

HUNTINGTON PARISH COUNCIL

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**Minutes of the Monthly Meeting of Huntington Parish Council held on Wednesday 19th
September 2018 at Huntington Community Centre at 7.00pm.**

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chairman, Councillor J. Willis (JW), Councillor M. Duncanson (MD), Councillor D. Smith (DS), Councillor J. Shann (JS), Councillor M. Sutton-Croft (MC), Councillor I. Panter (IP), Councillor C. Hillman (CH), Councillor K. Deadman (KD), Councillor G. Shann (GS), Mrs Gill Chivers (GC) – RFO and Lorraine Frankland (LF) – Parish Clerk
APOLOGIES:	Councillor A. Hawxby (AH), Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor David Neal (DN) and Councillor K. Orrell (KO)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	27/09/18
DATE TO BE APPROVED:	17/10/18

ITEM		ACTION
39.	<u>To Accept Apologies and Reasons for Absence</u> Councillor K. Orrell (KO); absent due to official duties Councillor A. Hawxby (AH), Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor David Neal (DN); absent due to annual leave <u>It was resolved to</u> approve the apology and reason for absence.	
40.	<u>To Note Declaration of Interests</u> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> No such requests made	
41.	<u>To Consider Business from Members of the Public</u> i) A member of the public had raised concerns about finding a 'Huntington Rocks', stone in the snicket near Stratford Way, their email was discussed, however it was felt at this time that the stones from the 'Huntington Rocks' exercise presented no more opportunity for vandalism than any other stone/brick that might be found around the village. The Parish Council agreed ; to continue to support the idea at this time, if reports of damage arise in the future they would look at the issue again, DB to report this back to the resident. ii) The raised bed near the Post Office, MD is to try and find out who the current owner is to try and gain consent for a volunteer to maintain the area. iii) The management team at the Vangarde Shopping Centre has approached the parish Council about Volunteering to maintain some of the planted areas, it was agreed ; that this would be most welcome LF to confirm with them. iv) DB to send the amended minutes of the Extraordinary Meeting held in August to LF for distribution	DB MD LF DB
42.	<u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 18/07/18</u> The amount awarded in compensation was changed to £5,000 (item 32 iii)) and the amount raised by the scarecrow trail to £500 (item 34 i) a)) then the minutes were	

approved as a true and accurate record of said meeting signed and dated by Chairman.

43. Policing and Security Matters

- i) To Note NY Polices update in regards to Crime figures
Parish Councillors commented that it was nice to see such a detailed report
- ii) To Consider any other security related issues
MD to look into the report that the football nets at HSSC had been damaged

MD

44. Finance and Policy Issues:

- i) To Note Monthly Bank Reconciliation Report
Monthly Bank Reconciliation Report noted
- ii) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL			
INVOICES PRESENTED FOR PAYMENT 16 AUGUST 2018			
Complete Office Sols	Cq	Photocopier July 2018	53.52
Stoneplan Landscape	Cq	Bus Shelter Cleaning August	1377.60
JMS Ground Maint	Cq	July x 4 grass cutting	730.00
H'ton Comm Centre	Cq	Venue HPC meetings x 3 months	198.00
H'ton Primary Academy	Cq	School clock annual service	218.00
Martins of York	Cq	Skip Hire - Gala	300.00
Rachel Simpson	Cq	Little Poppets softplay - Gala	120.00
Jeanette Smith	Cq	First Aid Cover - Gala	55.00
R.C. Burniston	Cq	Petting Farm/Barrel Ride - Gala	1170.00
Kevin Ward	Cq	Magician -Gala	275.00
Rachael Blueman	Cq	Bagpiping - Gala	100.00
AMH Ents & Events	Cq	Inflatables - Gala	675.00
Cllr. D Breen	Cq	Flowers + Tea - Gala	51.37
D E Ford Insurance	Cq	Cancellation Cover - Gala	280.00
HMRC	Cq	PAYE July 2018	664.62
Mrs L Frankland	Cq	Clerk salary August 2018	1091.92
Mrs L Frankland	Cq	Use of home as office August 2018	36.00
Mrs L Frankland	Cq	Refuse sacks - Gala	9.50
Mrs G H Chivers	Cq	RFO salary August 2018	467.30
Mrs G H Chivers	Cq	Use of home as office August 2018	12.00
Yorkshire Bank	DD	Bank Charges July 2018	24.50
TOTAL EXPENDITURE			£7,909.33
INCOME:			
D E Ford Insurance	Bacs	Insurance Claim re stolen springer	100.00
D E Ford Insurance	Bacs	Insurance re HCC lead theft	2,650.00
HMRC	Bacs	VAT refund	2,013.55
			£4,763.55
INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:			
Nest Pensions	DD	Pension Contribution re L Frankland	30.05
Events & Attractions	Cq	Children's Rides Balance - Gala	675.00
Stephen Wadsworth	AP	Street cleaning 4 weeks	343.80
Stephen Wadsworth	AP	Gardening 4 weeks	162.05
Stephen Wadsworth	AP	Bags + mower fuel	16.05
John Buckland	AP	Outside Caretaker Orchard Park - July	224.00
John Cliffe	AP	Outside Caretaker Orchard Park -July	395.78
Chris Horsley	AP	4 weeks Gardening	517.15
Chris Horsley	AP	Lawnmower fuel + strimmer part	36.51
			£2,400.39

