HUNTINGTON PARISH COUNCIL
c/o Huntington Community Centre,
26, Strensall Road, Huntington,
YORK YO32 9RG.
Tel: 07354 670193
e-mail: clerk@huntington-pc.gov.uk
www.huntington-pc.gov.uk

Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 15th July 2026 at 7:00pm

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor S. Jobling (SJ), Councillor D. Jobling (DJ), Councillor J. Willis (JW), Councillor M. Cook (MC), Councillor K. Orrell (KO), Councillor M. Duncanson (MD), Councillor T. Mossop (TM), PCSO O. Maskill and Lorraine Frankland (LF) - Parish Clerk/RFO
APOLOGIES:	Councillor S. Phoenix (SP), Ebony Frankland (EF) Deputy Clerk and Councillor N. Addison (NA)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	16/07/26
DATE TO BE APPROVED:	16/09/26

ITEM		ACTION
26-27.41.	**To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at item 26- 27.52 v) to being prejudicial to the public interest**	
26-27.42.	**To Note Apologies for Absence** Councillor S. Phoenix (SP), Councillor N. Addison (NA) and Ebony Frankland (EF) Deputy Clerk offered their apologies ***It was resolved*** to approve all apologies and reasons for absence.	
26-27.43.	**To Note Declaration of Interests** i) To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business No Declarations	
26-27.44.	**To Consider Business from Members of the Public** • He have been issues at 2 Keswick Way with residents blocking the drive, this was **noted**, however this is a privately owned road and therefore the Police and CoYC cannot enforce any parking penalties • There have been complaints about the state of the grass and lack of verge cutting on New Lane, KO explained that the contractors have been spraying gully's and this has pushed back the mowing schedule. It was **noted** that the maintenance of verges is the responsibility of the principle authority, and that the parish does not have funds to cover this cost parish wide. LF was asked to write to CoYC to confirm whether the information that they are only conducting 6 cuts to verges per annum is correct.	**LF**
26-27.45.	**Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 17/06/26** The minutes of 17/06/26 were approved as a true and accurate record of said meeting signed and dated by the Chair.	
26-27.46.	**Policing and Security Matters** i) To Note NY Polices update in regards to Crime figures Crime figures have been circulated	

Type of Incident	Time and Location.	Huntington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Holywood Bowl	1 x incident	
	Vangarde	3 x incident	
	Birch Park 16/6	Youths causing a nuisance in the area, loud music, drinking.	
	Monks Cross	1 x incident	
	Mcdonalds - Monks Cross	1 x incident	7
ASB- Personal			0
Burglary			0
Drugs			0
Vehicle			0
Theft	The Range	3 x incident	
	Vangarde	4 x incident	
	Sansbury - MonkCross	4 x incident	
	Monks Cross	7 x incident	
	B&M	1 x incident	19
Violence	Monks Cross 20/6	Male ejected from stadium for D&D. Starting a fight, detained by security. Male arrested	1
Criminal Damage	Keswick Way 7/6	Damage to rear window of Volswagon camper van	
	CineWorld 30/6	Youths causing damage, releasing fire extinguishers. CCTV available	2

ii) To Consider any other security related issues

- The PCSO is working to reduce Anti-Social Behaviour in the parish. He is working with Inspire Youth to offer activities for young people especially over the summer.

26-27.**47.** **Finance and Policy Issues:**

i) To Note Monthly Bank Reconciliation Report

Noted

ii) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL

INVOICES PRESENTED FOR PAYMENT 15 July 2026

British Recycled Plastics	Bacs	Picnic bench Inv 9780		605.36
Citezens Advice york	Bacs	Apr - June 26 Inv 2025-344		1651.50
Gallagher Insurance	Bacs	Fadelity extension Inv 557935587		270.59
JMS	Bacs	Garden Scheme Inv 1106		395.00
JMS	Bacs	Open spaces Inv 1107		966.08
HCC	Bacs	Room hire 31/3/26- 30/06/26		272.00
Park Lane	Bacs	Play area Innspections Inv 3161		108.00
Premier Window Ltd	Bacs	Sbus Shelters/Noticeboards Inv 3870		354.00
Malton Marquees	Bacs	Gala Inv SI 5146		3960.00
Sleightholm Landscapes	Bacs	Churchyard, Garden Scheme, Openspace		2040.00
Viking Direct	Bacs	Printer Ink etc Inv 4410813674		110.08
Tesco Mobile	DD	July		37.98
HMRC	Bacs	PAYE		235.67
Yorkshire Bank	Bacs	Bank Charges June 2026		10.40
Staff Costs	Bacs/I	Salaries & Pensions (Inc Cemetery)		5,328.03
TOTAL EXPENDITURE				£15,739.33
INCOME:				
John Cliffe	Bacs	Cemetery gates June	59.28	
Naurin Fatima	Bacs	Income Tax June	111.60	
Card	Bank	Cash back	0.35	
Virgin Money	Bank	Gross Interest 08/07/26 statement 273	350.27	
			£521.50	

Checked and approved by: Councillor M. Duncanson

In addition, there was a late invoice to Viking Direct for stationary for £110.08

It was **Resolved** to **Approve**

iii) To Note Current Financial Situation

Noted

iv) To Note progress with Auditors recommendations

Noted

v) To Consider Grant request for £500 from Hopgrove Lane Residents for signage **LF**

It was **Resolved** to contact the YLCA to establish whether this application is permissible expenditure.

