

HUNTINGTON PARISH COUNCIL

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**Minutes of the Monthly Meeting of Huntington Parish Council held on Wednesday 21st
November 2018 at Huntington Community Centre at 7.00pm.**

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chairman, Councillor J. Willis (JW), Councillor M. Duncanson (MD), Councillor D. Smith (DS), Councillor J. Shann (JS), Councillor M. Sutton-Croft (MC), Councillor C. Hillman (CH), Councillor G. Shann (GS), Councillor A. Hawxby (AH), Councillor D. Jobling (DJ), Councillor David Neal (DN), Mrs Gill Chivers (GC) – RFO and Lorraine Frankland (LF) – Parish Clerk
APOLOGIES:	Councillor K. Orrell (KO), Councillor I. Panter (IP), Councillor K. Deadman (KD) and Councillor S. Jobling (SJ)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	29/11/18
DATE TO BE APPROVED:	19/12/18

ITEM		ACTION
65.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor K. Orrell (KO); absent due to official duties Councillor I. Panter (IP); absent due to work commitments Councillor K. Deadman (KD); absent due to private commitments Councillor S. Jobling (SJ); absent due to illness <i>It was resolved to</i> approve the apology and reason for absence.</p>	
66.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> No such requests made</p>	
67.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) A letter from a resident was read to the meeting regarding the issues with traffic at the Hopgrove Lane South/Malton Road junction.</p> <p>It was <i>agreed</i> to support the correspondent, in regards to their suggestions for installing a footpath and cycle route to join the network</p> <p>It was further <i>agreed</i> to write to the police and request the speed camera van to be positioned to catch those exiting the A64 and also travelling from York on Malton Road, as the pass through the 40MPH zone (near the junction)</p> <p>It was also <i>agreed</i> to ask IP if it was possible to employ the Speed Watch team on the section of road</p> <p>ii) The letter to be forwarded to CoYC and Ward Councillors to request some remedial action.</p> <p>iii) JW raised the issue of Shrubs at Keswick Close, however as this is a privately-owned cul-de-sac it not the responsibility of the either the Parish or City Council to maintain this area.</p>	<p>LF</p> <p>LF</p> <p>IP</p> <p>LF</p> <p>DB</p>

68. **Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 17/10/18**

The minutes were amended 'annual' removed and 'monthly' and to the title, and the amount of £1110.00 for the gate added to item 57. The minutes were then approved as a true and accurate record of said meeting signed and dated by Chairman.

69. **Policing and Security Matters**

i) To Note NY Polices update in regards to Crime figures

DB read the report details, and together with GC gave an update on the anti-social behaviour at the Post Office and Shop on North Moor Road.

The owners do have a duty of care to their staff, and PCSO are now focusing their attentions on the shop as they only have one member of staff on duty after 6:00pm. DB to write to the shop owners about this.

ii) Memorial Hall

At the weekend a man who appeared to be a rough sleeper forced his way into the Memorial Hall as the last two people were leaving, the Police have been informed and the group are going to change their practices on leaving.

iii) To Consider any other security related issues

Car theft is on the increase; thieves are getting close to property to clone car keys to steel the vehicles

70. **Finance and Policy Issues:**

i) To consider minutes of Finance and Policy meeting held on 08/11/18

Considered and signed by DB

ii) Recommendations from Finance and Policy meeting

Recommendation that; a chainsaw training course should be attended as soon as possible at Askham Bryan College at a cost of £440 by the Chair of Huntington Riverside Environmental Park. **Approved**

iii) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

DB

iv) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL			
INVOICES PRESENTED FOR PAYMENT 21 NOVEMBER 2018			
Complete Office Sols	Cq	Photocopier October 2018	143.52
Sleightholm Landscapes	Cq	All Saints' Churchyard grass x 2	780.00
Noel Winteringham	Cq	Ferguson/Stratford Way maint - 10 months	1200.00
Noel Winteringham	Cq	Gardening 3 months	1680.00
Stoneplan	Cq	Darwin Close grass - 2 months	120.00
Info Commissioner	Cq	Annual data protection fee	40.00
H'ton Community Centre	Cq	Meetings x 12 -Sept/Oct/Nov	264.00
Viking Direct	Cq	Printer cartridges - RFO	49.59
Cllr D Jobling	Cq	Keys - OP gate	32.71
Cllr D Jobling	Cq	Notice board magnets	23.94
HMRC	Cq	PAYE November 2018	424.96
Mrs L Frankland	Cq	Clerk salary November 2018	1092.12
Mrs L Frankland	Cq	Use of home as office November 2018	36.00
Mrs G H Chivers	Cq	RFO salary November 2018	467.30
Mrs G H Chivers	Cq	Use of home as office Nov 2018	12.00
Mrs G H Chivers	Cq	Postage June to Nov	36.54
Yorkshire Bank	DD	Bank Charges October 2018	22.20
TOTAL EXPENDITURE			<u>£6,424.88</u>
INCOME:			
Yorkshire Bank	Bacs	Gross Interest	12.36
New Earswick PC	Cq	20% of All Saints' grasscutting	260.00
HMRC	Bacs	VAT refund	3,744.89
H'ton Allotments Assoc	Cq	Half year rent	125.00
			<u>£4,142.25</u>
INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:			
Nest Pensions	DD	Clerk Pension	60.10
Stephen Wadsworth	AP	Street cleaning 4 weeks	356.40
Stephen Wadsworth	AP	Gardening 4 weeks	143.90
Stephen Wadsworth	AP	Refuse sacks	4.00
John Buckland	AP	Outside Caretaker Orchard Park -Oct	320.55
John Cliffe	AP	Outside Caretaker Orchard Park -Oct	322.30
Chris Horsley	AP	4 weeks Gardening	418.20
Chris Horsley	AP	Lawnmower fuel	8.50
			<u>£1,633.95</u>
RECOMMENDATIONS FROM FINANCE & POLICY:			
H'ton Environmental Park	Cq	Chainsaw course - P Bland	<u>£440.00</u>