HUNTINGTON PARISH COUNCIL**INVOICES PRESENTED FOR PAYMENT 19 SEPTEMBER 2018**

Complete Office Sols	Cq	Photocopier August 2018	57.18
Stoneplan Landscape	Cq	Bus Shelter Cleaning September	1377.60
Stoneplan Landscape	Cq	Grass cutting Darwin Close x 3	180.00
Sleightholm Landscapes	Cq	Churchyard Grass cutting x 2	1560.00
Noel Winteringham	Cq	Gardening Scheme June/July	1912.25
Park Lane Playgrounds	Cq	Playground inspection x 3	108.00
Above Roofs	Cq	HCC Reroofing (insurance claim)	3600.00
Orchard Park	Cq	Venue hire Children's Events	140.00
W Hickling	Cq	Trash Bang -Children's Events	100.00
York City Knights	Cq	Children's Events	390.00
York City F.C.	Cq	Football - Children's Events	95.00
HMRC	Cq	PAYE September 2018	535.08
Mrs L Frankland	Cq	Clerk salary September 2018	1091.92
Mrs L Frankland	Cq	Use of home as office Sept 2018	36.00
Mrs G H Chivers	Cq	RFO salary Sept 2018	467.50
Mrs G H Chivers	Cq	Use of home as office Sept 2018	12.00
Yorkshire Bank	DD	Bank Charges August 2018	19.10
TOTAL EXPENDITURE			£11,681.63

INCOME:

Yorkshire Bank	Bacs	Gross Interest	4.21
Northern Powergrid	Cq	Wayleave	1.15
NE Parish Council	Cq	All Saints' Churchyard	130.00
			£135.36

INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:

Nest Pensions	DD	Pension Contribution re L Frankland	30.05
Stephen Wadsworth	AP	Street cleaning 4 weeks	338.40
Stephen Wadsworth	AP	Gardening 4 weeks	186.12
Stephen Wadsworth	AP	Heavy duty gloves	6.99
John Buckland	AP	Outside Caretaker Orchard Park -August	316.50
John Cliffe	AP	Outside Caretaker Orchard Park -August	452.65
Chris Horsley	AP	4 weeks Gardening	536.90
Chris Horsley	AP	Lawnmower fuel + strimmer part	42.89
			£1,910.50

RECOMMENDATIONS RE GALA PAYMENTS FROM HSSC:

Lord Mayor's Charities	Cq	50.00
Memorial Hall Brownies	Cq	175.00
Junior Rovers Football	Cq	175.00
		£400.00

Invoices checked and approved by Councillor M Duncanson

It was resolved to approve all above invoices for immediate payment

iii) To Note Current Financial Situation

- In light of the error reporting the profit made by HSSC at the Gala just less than £3000 (and not £4000 as reported), it was agreed to amend the charitable donations thus; £50 to City of York Lord Mayors Charity, £125 to Methodist Brownies and £125 the Football Club
 - We are to receive £130 from New Earswick for each grass cutting
 - GC highlighted the current balance (£1308.19) until the precept on 30/09/18.
- Current Financial Situation noted

45.