26-27.**48.** **Huntington Cemetery Committee**

i) Update on the management of the cemetery (clerks report)

- Three ashes interments and three full burials took place during this period.
- H Gill has undertaken a days work removing some of the diseased Ash trees
- The water tap being used by Barratts is leaking and they have yet to repair it
- There has been another compliant able work continuing on site during internments
- The mole problem has returned and is being delt with

LF

ii) To Note Current Financial Situation

HUNTINGTON PARISH COUNCIL CEMETERY acc

INVOICES PRESENTED FOR PAYMENT 15 July 2026

Supplier	Payment type	Invoice Number	Amount
Falon Nameplates	Online	2260671	236.40
Huntinton community centre	Online	9th June 2026	17.00
huntcatchkill pest control solutions ltd	Online	2582	115.00
O2	DD	44281746	15.28
Barclays	Credit		
O2	DD	44800052	8.88
Naurin Fatima	Online		20.00
Naurin Fatima	Online		20.00
Gill & Gill	Online	PO 236	1800.00
Screwfix	Online	Order number: A26664390634	61.98
Ecological Garden Services	Online	214	2150.40
City of York Council	DD	9002684593	144.00
			4588.94

- Bank reconciliation as of 30 April 2026: £229,0007.47

It was **Resolved** to **Approve** the FoHC request for Compost @ £60 and paint @ £14.99

26-27.**49.** **Asset Management**

i) Open Agenda Item for Community Centres/Halls to present a report

a) Huntington Memorial Hall

- The AGM is on 21/07/26 at 7:30pm

b) Huntington Community Centre

- The AGM was on 29/06/26the NHS Tees Valley owe £400 the treasurer is chasing this
- Some of the windows need replacing
- They are having a 40th anniversary celebration
- There remains £11,298.63 in the bank

c) Orchard Park Community Centre

- The July meeting has been moved from July to August
- They are getting a skip to get rid of some on site waste
- They are running some stand-alone activities over the summer and York City Knights Foundation are running their summer activities
- They have circa £23k
- It was **Resolved** to **Approve** the cost of circa £800- £1000 to the solicitor to write to the resident about the wall

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Sports and Social Club

- Nothing raised

b) River Foss Society

- Johnathan Dent and Mike Gray have asked for a walk along the river TM to arrange

TM

c) Yorkshire L.C.A.

- It was **Approved** to allow Cllr's who wish to attend the Training Day - Talking Tables Wednesday, 30 September 2026

iii) To Receive Ward Update

- The planning application for Anthea Drive (Ward Councillors have asked it to be called in before the CoYC Planning Committee)
- Parish Councils will be consulted on CoYC transport Plan
- Barratts are allowing Delivery Vehicles to stand on New Lane before 8am , KO is visiting periodically and each time there are vehicles parked up
- The junction of North Moor and North Lane falls under the 106 agreement for improvements to the junction, LF to write to Gary Tailor to ask when this work is likely to take place. **LF**

26-27.**50.** **Planning and Green Belt Issues**

i) To Consider Minutes of Planning Committee Meeting held 17/06/2026

Noted

ii) To Consider any further Planning and Green Belt issues

LF to send an enforcement form about the works at the pumping station near the Foss **LF**

iii) Management of Green Spaces

Non - raised.

Amenities

26-27.**51.** i) To Consider recommendations from Amenities Meetings

Considered - SJ asked for the additional bench to be installed before the Summer Holidays

ii) To Note any issues with regard to Street Cleaning

Noted

iii) To Discuss any other Issues relating to General Maintenance of Huntington Parish

None - raised**.**

iv) To Note any Footpaths, Highways and/or Traffic Issues

None – raised

v) To Consider opportunities for a group volunteering day within the community by Barratt David Wilson Homes

No additional suggestions raised

Gala 2025

26-27.**52.** i) To Note Gala updates

- There are; five artisan stalls and seven charity stalls
- The party entertainer will also be the M.C.
- York City Club Foundation to provide two goal posts and nets
- To advertise on Facebook

Parish Council Administration Issues

26-27.**53.** i) To receive the Parish Clerks report

Noted

ii) Dates for Diary: Planning Meeting 22/07/2026 Amenities Meeting 03/11/26, Finance & Policy 07/09/26 and Cemetery Meeting 15/09/26

Noted

26-27.**54.** iii) To Consider the revised wayleave from Northern Powergrid

It was **Resolved** to **Approve** the change from a 69 pence payment via cheque every six months to a cheque for £34.50 for the next 25 years **LF**

iv) Training to consider Clerk and Deputy Clerk ILCA (2 x £140+VAT)

It was **Resolved** to ***Approve*** **LF**

v) To consider the complaint against the Parish Clerk **left the meeting at 8:28pm**

