

**HUNTINGTON PARISH COUNCIL**

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**Minutes of the Monthly Meeting of Huntington Parish Council held on Wednesday 20<sup>th</sup> June 2018 at Huntington Community Centre at 7.00pm.**

<b>PRESENT:</b>	Councillor D. Jobling (DJ) – Vice Chairman, Councillor M. Duncanson (MD), Councillor D. Smith (DS), Councillor A. Hawxby (AH), Councillor S. Jobling (SJ), Councillor J. Shann (JS), Councillor I. Panter (IP), David Neal, Councillor C. Hillman (CH), Councillor G. Shann (GS), Councillor J. Willis (JW) and Lorraine Frankland (LF) – Parish Clerk
<b>APOLOGIES:</b>	Councillor D. Geogheghan-Breen (DB), Councillor K. Orrell (KO), Councillor K. Deadman (KD), Councillor M. Sutton-Croft (MC) and Mrs Gill Chivers (GC) – RFO
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	26/06/18
<b>DATE TO BE APPROVED:</b>	18/07/18

ITEM		ACTION
14.	<p><b><u>To Accept Apologies and Reasons for Absence</u></b></p> <p>Councillor K. Orrell (KO); absent due to prior commitments Councillor D. Geogheghan-Breen (DB), Councillor K. Deadman (KD) and Mrs Gill Chivers (GC) – RFO; absent due to annual leave Councillor M. Sutton-Croft (MC); absent due to other commitments <b><u>It was resolved to</u></b> approve the apology and reason for absence.</p>	
15.	<p><b><u>To Note Declaration of Interests</u></b></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> No such requests made</p>	
16.	<p><b><u>To Consider Business from Members of the Public</u></b></p> <p>i) It was resolved to send the response penned by KO to the resident on New Lane, who had complained about the new IMAX development</p> <p>ii) There has been a complaint about the state of the grassed areas around the village LF to contact CoYC</p> <p>iii) LF feedback the CoYC response about the road marking at the mini-roundabout near Sainsburys/ASDA, in short there are no intentions to change/or add road markings</p> <p>iv) A resident from Avon Drive had approached MD about the activity by the builder on the land to the rear of Avon Drive and the state of the land he owns on Avon Drive, LF informed the meeting that the same resident had approached her yesterday about the issue and that she has already contacted CoYC with an enforcement/breach from. MD asked for a copy of the comments sent</p> <p>v) LF, DB and SJ have all been contacted by the same resident, SJ was asked to raise the issues at this meeting. The Parish Council <b>agreed</b> with KO's response 'if there is a crime being committed call 999, if and offence or bad behaviour is taking place they should record the time, date and description of the individual/s concerned and pass this to LF who can search the CCTV'.</p>	<p>LF</p> <p>LF</p> <p>LF</p>

17. **Minutes: To Approve the Minutes of the Annual Council Meeting and the Monthly Parish Council Meeting held 16/05/18**

the minutes approved as a true and accurate record of said meeting signed and dated by Vice Chairman.

The following vacancies were filled:

Planning Committee – SJ

Amenities, F & P, Environmental Park – DN

Vacancies remain on the Memorial Hall and Orchard Park

All Cllr's

18. **Policing and Security Matters**

i) To Note NY Polices update in regards to Crime figures

DJ read the crime report, sent via email to all councillors

ii) To Consider any other security related issues

DN informed the meeting that sometime in the preceding 4-6 weeks (the previous time it rained) lead had been stolen, but it had only come to light this week as the had been a leak when it rained.

19. **Finance and Policy Issues:**

i) To Approve the new Privacy Notice GDPR

**Approved** unanimously with no amendments

ii) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

iii) To Approve Invoices Presented for Payment

<b><u>HUNTINGTON PARISH COUNCIL</u></b>			
<b><u>INVOICES PRESENTED FOR PAYMENT 20 JUNE 2018</u></b>			
Complete Office Sols	Cq	Photocopier May 2018	49.86
Park Lane Playgrounds	Cq	Orchard Park playground repairs	1944.00
Park Lane Playgrounds	Cq	Hire of Herras fence April-June OP	448.80
Sleightholm Landscapes	Cq	Work on trees to rear of riverside path	120.00
Sleightholm Landscapes	Cq	All Saints' Churchyard grass	780.00
Howard Gill	Cq	Vesper Walk/Keswick Way Tree Works	1650.00
YLCA	Cq	Annual membership subscription	1096.00
James Mackman	Cq	Internal Audit Service	150.00
TSL Electrical Services	Cq	Time and Clock Control re OP gates	544.54
Commercial Signs	Cq	Signs for Yearsley Grove flower bed	54.00
JMS Ground Maint	Cq	May x 2 grass cutting	470.00
City of York Council	Cq	Gala Licence	21.00
HMRC	Cq	PAYE May 2018	438.15
Mrs L Frankland	Cq	Clerk salary June 2018	1091.92
Mrs L Frankland	Cq	Use of home as office June 2018	36.00
Mrs L Frankland	Cq	Telephone Dec 2017 to May 2018	279.27
Mrs L Frankland	Cq	Re Digital River Internet Security	49.99
Mrs G H Chivers	Cq	RFO salary June 2018	467.30
Mrs G H Chivers	Cq	Use of home as office June 2018	12.00
Mrs G H Chivers	Cq	Postage Dec 2017 to June 2018	36.98
Yorkshire Bank	DD	Bank Charges May 2018	16.40
<b>TOTAL EXPENDITURE</b>			<b>£9,756.21</b>
<b>INCOME:</b>		NIL	
<b><u>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</u></b>			
Nest Pensions	DD	Pension Contribution re L Frankland	30.05
Stephen Wadsworth	AP	Street cleaning 4 weeks	351.00
Stephen Wadsworth	AP	Gardening 4 weeks	240.05
Stephen Wadsworth	AP	Mower fuel	33.61
John Buckland	AP	Outside Caretaker Orchard Park - May	245.05
John Cliffe	AP	Outside Caretaker Orchard Park -May	340.50
John Cliffe	AP	Grass cutting Orchard Park	277.71
Chris Horsley	AP	4 weeks Gardening	473.95
Chris Horsley	AP	Lawnmower fuel	25.07
			<b>£2,016.99</b>

