

HUNTINGTON PARISH COUNCIL

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Minutes of the Annual Council Meeting of Huntington Parish Council held on Wednesday 18th July 2018 at Huntington Community Centre at 7.00pm.

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chairman, Councillor J. Willis (JW), Councillor M. Duncanson (MD), Councillor A. Hawxby (AH), Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor J. Shann (JS), Councillor I. Panter (IP), Councillor David Neal (DN), Councillor C. Hillman (CH), Mrs Gill Chivers (GC) – RFO and
APOLOGIES:	Councillor D. Smith (DS), Councillor M. Sutton-Croft (MC), Councillor K. Orrell (KO), Councillor K. Deadman (KD) and Councillor G. Shann (GS) and Lorraine Frankland (LF) – Parish Clerk
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Gill Chivers
DATE (Draft):	23/07/18
DATE TO BE APPROVED:	19/09/18

ITEM	ACTION
<p>27. <u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor D. Smith (DS), Councillor M. Sutton-Croft (MC); absent due to work commitments Councillor K. Orrell (KO); absent due to official duties Councillor K. Deadman (KD) and Councillor G. Shann (GS) and Lorraine Frankland (LF) – Parish Clerk; absent due to annual leave <u>It was resolved to</u> approve the apology and reason for absence.</p>	
<p>28. <u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> No such requests made</p>	
<p>29. <u>To Consider Business from Members of the Public</u></p> <p>i) Email received regarding the fire at Wetlands on Stratford Way. Noted that Fire Brigade been called. ii) Email regarding hedge at Wetlands. LF informed resident that area maintained annually and no hedge cutting will take place until the end of the bird nesting season.</p>	
<p>30. <u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 20/06/18</u></p> <p>the minutes approved as a true and accurate record of said meeting signed and dated by Chairman.</p>	
<p>31. <u>Policing and Security Matters</u></p> <p>i) <u>To Note NY Polices update in regards to Crime figures</u> No NY Police report received ii) <u>To Consider any other security related issues</u> DN reported that a neighbour woken by drone outside the window. DN to report to Ward Committee meeting.</p>	

32. Finance and Policy Issues:i) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

ii) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL			
INVOICES PRESENTED FOR PAYMENT 18 JULY 2018			
Complete Office Sols	Cq	Photocopier June 2018	49.86
Park Lane Playgrounds	Cq	Garth Road playground repairs	660.00
Park Lane Playgrounds	Cq	Orchard Park safety surface repairs	1440.00
Park Lane Playgrounds	Cq	Orchard Park new playground unit (balance)	2401.00
Park Lane Playgrounds	Cq	Orchard Park hire of herras fencing June	224.40
Park Lane Playgrounds	Cq	Orchard Park removal of herras fencing	372.00
Park Lane Playgrounds	Cq	Garth Road replacement Springer unit	540.00
Stoneplan Landscape	Cq	Grass cutting Darwin Close x 6 cuts	360.00
JMS Ground Maint	Cq	April x 1 + June x 4 grass cutting	730.00
Noel Winteringham	Cq	Garden Maintenance x 5 months	600.00
Noel Winteringham	Cq	Gardening Scheme x 5 weeks	1425.00
City of York Council	Cq	Annual rent bus shelter Huntington Road	15.00
City of York Council	Cq	Orchard Park Waste Collection	96.70
Citizens Advice York	Cq	Outreach service Jan-March 2018	1204.50
Moonriver Publishing	Cq	Handy Mag Advert - Gala	231.00
Gardencare	Cq	Toilet x 6 Hire - Gala	360.00
HMRC	Cq	PAYE June 2018	558.95
Mrs L Frankland	Cq	Clerk salary July 2018	1092.12
Mrs L Frankland	Cq	Use of home as office July 2018	36.00
Mrs G H Chivers	Cq	RFO salary July 2018	467.50
Mrs G H Chivers	Cq	Use of home as office July 2018	12.00
Yorkshire Bank	DD	Bank Charges June 2018	11.40
TOTAL EXPENDITURE			<u>£12,887.43</u>
INCOME:			
D E Ford Insurance	Cq	Insurance Claim re OP Playgrounc	<u>£11,017.62</u>
INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:			
Nest Pensions	DD	Pension Contribution re L Frankland	30.05
Stephen Wadsworth	AP	Street cleaning 4 weeks	342.57
Stephen Wadsworth	AP	Gardening 4 weeks	311.85
Stephen Wadsworth	AP	Mower fuel	11.98
John Buckland	AP	Outside Caretaker Orchard Park - June	408.80
John Cliffe	AP	Outside Caretaker Orchard Park -June	309.75
John Cliffe	AP	Grass cutting Orchard Park	77.73
Chris Horsley	AP	4 weeks Gardening	328.10
Chris Horsley	AP	Lawnmower fuel + strimmer wire	41.02
			<u>£1,861.85</u>

