

**HUNTINGTON PARISH COUNCIL**

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**Minutes of the Monthly Meeting of Huntington Parish Council held on Wednesday 17<sup>th</sup> October 2018 at Huntington Community Centre at 7.00pm.**

<b>PRESENT:</b>	Councillor D. Geogheghan-Breen (DB) – Chairman, Councillor J. Willis (JW), Councillor M. Duncanson (MD), Councillor D. Smith (DS), Councillor J. Shann (JS), Councillor M. Sutton-Croft (MC), Councillor I. Panter (IP), Councillor C. Hillman (CH), Councillor K. Deadman (KD), Councillor G. Shann (GS), Councillor A. Hawxby (AH), Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor David Neal (DN), Mrs Gill Chivers (GC) – RFO and Lorraine Frankland (LF) – Parish Clerk
<b>APOLOGIES:</b>	Councillor K. Orrell (KO)
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	14/11/18
<b>DATE TO BE APPROVED:</b>	21/11/18

ITEM		ACTION
52.	<u>To Accept Apologies and Reasons for Absence</u> Councillor K. Orrell (KO); absent due to official duties <i>It was resolved to</i> approve the apology and reason for absence.	
53.	<u>To Note Declaration of Interests</u> <ul style="list-style-type: none"> <li><u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></li> </ul> No such requests made	
54.	<u>To Consider Business from Members of the Public</u> <ul style="list-style-type: none"> <li>The Post Office has agreed to allow HPC to maintain the planted area to the front of the Post Office. The Parish Council <i>agreed</i>; to apply to the Ward Council for some funding, and that the Amenities committee would put an action plan together.</li> <li>The Bus Stop near the memorial could do with a back to it as it lets in the rain, it was agreed to look into getting quotes.</li> <li>DN informed the meeting that Peter Bland is getting quotes for the removal of Dead trees on the river bank.</li> <li>DB read out the compliant received from a resident about placing notices in the noticeboards and the correspondence between herself and the complainant, it was agreed that DB would respond to the compliant, however <i>it was resolved</i> that; DB should not be expected to tolerate negative comments of a personal nature and if this continued the matter would be brought to the attention of Royal Life Saving Society UK</li> </ul>	Amenities Committee  DB
55.	<u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 19/09/18</u> The minutes were approved as a true and accurate record of said meeting signed and dated by Chairman.	

56. Policing and Security Matters

- To Note NY Polices update in regards to Crime figures Report Discussed
- To Consider any other security related issues
- DB commented on the fact that Broome Way had 11 cars obstructing the pavement and that this had forced the user of a mobility scooter to ride on the road, and given that it is getting darker much earlier in the evening poses an even greater danger. DB has taken car details to pass onto the PCSO team. LF to re-issue form previously sent to Cllr's to record such details.
- There are real ASB issues at the moment at the PO/shop stealing and causing nuisance behaviour by threatening staff, the Police have been made aware and the culprits are known to the Police

DB  
LF57. Finance and Policy Issues:

- To Note Monthly Bank Reconciliation Report  
Monthly Bank Reconciliation Report noted
- To Approve Invoices Presented for Payment

<b>HUNTINGTON PARISH COUNCIL</b>			
<b>INVOICES PRESENTED FOR PAYMENT 17 OCTOBER 2018</b>			
Complete Office Sols	Cq	Photocopier September 2018	86.52
John Stead	Cq	Grass cutting August + September	1460.00
Howard Gill	Cq	Emergency tree work Vesper Walk	1200.00
Park Lane Playgrounds	Cq	Playground inspection x 3	108.00
Playsafety	Cq	ROSPA Annual playground inspection	327.60
City of York Council	Cq	Orchard Park bin collection	96.70
J Lister Electrical	Cq	Orchard Park gate lock	252.00
South West Works	Cq	Orchard Park car park lining	1029.60
H'ton Environmental Park	Cq	Half year grant	1000.00
Citizens Advice Bureau	Cq	April-Sept outreach service	1204.50
Savills	Cq	Half year allotment rent	125.00
NYPS Ltd	Cq	Newsletter printing	378.00
SLCC	Cq	Annual subscription	147.00
PKF Littlejohn LLP	Cq	Annual audit charges	480.00
HMRC	Cq	PAYE October 2018	534.96
Mrs L Frankland	Cq	Clerk salary October 2018	1091.92
Mrs L Frankland	Cq	Use of home as office October 2018	36.00
Mrs G H Chivers	Cq	RFO salary October 2018	467.50
Mrs G H Chivers	Cq	Use of home as office Oct 2018	12.00
Mrs G H Chivers	Cq	Niche Locks - OP bin key	5.69
Yorkshire Bank	DD	Bank Charges September 2018	14.30
<b>TOTAL EXPENDITURE</b>			<b>£10,057.29</b>
<b>INCOME:</b>			
Yorkshire Bank	Bacs	Gross Interest	3.74
City of York Council	Bacs	2nd Half year Precept	58,035.00
HSSC	Bacs	Gala Payment	300.00
D E Ford	Bacs	Insurance Refund	37.79
			<b>£58,376.53</b>
<b>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</b>			
Stephen Wadsworth	AP	Street cleaning 4 weeks	349.20
Stephen Wadsworth	AP	Gardening 4 weeks	184.60
Stephen Wadsworth	AP	Mower fuel	12.54
John Buckland	AP	Outside Caretaker Orchard Park -Sept	402.52
John Cliffe	AP	Outside Caretaker Orchard Park -Sept	322.50
Chris Horsley	AP	4 weeks Gardening	236.35
Chris Horsley	AP	Lawnmower fuel	9.19
			<b>£1,516.90</b>