DJ to seek advice on this matter **DJ**

To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 16th September 2026 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:40pm

Elkerlodge Services Ltd Internal Audit Service Checklist for Year Ending 31 March 2026			
	Officer	Action	Date
A. Appropriate accounting records have been properly kept throughout the year.		*The council need to consider the accounting side of Scribe for both the council and cemetery being managed by one person especially as you move to income and expenditure*	
	NF/LF	Make Bank all accounts accessible to the RFO	
2. Huntington Parish Council **Resolved** to undertakes this action by: **31/07/2026**			
A. Appropriate accounting records have been properly kept throughout the year.		*Purchase order need to be used for creditor for the Cemetery to be consistent*	
	NF	To ensure no payment is processed without a purchase order being raised first	
3. Huntington Parish Council **Resolved** to undertakes this action on going from: **01/04/2026 on going**			
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	**NO**	*The cemetery accounts are 231k are with the same banking institution / FSC only covers 120k this needs **urgent** rectification*	
	NF	NF to arrange the transfer of Funds to two higher interest fund both with different financial institutions	
5. Councillors should consider how much needs to remain in the day-to-day operating account and then agree how much should be invested in the two other accounts/bonds/gilts and for what length of time, Huntington Parish Council **Resolved** to undertakes this action by:**30/09/2026**			
C. This authority assessed the significant …	**NO**	*The Finance & Policy meeting that sets the precept did not seem to have cemetery budget forecast for the 26/27 year*	
	NF	NF to arrange a meeting to set the cemetery budget before the parish F & P meeting on 07/12/26	
6. Councillors should consider how much needs to remain in the day-to-day operating account and then agree how much should be raised to contribute towards the proposed extension works, Huntington Parish Council **Resolved** to undertakes this action by: **06/12/2026**			
C. This authority assessed the significant ..	**NO**	*There doesn't appear to be any financial planning for the planned extension works, i.e. capital building, cost of works or time scales.*	
	NF	NF to arrange a meeting to consider the development of the cemetery and the formation of a business plan	
7. Councillors should consider how much needs to remain in the day-to-day operating account and then agree how much should be raised to contribute towards the proposed extension works, Huntington Parish Council **Resolved** to undertakes this action by: **31/12/2026**			
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	**NO**	*The council need to ensure that the cemetery is able to operate to meet the needs of the parish.* *(clearly space is running out at the cemetery and consideration as to whether there needs to be additional parameters in place about eligibility)*	
	NF	NF to add this to a cemetery committee meeting agenda (this needs reviewing annually)	
8. Huntington Parish Council **Resolved** to undertakes this action by: **30/09/2026**			

	Officer	Action	Date
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.		*Reserves - The Council operating reserve without Cemetery Reserves £55215 is low (The Auditor recommended circa six months operating cost which were:£103,715.00 allow for increase of 3% would equate to: £106827.00) this would mean adding £51,610.00 to the 27-28 precept*	
	LF	LF to add this to a F & P committee meeting agenda when setting budget/precept in December	
9. Huntington Parish Council **Resolved** to undertakes this action by:**08/012/2026**			
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.		*Orchard Park / Memorial Hall / Community Centre - Noted that they are managed by management committees, but there is no reserve to cover structural repairs (This could mean building up a reserved of say £20k per building) this would mean adding £60,000.00 to the precept over an agreed period of time*	
	LF	LF to add this to a F & P committee meeting agenda when setting budget/precept in December	
10. Huntington Parish Council **Resolved** to undertakes this action by:**08/12/2026**			
L. The authority publishes information on a free to access website / web page, up to date at the time of the internal audit in accordance with any relevant transparency code requirements.	**NO**	*Accounts from 2015 are not the Web - 2015- 2019 missing remaining years not complete*	
	NF	NF Must post the cemetery Accounts from 2015 on the website	
11. Huntington Parish Council **Resolved** to undertakes this action by:**28/02/2027**			
L. The authority publishes information on a free to access website / web page, up to date at the time of the internal audit in ……..	**NO**	*Cemetery minutes from 2015 must go on the web*	
	NF	NF Must post the cemetery Minutes from 2015 and Agendas on the website	
12. Huntington Parish Council **Resolved** to undertakes this action by:**28/07/2027**			
O. The authority has complied with laws, regulations & proper practices relating to digital and data compliance.	**NO**	*No Evidence of - Check when the authority last completed a data audit. A data audit is a systematic evaluation of an organisation's data assets to assess their accuracy, security, and compliance with regulations. It maps out what data a business holds, where it is stored, who has access to it, and how it is used.*	
	NF & Cemetery Committee	Given that the Cemetery Hold a lot of personal data this should be checked quarterly and documented	
13. Huntington Parish Council **Resolved** to undertakes this action by:**30/11/2026**			

17. Huntington Parish Council **Resolved** that; Policies be brought before Full Parish until all are reviewed. **On going**
18. Huntington Parish Council **Resolved** that; the Cemetery Clerk sends a copy of Invoices for approval to full parish every month in the same way that the clerk does. **On going**