To Consider Current Licensing Applications:

None received

DN

46.

Asset Management

- i) Open Agenda Item for Community Centres/Halls to present a report
- a. Huntington Memorial Hall
 - They are looking at fitting Air Conditioning in the mall hall, this might happen during the October half term
 - b. Huntington Community Centre
Meeting next week
 - c. Orchard Park Community Centre
 - The entrance gates need the supply cable repairing KD to contact Listers. The flooring is lifting and will need replacing before it becomes a trip hazard. SJ's Daughter is cleaning the hall at present. They are getting more bookings in.
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
- a) Huntington Riverside Environmental Park
No Meetings Held since July, the new path looks good and all the safety signage is completed, they are getting two replacement trees in October for the Ash which were removed.
 - b) Huntington Sports and Social Club
 - The hedge has been cut back and looks good on Huntington Road, however there are areas on North Lane which need tidying and the weeds at the base need cutting/spraying. HSSC could ask the Ward Committee for funds towards this. LF to contact CoYC to cut the grass back which is encroaching onto the footpath.
 - The footings are going in for the new extension, the they are to refurbish the concert room, putting another bar in the new area.
 - c) Yorkshire L.C.A.
Next meeting to be held 04/10/18 at Huntington Community Centre
 - d) Huntington and New Earswick Burial Board
 - Earswick have left the Burial Authority and New Earswick have registered their intension to withdraw pending legal advice, their next meeting is on Monday and HPC awaits their final decision. NE have asked for sight of the deeds.
 - The closing date for applications for the Clerks post is 29/09/18.
 - It was agreed to get a thank you card for Robin for all his support and hard work during this unsettled period.
- iii) To Receive Report re: Ward Team Meeting
No one present who attended the meeting.

KD

LF

LF

47.

Planning and Green Belt Issues

- i) To Consider Minutes of Planning Committee Meeting held 15/08/18
Minutes considered
- ii) To Consider any further Planning and Green Belt issues
No other issues
- iii) Neighbourhood Plan Update
There was a meeting last Monday to go over the greenspace, the sub-committee has accepted the recommendations by CoYC and increased the designated greenspace.

48.

Amenities

- i) To Consider Minutes of Amenities Meeting is to be held on 04/09/18
The 2019 Gala
- It was **agreed** to; reduce the funding to £5000 and possibly look for additional funds elsewhere
 - DB to email KD to confirm where the Gala date is once agreed with HSSC
 - It was **agreed** to; purchase T-shirts for all those helping so that the public is

DB

aware if assistance is required

- GC offered to loan HPC a mega-phone for the day
- It was **agreed not** to; purchase marquees for the following reasons: storage, insurance, they need regular repair, who would put them up, and who would take them down, they would need to be dry before they can be taken down and stored

ii) Newsletter Delivery

DJ and SJ have stated that arranging collection and coordinating delivery of the newsletter is too much for them.

IP has agreed that he is happy to go on editing the newsletter, it was **agreed** to reduce the number of issues to three a year; Early March, July and November for delivery by the second week of each month therefore all material would need to be ready for the last week in February, June and October.

- Some Parish Councillor's were happy to continue delivering and GC reminded the Parish Council that; there isn't very much money available, with this in mind, it was **agreed** to; get quotes for delivery and consider this once quotes were received. CH to pass on the details of a volunteer to deliver
- It was also agreed to get quotes for printing the newsletter as there have been issues with the last two editions (one without content in the centre and the last edition was printed in two runs two weeks apart) resulting in delivery after some of the events had taken place

iii) Details on website

LF to circulate a consent proforma

iv) OP Gate closing times

LF to change gate closing time on the noticeboard, as previously agreed, HPC cannot ask the caretakers to walk around the park in the dark to check if it is empty (duty of care to staff)

49. **Parish Council Administration Issues**

i) Dates for Diary: Planning Meeting 19/09/18, 26/09/18 Amenities Meeting 04/10/18

ii) To Discuss arrangements for next Huntington Walkabout 11:00am at the New Estate New Lane on 26/09/18

50. **To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors

51. **To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 17th October 2018 at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:35pm

GC

LF
CH

LF

LF

LF