Invoices checked and approved by Councillor M Duncanson

There was an additional invoice for £1110.00 for York Vale Fencing for the Gate at Orchard Park

It was resolved to approve all above invoices for immediate payment

- To Note Current Financial Situation

Current Financial Situation noted

58. To Consider Current Licensing Applications:

None received

59. Asset Management

- Open Agenda Item for Community Centres/Halls to present a report

- Huntington Memorial Hall

They are fitting Air Conditioning in the mall hall, this weekend and new windows in the large hall

- Huntington Community Centre

They have discussed when the rear roof needs re-roofing it was suggested last year when the front roof was done that this work should be done within five years, it was therefore agreed to have another survey done as it is believed the cost could be as high as £50,000. The leaking dormer and the stolen lead have been replaced by an alternative material

- Orchard Park Community Centre

- They haven't had another meeting yet
- They are going over to internet banking
- They are hoping to set up a science club, they are running two trial group sessions over the half term.
- To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

- Huntington Riverside Environmental Park

- There are two issues with neighbouring vegetation, a tree has fallen from a garden in Kingsclere JW to pass the address to LF and 16 Drakes Close (YO32 9RN) have left hedge cuttings in the lane/footpath LF to contact

- Steven Wadworth to put emptying the litter from Vesper Way play area

- LF to ask CoYC to replace the litter bin

- Huntington Parish Council to send CoYC the bill for the tree clearance and fence repairs caused by the Willow on the river bank falling during the high winds

- IT came to light that Peter Bland hasn't undertaken any chainsaw training, a requirement of the terms under which the replacement chainsaw was purchased by HPC for the Environmental Park, it was **agreed** that; Peter Bland be asked to return the equipment until the training is completed

- JW to get two quotes for the training and apply to F & P for funding

- Huntington Sports and Social Club

- Their next meeting on 18/10/18

- LF to contact CoYC re hedge on North Lane

- DB to bring up the state of the noticeboard.

- Yorkshire L.C.A.

Next meeting DB on AL and DJ unable to attend

- Huntington and New Earswick Burial Authority

- Naurin Fatima has been appointed as new clerk

- Next meeting is 01/11/18, NEPC have been invited

- A contracted need for Naurin dated from 01/11/18

- The governing documents need to be ratified

- The accounts look healthy and there have been a number of enquiries

- CoYC is investigating an official complaint about DJ (from SW at EPC) in regards to conduct at the BA extraordinary meeting in April 2018.

- To Receive Report re: Ward Team Meeting

LF

GC

LF

GC

GC

JW

LF

DB

No one present who attended the meeting.

60. Planning and Green Belt Issues
- To Consider Minutes of Planning Committee Meeting held 19/09/18 and 26/09/18  
Minutes considered
  - To Consider any further Planning and Green Belt issues  
No other issues
  - Neighbourhood Plan Update  
There is a meeting tomorrow (18/10/18) at West Offices to at 11:30am to go over the designated Greenspace within the plan, DJ and GS to attend.
61. Amenities
- To Consider Minutes of Amenities Meeting is to be held on 04/09/18
  - Item 37 i) **Recommendation** for; a Gala Sub-committee, **agreed**; committee DJ, SJ, KD, DN and DS
  - Item 43 i) **Recommendation** for a request to reduce the speed limit on (North) North Lane to 40MPH it was **agreed** to approach CoYC with this request
  - Item 43 v) **Recommendation** for a request to install a bus shelter opposite Tesco Express, it was **agreed** to approach CoYC with this request
  - Item 39 ii) **Recommendation** for speed watch team fix another date. It was **agreed** that; IP would book the dates in with the Police as we now have to share the equipment.
62. Parish Council Administration Issues
- Dates for Diary: Planning Meeting 17/10/18, 07/11/18 Amenities Meeting 06/11/18
  - To Discuss arrangements for next Huntington Walkabout 1:30pm at the Environmental Park 25/10/18
63. To Note Correspondence Received
- Electronic mail forwarded to Parish Councillors
64. To Confirm Date, Time and Venue of Next Meeting
- Monthly meeting of Huntington Parish Council to be held Wednesday 21<sup>st</sup> November 2018 at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.
- Meeting closed at 8:30pm*
- DJ & GS
- DJ,SJ,KD, DN&DS
- LF
- LF
- IP