

HUNTINGTON PARISH COUNCIL

c/o Huntington Community Centre,
26, Strensall Road, Huntington,
YORK YO32 9RG.

Tel: 01904 470670

e-mail: huntington.parishclerk@yahoo.co.uk

www.huntingtonparishcouncil.co.uk

**Minutes of the Annual Parish Meeting of Huntington Parish Council held on Wednesday 18th April 2018
in Huntington Community Centre at 7.00 pm.**

PRESENT:	Councillor D. Geogheghan-Breen (DB) - Chairman, Councillor G. Shann (GS), Councillor K. Deadman (KD), Councillor I. Panter (IP), Councillor M. Sutton-Croft (MC), Councillor A. Hawxby (AH), Councillor D. Jobling (DJ), Councillor D. Smith (DS), Councillor S. Jobling (SJ), Councillor M. Duncanson (MD), Councillor J. Shann (JS), Mrs Gill Chivers (GC) – RFO and Lorraine Frankland (LF) – Parish Clerk
APOLOGIES:	Councillor J. Willis (JW), Councillor K. Orrell (KO) and Councillor C. Hillman (CH)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	18/04/18
DATE TO BE APPROVED:	17/04/19

ITEM		ACTION
1.	<p><u>To Note Apologies for Absence;</u> Councillor J. Willis (JW); absent due to home security issues Councillor C. Hillman (CH); absent due to work commitments Councillor K. Orrell (KO); absent due to attendance at another meeting <u>It was resolved</u> to approve all apologies and reasons for absence.</p>	
2.	<p><u>To Approve Minutes of The Annual Parish Meeting of 20th April 2016</u> Minutes approved as a true and accurate record of said meeting, signed and dated by Chairman.</p>	
3.	<p><u>Chairman's Report:</u> I have once again great pleasure in presenting the annual report for 2017 We have during the past year set up a Community Speed watch scheme identifying 3 roads in the parish that have been identified as having problems with speeding cars. Thanks to Ian Panter for setting this up and Parish Councillors and public who have volunteered. We also have agreed to place 2 speed signs up thanks to Kevin Deadman for taking the lead on this. We have at last ordered planters for the corner of the WMC to stop inconsiderate parents parking when picking children up from school many thanks to the Ward Committee for the grant of £1500. After a number of complaints from members of the public we are having our bus stops cleaned regularly. We were delighted to support the wild meadow planting at Yearsley Bridge and received many positive comments. Our Parish Newsletter was distributed regularly throughout the year many thanks to Ian Panter and Sylvia Jobling.</p>	

Once again, we held a successful Parish Gala despite being let down by the children's rides supplier.

Our Gardening scheme continues to be well used with 90 plus residents using the scheme thanks to our gardeners.

All our halls have been well used during the year and I am glad to report Orchard Park has several new groups which will help make sure they are able to continue providing great facilities.

Sadly, we had some vandalism and we hope to replace the damaged equipment in the next couple of months.

All our sub committees continue to meet regularly.

Our neighbourhood plan is out for comment and we hope to have this signed off shortly many thanks to Dave Jobling and his team for all the hard work.

We continue to employ Steve who keeps the Parish looking neat and tidy and to our 2 caretakers at OP.

Carolyn McQuinn resigned from the Parish thank you for all her hard work on behalf of the residents.

We currently have a vacancy for a PC and we are hopeful to fill this in the near future.

Many Thanks go to our RFO Gill Chivers our Clerk Lorraine Frankland for all their hard work in what has been a challenging year.

Diane Geogheghan-Breen

Chair

April 2018

4. RFO'S REPORT - HUNTINGTON PARISH COUNCIL 2017-2018

The financial year 2017-2018 has seen the Parish Council finally use up the reserves that have been ongoing for a number of years. Due to this and the level of expenditure increasing, it was felt that expenditure would need to be carefully monitored and an increase in Precept of 9.5% be requested for the coming year. A provisional receipts and payments sheet for the year 1.4.17 to 31.3.18 is attached to this report. The Annual Return for submission to the External Auditors will be based on this, with adjustments to the figures to cover amounts overrunning from the year end.

For the year 2017/18, actual income received was less than the budgeted income by £2162 – a smaller difference than in previous years. This was mainly due to the receipt of a Ward Committee grant of £1500 for the planters to be installed in the coming year and the amount of VAT reclaimed being less than predicted.

The actual expenditure during the year was also less than the budgeted expenditure, but still leaving a shortfall of £19829.