GC

Invoices checked and approved by Councillor M Duncanson

It was resolved to approve all above invoices for immediate payment

iv) To Note Current Financial Situation  
Current Financial Situation noted.

**20. To Consider Current Licensing Applications:**

None received

**21. Asset Management**

i) Open Agenda Item for Community Centres/Halls to present a report

- a) Huntington Memorial Hall
  - Posters for the Scarecrow Trail have been posted
- b) Huntington Community Centre
  - The lead from the roof has been stolen, it is believed that this is covered on the Parish Councils insurance
  - At the same time the lead was discovered to have been stolen, it also rained through the louver doors on the tower, it is believed that this was due to the direction of the wind at the time it rained and to be a rare occurrence
  - The next meeting in July is the AGM
- c) Orchard Park Community Centre
  - The committee has been cleaning/clearing the back garden
  - SJ has booked seven activities so far for the Summer Holidays and is hoping to book a further five.

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

- a) Huntington Riverside Environmental Park  
The replacement trees on the river bank are to be planted in Autumn
- b) Huntington Sports and Social Club  
They are starting to build new changing rooms for referees, as part of their ongoing improvement works. There was a good atmosphere during the England World Cup game
- c) Yorkshire L.C.A.  
DB to attend the next meeting at Huntington Community Centre
- d) Huntington and New Earswick Burial Board
  - MD has done an inventory of the families' memorial benches there are 28 in total, one had to be removed, three are in a bad state and a further six or seven are not in a good condition, the families are to be contacted to resolve this issue
  - LF informed those Parish Councillors who are Members of the Burial Board, that they should consider membership of BAMM, who conduct H&S checks on headstones and cemetery furniture.

MD

MD, GS,  
DJ & DB

Burial Authority Standing Orders

**Recommendation** that; the Burial Authority Standing Orders (second draft received 15/06/18) be agreed

**Huntington Parish Council did not agree to the following:**

**1. Constitution**

*1.1 The Committee shall have nine members; three elected members from each of the Participating Councils.*

Huntington Parish Council vote 7:4 against three elected members from each council and wished to see the current 5:3:2 remain as it is reflective of the number of parishioners within each parish

*In the event of a member being unable to attend a meeting the relevant constituent Parish Council may send an authorised deputy/deputies*

Huntington Parish Council vote 10:1 in favour of authorised deputy/deputies having voting rights within the meetings

LF

iii) To Receive Report re: Ward Team Meeting

Nothing to feedback.

DN

**22. Planning and Green Belt Issues**

i) To Consider Minutes of Planning Committee Meeting held 23/05/18

Minutes considered

ii) To Consider any further Planning and Green Belt issues

Noted

iii) Neighbourhood Plan Update

- There are new Government Guidelines for Neighbourhood Plans, we have been advised by A Towler to submit our plan for approval as is, due to being so close to completion
- DJ was lead to believe that we could apply for a further £2k to complete the plan, however this was turned down
- NALC are in discuss with all Local Authorities and advise that they do away with 106 and adopt the infrastructure levy, which would see a final payment once the final building is occupied for one year
- DN asked if the Planning Committee had been consulted for comment on the proposals for the roundabout improvements on the B1237, not to date.

**23. Amenities**

i) To Consider Minutes of Amenities Meeting is to be held on 05/06/18

Minutes considered

**24. Parish Council Administration Issues**

i) Dates for Diary: Planning Meeting 04/07/18, Amenities Meeting 03/07/18

ii) To Discuss arrangements for next Huntington Walkabout

11:00am at the WMC on 26/06/18

**25. To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors

**26. To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 18<sup>th</sup> July 2018 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

***Meeting closed at 8:40pm***

***KD offered apologise for 20/06/18***