

HUNTINGTON PARISH COUNCIL

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**Minutes of the Monthly Meeting of Huntington Parish Council held on Wednesday 19th
December 2018 at Huntington Community Centre at 6.30pm.**

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chairman, Councillor J. Willis (JW), Councillor M. Duncanson (MD), Councillor D. Smith (DS), Councillor A. Hawxby (AH), Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor J. Shann (JS), Councillor M. Sutton-Croft (MC), Councillor I. Panter (IP), Councillor G. Shann (GS), Councillor David Neal (DN), Mrs Gill Chivers (GC) – RFO and Lorraine Frankland (LF) – Parish Clerk
APOLOGIES:	Councillor C. Hillman (CH), Councillor K. Deadman (KD) and Councillor K. Orrell (KO)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	28/12/18
DATE TO BE APPROVED:	16/01/19

ITEM		ACTION
78.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor S. Jobling (SJ); late due to doctor's appointment Councillor K. Deadman (KD) and Councillor C. Hillman (CH); absent due to private commitments Councillor K. Orrell (KO); absent due to official duty <u>It was resolved to</u> approve the apology and reason for absence.</p>	
79.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> No such requests made</p>	
80.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) A request was made by the volunteer Snow Warden for a Grit Spreader, it was <u>Approved</u> that up to £42 be made available for the purchase subject to: confirmation the machine will be stored securely, and that should they stop volunteering as 'snow warden' or move away from the parish they will return the machine to the Parish Council (at 26 Strensall Road).</p>	LF
81.	<p><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 21/11/18</u></p> <p>The minutes were amended (item 72 i) to read 'small <u>hall</u>', item 72 ii) however it is understood that they are going on 04/12/18 to purchase the replacement trees for those felled last year) approved as a true and accurate record of said meeting signed and dated by Chairman.</p>	
82.	<p><u>Policing and Security Matters</u></p> <p>i) <u>To Note NY Polices update in regards to Crime figures</u> Update has been distributed via email</p> <p>ii) <u>To Consider any other security related issues</u> ASB at the Post Office and Small Shop. There were some discarded unopened wine bottles dumped in a garden, these were returned to the Post Office. ASB has reduced at the convenience store, however the small shop are still having issues,</p>	

DB has raised the issue of Lone Worker responsibilities with them, if she has not heard back she will chase them after Christmas.

DB

83. Finance and Policy Issues:

i) To consider minutes of Finance and Policy meeting held on 10/12/18
 Considered and signed by DB

ii) Recommendations from Finance and Policy meeting
Recommendation that; the Street Cleaner and Parish Gardeners be given a pay increase from £9 per hour to £10 per hour from 1 April 2019. **Approved**

Recommendation that; protective clothing is required at a cost of £151 plus VAT, plus the possible inclusion of a visor for the Chair of Huntington Riverside Environmental Park following his attendance on the Chainsaw Handling Course.

Approved

Recommendation that; the Precept should be increased by 3% for 2019/2020 to £119552. This was **Approved** in principle subject receipt of the quotes from the tree surgeon via All Saints Church (should this quote require an increase beyond 3% this will be discussed at the next Full Parish Meeting (16/01/19) therefore any quote will need to be received by 14/01/19 for discussion at the next available F & P meeting DB to case with All Saints.

DB

It was ***agreed*** that; Juliet would be contacted by DB in regards to submitting a quote for the tree work within the Church Yard, so that a F & P meeting can be convened on 14/01/19.

DB

It was ***agreed*** to; recommend that All Saints approach the Ward Committee for funds towards the tree work and to approach the Parochial Church Council for funds towards the security equipment.

GC

It was ***agreed*** to; look at the condition of the footpaths and compost bin/retaining wall early in the new year.

All Cllr's

It was ***noted*** that; the grass cutting within the Church Yard and all Open-spaces could be claimed back via Double Taxation from City of York Council, LF to send GC a copy of the individual costs.

LF

iii) To Note Monthly Bank Reconciliation Report
 Monthly Bank Reconciliation Report noted

iv) To Approve Invoices Presented for Payment

GC

HUNTINGTON PARISH COUNCIL			
INVOICES PRESENTED FOR PAYMENT 19 DECEMBER 2018			
Complete Office Sols	Cq	Photocopier November 2018	143.52
Sleightholm Landscapes	Cq	Work on hedge at Pear Tree Close	840.00
Sleightholm Landscapes	Cq	Remove/replace bench on Huntington Road	132.00
Stoneplan	Cq	Bus shelter/notice board cleaning	2049.60
Stoneplan	Cq	Darwin Close grass - 1 month	60.00
Stoneplan	Cq	Salt bin x 11 cleaning and topping up	369.60
City of York Council	Cq	Supply/installation of VAS Huntington Road	4309.55
Minster Alarms	Cq	Annual maintenance of Orchard Park CCTV	102.00
Orchard Park Association	Cq	Hire Fees - Gala sub committee meeting	20.00
NYPS	Cq	Newsletter printing	378.00
HMRC	Cq	PAYE December 2018	437.56
Mrs L Frankland	Cq	Clerk salary December 2018	1091.92
Mrs L Frankland	Cq	Use of home as office December 2018	36.00
Mrs G H Chivers	Cq	RFO salary December 2018	467.50
Mrs G H Chivers	Cq	Use of home as office December 2018	12.00
Stephen Wadsworth	AP	Street cleaning 4 weeks	350.95
Yorkshire Bank	DD	Bank Charges November 2018	14.40
TOTAL EXPENDITURE			£10,814.60
INCOME:			
Yorkshire Bank	Bacs	Gross Interest	10.21
New Earswick PC	Cq	VAT due re All Saints grass	78.00
			£88.21
INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:			
Nest Pensions	DD	Clerk Pension	30.05
John Buckland	AP	Outside Caretaker Orchard Park -Nov	316.30
John Cliffe	AP	Outside Caretaker Orchard Park -Nov	326.75
Stephen Wadsworth	AP	4 weeks Street Cleaning	370.90
Chris Horsley	AP	Holiday Pay	347.85
			£1,391.85
RECOMMENDATIONS FROM FINANCE & POLICY:			
H'ton Environmental Park	Cq	Chainsaw protective clothing	£151.00

