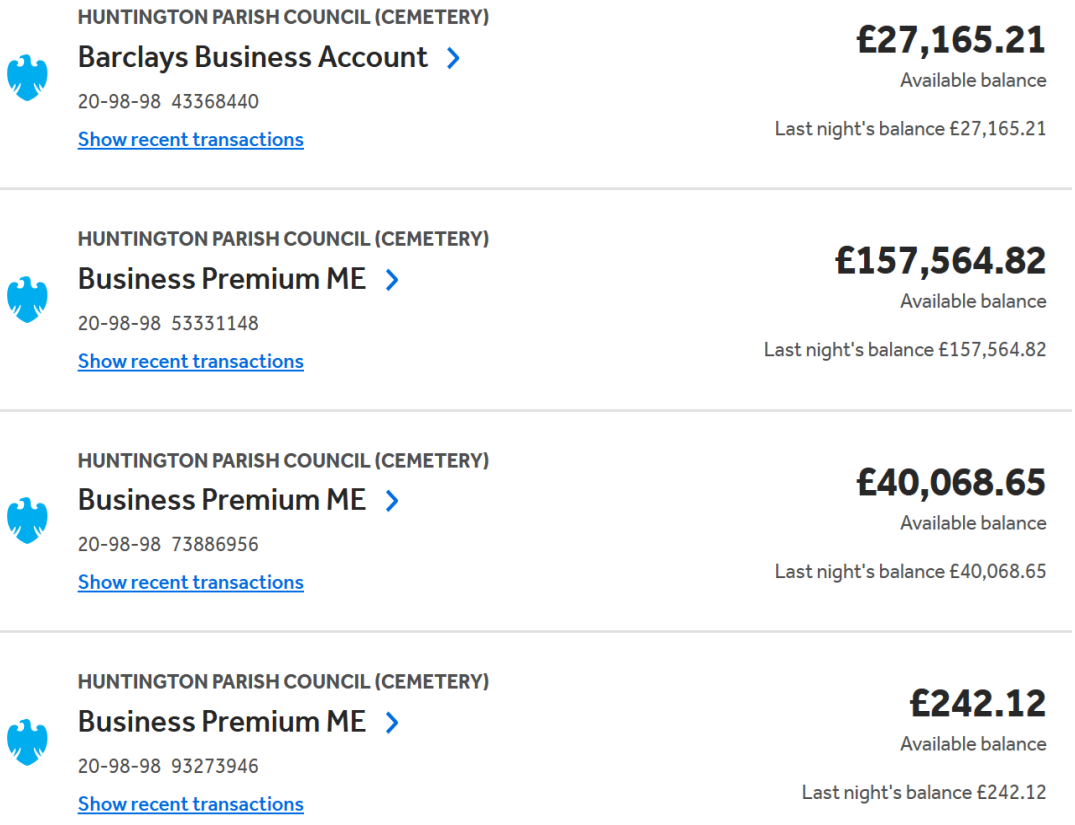
25-26 **40.** **To receive an update on drainage issues**

- Drainage update provided; it was **Resolved** to ***Approve*** the subscription of membership for the Institute of Cemeteries for further guidance on drainage. **NF**
- It was ***Agreed*** to contact other cemeteries locally to see if they have nay guidance for drainage **NF**

25-26 **41.** **To confirm Date, Time and Venue for next Cemetery Committee meeting**

10th March 2026, 19:00pm at Huntington Community Centre

Accounts Q4 2025/2026



Meeting closed at 20:41pm

Signed: **Date:**