Invoices checked and approved by Councillor M Duncanson

It was resolved to approve all above invoices for immediate payment

v) To Note Current Financial Situation

GC to look at precept projections for 2019/20 and work on a budget based on a 3% increase.

GC

71. To Consider Current Licensing Applications:

None received

72. Asset Managementi) Open Agenda Item for Community Centres/Halls to present a reporta. Huntington Memorial Hall

- The small hall has been decorated
- The committee have agreed to donate the cost of Marquee to the 2019 Gala

<ul style="list-style-type: none"> b. <u>Huntington Community Centre</u> • The next meeting is 03/12/18 • The water damaged ceiling tiles have been replaced c. <u>Orchard Park Community Centre</u> • IP has resigned from the committee due to concerns over the accounts, GC said that we have not received a set of accounts since Nov 2016 and that it would appear that the accounts have not been posted on the Charity Commission website since this time, AH to chase this • They need new flooring in the hall, it was agreed that they should approach the Ward Committee • They need additional members to sit on the committee, it was Recommended that; the OP Chair write to <u>all user groups</u> to invite them to send a representative to sit on the committee 	<p>AH</p> <p>OP committee</p> <p>SJ</p>
<p>ii) <u>To Receive Reports from those Councillors who have nomination rights to Outside Bodies:</u></p> <ul style="list-style-type: none"> a) <u>Huntington Riverside Environmental Park</u> No Meetings held since last Full Parish Meeting, however it is understood that they are going on 04/12/18 to purchase the replacement tree for those felled last year GS to chase this with Peter Bland b) <u>Huntington Sports and Social Club</u> • They are about to put the roof on the extension subject to weather conditions • They are going to go to the FA for a grant to re-fit the extension and then they are going to refurbish the large hall. 	<p>GS</p>
<ul style="list-style-type: none"> c) <u>Yorkshire L.C.A.</u> Councillors were reminded to read the updates in the Whiterose Update and that they should look at all training offered by the YLCA. There is a need for all councillors to attend training. d) <u>Huntington Burial Authority</u> • They met on 01/11/18 • Thanks, were given to AH for updating and maintaining the website • New Earswick have now withdrawn for the Burial Authority • New Bank accounts are now open 	<p>All Cllr's</p>
<ul style="list-style-type: none"> • Awaiting letters form Sue Glenton, Sian Wiseman and Sue Nunn in order to close the old bank account • The new clerk Naurin to take charge of the laptop, phone etc. • DB proposed that an additional two parish councillors be cooped onto the Burial Authority (<u>though these councillors cannot vote until the governing documents are adopted</u>), DS and DN were proposed by DJ and seconded by DB and unanimously voted on the Burial Authority • DJ thanked DB for her work on the Burial Authority • MD is meeting with the grounds person next week to look at the memorial benches in the cemetery. 	<p>DB</p> <p>DS, DN</p>
<p>iii) <u>To Receive Report re: Ward Team Meeting</u> There hasn't been one for some time, to request one in the near future.</p>	<p>DJ</p>
<p>73.</p>	<p><u>Planning and Green Belt Issues</u></p>
<ul style="list-style-type: none"> i) <u>To Consider Minutes of Planning Committee Meeting held 17/10/18 and 07/11/18</u> There was update in the appeal status of 4 Kirk View with the Planning Inspectorate ii) <u>To Consider any further Planning and Green Belt issues</u> No other issues iii) <u>Neighbourhood Plan Update</u> A Towler is busy writing into the plan, which is close to being submitted to CoYC. 	

74. **Amenities**

i) To Consider Minutes of Amenities Meeting is to be held on 06/11/18
It was **agreed** that DB would submit a funding form to the Ward Committee for the planter outside the Post Office

CH, JW, MD, DB and GS will meet on 01/12/18 to clear the weeds from the planter outside the Post Office, C will then point the brick work of the planter

DB

CH, JW,
MD, DB &
GS

75. **Parish Council Administration Issues**

i) Dates for Diary: Planning Meeting 28/11/18 Amenities Meeting 04/12/18

ii) To Discuss arrangements for next Huntington Walkabout

It was **agreed** to postpone the walk about until April

76. **To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors

77. **To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 19th December 2018 commencing after the Annual Council Meeting beginning at 6.30pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:30pm

KD offered apologise for 19/12/18