

HUNTINGTON PARISH COUNCIL

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Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 19th June 2019 at Huntington Community Centre at 7.00pm.

PRESENT:	D. Geogheghan-Breen (DB) – Chairman, Councillor D. Jobling (DJ), Councillor J. Willis (JW), Councillor G. Shann (GS), Councillor K. Deadman (KD), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor J. Shann (JS), C. Hillman (CH), Mrs Gill Chivers (GC) – RFO and a member of the public
APOLOGIES:	Councillor D. Smith (DS), Councillor A. Hawxby (AH) and Lorraine Frankland (LF) – Parish Clerk
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Gill Chivers, typed up by Lorraine Frankland
DATE (Draft):	24/06/19
DATE TO BE APPROVED:	17/07/19

ITEM		ACTION
14.	<u>To Accept Apologies and Reasons for Absence</u> Councillor D. Smith (DS), Councillor A. Hawxby (AH); absent due to work Lorraine Frankland (LF); absent due to annual leave <i>It was resolved to</i> approve the apology and reason for absence.	
15.	<u>To Note Declaration of Interests</u> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> None made other than that already made by DJ and SJ regarding Lindsay.	
16.	<u>To Consider Business from Members of the Public</u> i) Allotments re burning. GC confirmed CYC policy of no burning and possible fines. ii) JW raised issue of flower bed outside Post Office. Confirmed that is private land and hence not HPC responsibility. CH confirmed new membrane required to stop weeds. MD questioned it being a public health issue. LF to contact Ward Councillors/write again to landowners and CYC.	LF
17.	<u>Co-option of Councillors</u> LF to contact KO regarding possible co-option.	LF
18.	<u>Election of Officers and Election of Councillors to vacancies on sub-committees</u> DJ gave resignation as Chairman. DB Chairman – proposed DJ, seconded JW. DJ Vice-Chair – proposed DB, seconded JW. <i>Forms signed.</i> CH confirmed place on F & P and Amenities. DB confirmed place on HCC, HSSC (in place of GS), HBA following agreement to 6 places and not 5. Remaining vacancies: F & P 1, Amenities 2, HMH 1, OP 1. <i>Agreed</i> that any Councillor unable to do notice board must tell LF, so can be re-arranged and any 'tatty' notices to be removed and replacements arranged – LF to be informed.	Cllr's

19. To Approve the Minutes of the Monthly Parish Council Meeting held 15/05/19

DB raised query about 4 and had apologised for oversight. Noted that this referred to Annual Meeting Minutes which would not be signed off until April 2020.

DB raised issue of 8.ii) d) and requested the para commencing 'LF and GC' should have the following removed 'who would be a junior officer to both the Parish Clerk and the Parish RFO.' Plus, the whole sentence 'They also wished it minuting ... parish council policy'. Clarification still needed re Burial Clerk not to sign cheques. Burial Clerk had received the 1% NALC pay increase, though this had not been done in the correct manner.

The minutes of 15 May 2019 were then approved as a true and accurate record of said meeting and signed and dated by Chairman.

20. Policing and Security Matters

i) To Note NY Polices update in regards to Crime figures

Policy Report received

ii) To Consider any other security related issues

None reported.

21. Finance and Policy Issues:

i) To consider minutes of Finance and Policy meeting held on 11 June 2019

Minutes approved and signed by DB

ii) Recommendations from Finance and Policy meeting

Annual Governance Statement 2018/19 approved and signed

Annual Return 2018/2019 approved and signed

Request from HCC **agreed.**

iii) Proposal from Clerk and RFO of salary review.

GC confirmed this was not a matter for Full Parish, but would be discussed at F & P

iv) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

v) To Approve Invoices Presented for Payment:

HUNTINGTON PARISH COUNCIL				
INVOICES PRESENTED FOR PAYMENT 19 JUNE 2019				
Complete Office Sols	Cq	Photocopier May 2019		103.20
Sleightholm Landscapes	Cq	Church Yard Grass x 2 months		804.00
City of York Council	Cq	Annual Rent Bus Shelter H'ton Road		15.00
H'ton Community Centre	Cq	Room Hire 3 months 10 meetings		286.00
Stoneplan Ltd	Cq	Grass cutting x 2 Darwin Close		120.00
JMS	Cq	Grass cutting		730.00
JMS	Cq	Gardening scheme - May		660.00
Citizens Advice Bureau	Cq	9 months outreach service		3613.50
City of York Council	Cq	Temp Event Notice - Gala		21.00
HMRC	Cq	PAYE June 2019		401.97
Mrs L Frankland	AP	Clerk salary + 50% home as office June 2019		1136.22
Mrs L Frankland	AP	50% Use of home as office June 2019		18.00
Mrs G H Chivers	AP	RFO salary June 2019		486.20
Mrs G H Chivers	AP	Use of home as office June 2019		12.00
Mrs G H Chivers	AP	Post/Stationery 7 months		51.54
Stephen Wadsworth	AP	Street cleaning 4 weeks		394.00
Stephen Wadsworth	AP	Gardening scheme - 4 weeks		232.10
Stephen Wadsworth	AP	Garden - fuel + keys		32.75
Yorkshire Bank	DD	Bank Charges May 2019		15.40
TOTAL EXPENDITURE				£9,132.88
INCOME:				
Yorkshire Bank	Bacs	Gross Interest	12.86	
H'ton Memorial Hall	Cq	Gala	3,000.00	
				£3,012.86
INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:				
Nest Pensions	DD	Clerk Pension		53.27
John Cliffe	AP	Outside Caretaker Orchard Park -April		658.10
				£711.37

Invoices checked and approved by Councillor K Deadman

It was resolved to approve all above invoices for immediate payment

vi) To Note Current Financial Situation

JW queried the amount in budget for gardening scheme

vii) Current Financial Situation Noted.

22. To Consider Current Licensing Applications:

None received

23. Asset Management

i) Open Agenda Item for Community Centres/Halls to present a report

a. Huntington Memorial Hall

Blocked drains cleared

Decorating to be done in summer holidays

Main hall floor to be sanded and varnished in summer holidays

b. Huntington Community Centre

Work on tower to be done in summer holidays

c. Orchard Park Community Centre

Summer holiday activities for children booked

Increase in party bookings

Celebration by postcode lottery winners YO31 to be held at OP.

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Riverside Environmental Park

Nothing to report

b) Huntington Sports and Social Club

Main hall to be decorated and have new curtains

Shell of extension completed – funding from FA rather slow in coming

c) Yorkshire L.C.A.

No HPC attendees at meeting

d) Huntington Burial Board

Report from Burial Board meeting of 03/06/19

Meeting on 3 June 2019 not official meeting so no report received.

iii) To Receive Report re: Ward Team Meeting

No meeting held.

24. Planning and Green Belt Issues

i) To Consider Minutes of Planning Committee Meeting held 02/05/18

Minutes considered

ii) To Consider any further Planning and Green Belt issues

Noted

iii) Neighbourhood Plan Update

Submitted. CYC requested a codicil relating to any land HPC need to protect – possible small cost involved. Awaiting agreement to Local Plan.

25. Parish Council Administration Issues

i) Dates for Diary

Planning Meeting 26/06/2019 – Amenities Meeting 03/07/19

ii) To Discuss Arrangements for next Huntington Walkabout

None arranged

26. To Note Correspondence Received

None received

27. To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 17th July 2019 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:40pm