At the year end, the Parish Council employed five people – Clerk, RFO, Stephen Wadsworth the Street Cleaner/Gardener and John Buckland and John Cliffe the outside caretakers for Orchard Park. For the coming year, we are now employing Chris Horsley as a seasonal gardener. The Clerk is still the only employee on the Nest Pension Scheme, which increases for both employer and employee in 2018/2019.

D E Ford continue to provide the Parish Council with an excellent service as regards insurance, being always on hand to immediately answer any queries and offering the best cover at a very competitive price. We have a claim being considered for the fire at Orchard Park which damaged the play equipment close to the Hall, resulting in its

removal and the erection of safety fencing to keep people out – an expense we had not anticipated. This is going to be replaced with a more age appropriate piece of equipment. The claim against the Parish Council for the child who supposedly injured himself on this equipment is still ongoing but will not result in a Court appearance. All the Parish Council assets are fully insured, together with all Liability Insurance cover for all those involved with the Council, whether that be as a Councillor or an employee.

The Citizens' Advice Bureau fortnightly outreach service held at Huntington Community Centre continues to be funded by the Parish Council, providing a much-needed source of advice with queries covering such issues as debt, housing, benefits and family matters

The Parish Council funded another successful Summer Gala at Huntington Sports Club last August and plans are well underway for this year's Gala, with many local organisations involved as well as children's entertainment.

Defibrillators have been provided by the Parish Council in two locations, together with outside casing for two more at a cost of £3114. A larger amount than in previous years has been spent on Open Spaces, due to a greater amount of tree maintenance and having to cover for tasks that would previously have been done by City of York Council. The bus shelters and notice boards have received more attention this past year by being cleaned on a regular basis, which is budgeted for in the future.

Both the Internal and External Auditors were completely satisfied with the Annual Return for 2016-2017. The Parish are very grateful to Mr James Mackman for his services as Internal Auditor for the 14th year running. He provides valuable advice and assistance whilst inspecting the Parish papers and accounts prior to submission to the external Auditor.

I would like to thank Lorraine Frankland as Parish Clerk, the Chairman, Diana Geogheghan-Breen, the Vice Chairman, Dave Jobling, the Chair of Finance and Policy, Keith Orrell, and all other Councillors for all their help and support during the year.

Gill Chivers - Responsible Financial Officer - April 2018

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HUNTINGTON PARISH COUNCIL - 2017-2018			
RECEIPTS	12 months	Total 17-18 Budget	Total 16-17
Interest	0	0	0
Allotments	253	260	253
Precept	106000	106000	102615
VAT repayment	9679	15000	33120
Admin	300	500	3153
CYC - grass/bus shelters	1567	1530	1528
Admin (Rent)	7	2	0
N'hood Planning Grant	3784	2500	8750
Huntington Gala	540	0	330
CYC Grants	1500	0	2024
TOTAL	123630	125792	151773
PAYMENTS			
Salaries: Clerk (gross)	14227	14230	14227
Street Cleaner (gross)	5142	5000	4703
RFO gross	5529	5530	5529
OP Gatekeeper/Litter	8855	7800	7776
Inland Revenue (NI)	830	900	900
Pension Scheme	151	300	28
Clerk - Use of Home	432	432	432
RFO - Use of Home	144	144	144
Insurance	13074	12500	12579
137 Payments	1184	3000	2238
VAT	10779	12000	18972
Allotments	253	260	253
Bus Shelters/Notice Bds	6208	1000	0
Village Halls General -		20000	
Memorial Hall	0		2007
Community Centre	0		50659
Orchard Park	3168		3613
Orchard Park field/gate	417	1000	10747
Playgrounds	10068	7500	6650
Youth/Children's Events	910	1000	665
H'ton Environmental Park	4106	2500	5462
Open Spaces	12025	6000	5169
Gardening Scheme	8235	9000	8604
Admin General	6113	8000	7954
Training	459	500	72
Neighbourhood Planning	8516	5000	3115
Auditors - Int+Ext	550	550	550
CAB	4818	4820	4819
Defibrilators	3114	0	0
Grass Cutting	4859	6000	5734
Summer Gala	6984	8000	7313
Christmas Lights/trees	1347	2000	1652
All Saints Churchyard	962	0	0
Darwin Close	0	500	250
TOTAL	143459	145466	192816

5. **Questions Raised by Members of Huntington Parish**

None raised.

Meeting closed at 7.10pm