Invoices checked and approved by Councillor M Duncanson

It was resolved to approve all above invoices for immediate payment

v) To Note Current Financial Situation

Current Financial Situation noted

84. To Consider Current Licensing Applications:

None received

85. Asset Managementi) Open Agenda Item for Community Centres/Halls to present a reporta. Huntington Memorial Hall

- The MMH Chair and DJ to meet with the Methodist Church Leaders to discuss the issues with the Car Park, there is no date as yet for this meeting

b. Huntington Community Centre

No meeting held, DN has cleared the drains

c. Orchard Park Community Centre

- GC said that we have still not received a set of accounts since Nov 2016 and that it would appear that the accounts have not been posted on the Charity Commission website since this time, AH to chase this.

DJ

AH

<p>SJ entered meeting 7:15pm</p>	<p>ii) <u>To Receive Reports from those Councillors who have nomination rights to Outside Bodies:</u> a) <u>Huntington Riverside Environmental Park</u> No Meetings Held, a tree has been planted, it was noted that; the Parish Council would like to see an additional tree planted (perhaps in a different location), as there have been three trees removed b) <u>Huntington Sports and Social Club</u> They are now putting the roof on the new extension and still awaiting confirmation of any funding from FA for furnishings c) <u>Yorkshire L.C.A.</u> No meetings held d) <u>Huntington and New Earswick Burial Board</u> The new clerk id in post and the bank account has been sorted out. Records and accounts need bring up to date. The next meeting is in January.</p> <p>iii) <u>To Receive Report re: Ward Team Meeting</u> Last meeting was the end of November, councillor DN attended.</p>	<p>JW, MD, GS & DN</p> <p>DN</p>
<p>86.</p>	<p><u>Planning and Green Belt Issues</u></p> <p>i) <u>To Consider Minutes of Planning Committee Meeting held 12/12/18</u> LF read the response to the appeals for 4 Kirk View, it was agreed to; link these responses to all three appeals as the Planning Inspectorates website makes determining which appeal is linked to which planning application very difficult and essentially the Parish Council's opinion is that; they support the CoYC decision on each application</p> <p>ii) <u>To Consider any further Planning and Green Belt issues</u> Emergency Plan, it was agreed that; DN should respond in the affirmative to CoYC enquire as to whether Huntington Parish Council wished to create an emergency plan and that he should send the information to DB, and that they would meet to discuss the way forward and setting up a sub-committee</p> <p>iii) <u>Neighbourhood Plan Update</u> The committee are still awaiting maps for inclusion from CoYC and once the Neighbourhood Plan is complete the committee will look at taking the Emergency Plan forward.</p>	<p>DN</p> <p>DB, DN</p>
<p>87.</p>	<p><u>Amenities</u></p> <p>i) <u>To Consider Minutes of Amenities Meeting is to be held on 04/12/18</u> DJ has emailed Steven Ward at the Community Stadium in regards to funding for the Parish Gala</p> <p>It was agreed to; purchase some lamppost dog fouling stickers</p> <p>It was agreed to; approach the Ward Committee for funding the cost od materials to repair the planter at the Post Office, and to add this to the application for planting costs CH to send cost of materials quote to DB</p> <p>2019 Garden Scheme, LF to deliver an application form to this year's applicants in January, Councillors to put copies of the application forms up in all the noticeboards and Local Shops, Doctors and HSSC</p> <p>As of 7:00pm there has been no response from the allotment's association, if there is no response by the end of the week LF to chase</p>	<p>DJ</p> <p>LF, GC</p> <p>CH, DB</p> <p>ALL Cllr's with noticeboard responsibilities LF</p>
<p>88.</p>	<p><u>Parish Council Administration Issues</u></p> <p>i) <u>Dates for Diary: Planning Meeting 09/01/19, Amenities Meeting 08/01/19</u> ii) <u>To Discuss arrangements for next Huntington Walkabout</u> It was agreed to look at the Church Yard (footpaths and compost store) and the river bank in the New Year. To consider having a bin collection to remove green waste. DB to chase a response from Juliet before 14/01/19 as any maintenance costs cannot be added to this year's precept claim without them.</p>	<p>DB</p>

iii) Newsletter

GS requested that; now we are producing only three newsletters a year Easter Summer and Winter, could we have them printed and delivered three weeks before the dates of any published events to allow of delivery

iv) Clerks Working Hours

The Chair informed Cllr's they should note that; the Clerk is going to be available to for work during Tuesday, Wednesdays and Thursday between 9am and 5pm in order to free up Mondays and Fridays to work on ILCA and CILCA

IP, SJ
(all Cllr's)

All Cllr's

89. **To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors

90. **To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 16th January 2019 commencing after the Annual Council Meeting beginning at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:50pm

MD offered apologise for 09/01/19 MD, KD, KO offered apologise for 16/01/19