Invoices checked and approved by Councillor M Duncanson

It was resolved to approve all above invoices for immediate payment

iii) To Note Current Financial Situation

- GC noted that the insurance payment of £11017.62 for the arson damage at Orchard Park playground had been received.
- Payments confirmed but not yet received from insurers of £100 for the damaged springer at Garth Road and £2650 for the lead theft at Huntington Community Centre.
- Confirmation also received regarding the settlement to the individual injured on the Orchard Park play equipment of £5000 to be held in trust until 18 years of age, plus costs of £3626.

Current Financial Situation noted.

33. To Consider Current Licensing Applications:

None received

34. Asset Managementi) Open Agenda Item for Community Centres/Halls to present a report:a) Huntington Memorial Hall

- Scarecrow Trail very successful and raised over £500. Thanks to be passed on to Memorial Hall Committee for all their hard work in this respect.
- Estimates requested for front windows as vacuum lost in them.
- Possibility of installation of air conditioning in small hall being investigated

b) Huntington Community Centre

- Area on dormer roof to be replaced when the stolen lead replaced
- Mrs Duncanson (Manager) retiring at end of April 2019

c) Orchard Park Community Centre

- Summer holiday activities for children booked
- Notice re outer gate closing needs changing from 7pm to 8.30pm
- Meeting to be set up with gate keepers to explain use of keys and magnet

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:a) Huntington Riverside Environmental Park

- Request that meeting dates not be changed at the last meeting
- Two trees to be removed and replaced
- Incorrect signs now removed
- Gates into main reserve now repaired.
- Pond to be cleared out and footpaths adjacent to be repaired
- Trees in Riverside Wood area next to ring road require attention

b) Huntington Sports and Social Club

- World Cup televising increased takings hugely – excess to be put towards the extension

c) Yorkshire LCA

- No meeting

d) Huntington, New Earswick, Earswick Burial Authority

- Minutes of Extraordinary Meeting held on 12 July 2018 approved as a true and accurate record of said meeting and signed and dated by Chairman
- Noted that BA Clerk's contract ends on 4 August
- Mediation meeting to be held with YLCA in early August

iii) To Receive Report re: Ward Team Meeting

- No meeting held

35. Planning and Green Belt Issuesi) To Consider Minutes of Planning Committee Meeting held 02/05/18

Minutes considered

ii) To Consider any further Planning and Green Belt issues

Noted

iii) Neighbourhood Plan Update

- Documentation from City of York Council to approve a further meeting in next few weeks
- Neighbourhood Plan may be halted due to legislation.

36. Amenitiesi) To Consider Minutes of Amenities Meeting is to be held on 03/07/18

Minutes considered

- **Recommendation agreed** that DB purchase bouquets for the Lady Mayoress and Lady Sheriff at the Gala
- Councillors to give availability for Gala to LF

DB

- DJ confirmed that Bouncy Castle/Slide at Gala would be securely anchored, staffed at all times and air not sealed in permanently
- **Recommendation agreed** for installation of palisade gate at Orchard Park at a cost of £925 plus VAT
- Noted that grass coming through play area.

DJ

CH

37. **Parish Council Administration Issues**

- i) Dates for Diary: Planning Meeting 25/07/18,10/08/18 Amenities Meeting 04/09/18
- ii) To Discuss arrangements for next Huntington Walkabout
To be confirmed in September

38. **To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors

39. **To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 20th June 2018 commencing after the Annual Council Meeting beginning at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 9:50pm

KD, DB offered apologise for 20/06/18