

HUNTINGTON PARISH COUNCIL

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Minutes of the Monthly Meeting of Huntington Parish Council held on Wednesday 20th March 2019 at Huntington Community Centre at 7.00pm.

PRESENT:	Councillor D. Geogheghan-Breen (DB) –Chairman, Councillor D. Jobling (DJ), Councillor J. Willis (JW), Councillor D. Smith (DS), Councillor A. Hawxby (AH), Councillor J. Shann (JS), Councillor G. Shann (GS), Councillor D. Neal (DN), Councillor S. Jobling (SJ), Councillor C. Hillman (CH), Councillor M. Duncanson (MD), Mrs Gill Chivers (GC) – RFO and Lorraine Frankland (LF) – Parish Clerk
APOLOGIES:	Councillor K. Deadman (KD), Councillor I. Panter (IP) and Councillor K. Orrell (KO)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	27/03/19
DATE TO BE APPROVED:	17/04/19

ITEM		ACTION
117.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor K. Deadman (KD); absent due to private commitments Councillor I. Panter (IP); absent due to work commitments Councillor K. Orrell (KO); absent due to Official Duties <u>It was resolved to</u> approve the apology and reason for absence.</p>	
118.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> No such requests made</p>	
119.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) DB has had a report that the Gates at Orchard Park were left open on 11-13/03/19, DJ said that he had closed them after their meeting on 12/03/19, however he would check the CCTV on the other two nights. ii) DN had a member of the public contact about a Bridleway sign found by the river Foss, DB advise to get them to contact CoYC.</p>	
120.	<p><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 21/11/18</u></p> <p>The minutes were approved as a true and accurate record of said meeting signed and dated by Chairman.</p>	
121.	<p><u>Policing and Security Matters</u></p> <p>i) <u>To Note NY Polices update in regards to Crime figures</u> Update has been distributed via email; Chairman read the report ii) <u>To Consider any other security related issues</u> There has been another incident of ASB at Bargain Booze, a member of staff has a photo of the incident, the member of staff went into work on their day off to make a statement to the police, however they failed to attend, it is now two weeks since the incident and the police are yet to attend to gather a statement. DB has contact inspect L Pointon about this but so far has had no response, if she receives no response in the next two weeks she will escalate further.</p>	DB

122. Finance and Policy Issues:

i) To Note Monthly Bank Reconciliation Report
Monthly Bank Reconciliation Report noted

ii) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL			
INVOICES PRESENTED FOR PAYMENT 20 MARCH 2019			
Complete Office Sols	Cq	Photocopier February 2019	103.20
Park Lane Playgrounds	Cq	Vesper Walk playground repairs	300.00
Park Lane Playgrounds	Cq	Orchard Park playground repairs	1380.00
Stoneplan	Cq	Bus shelter + notice board cleaning	2148.00
Viking Payments	Cq	Envelopes + postage stamps	149.39
YF Events	Cq	Tables + Chairs - Gala 2019	536.40
HMRC	Cq	PAYE March 2019	358.96
Mrs L Frankland	AP	Clerk salary March 2019	1092.12
Mrs L Frankland	AP	Use of home as office March 2019	36.00
Mrs G H Chivers	AP	RFO salary March 2019	467.50
Mrs G H Chivers	AP	Use of home as office March 2019	12.00
Stephen Wadsworth	AP	Street cleaning 4 weeks	349.30
Stephen Wadsworth	AP	Refuse sacks - street cleaning	4.00
Yorkshire Bank	DD	Bank Charges February 2019	9.90
TOTAL EXPENDITURE			£6,946.77
INCOME:			
Yorkshire Bank	Bacs	Gross Interest	4.37
Memorial Rent	Cash	Annual Rent	1.00
HMRC	Bacs	VAT Refund	2,008.10
			£2,013.47
INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:			
Nest Pensions	DD	Clerk Pension	30.05
John Buckland	AP	Outside Caretaker Orchard Park -Feb	341.60
John Cliffe	AP	Outside Caretaker Orchard Park -Feb	278.25
			£649.90

Invoices checked and approved by Councillor M Duncanson

Additional cheques to: pay 20% for Gala tables and chairs (£127.00), Andrew Hill (£1560.00) and to DJ for plan printing (£30.00)

It was resolved to **approve** all above invoices for immediate payment

iii) To Note Current Financial Situation

Current Financial Situation noted

123. To Consider Current Licensing Applications:

None received

124. Asset Management

i) Open Agenda Item for Community Centres/Halls to present a report

a. Huntington Memorial Hall

- There was a leak detected by Yorkshire Water (as suspected by MD) at the corner of the building which was causing ice to form on the pavement, thanks to MD's perseverance this has been repaired

b. Huntington Community Centre

- The roof has leaked under the tower causing damage to the deco, and a slate came off last week which is close to the gutter and near the corner of the building, DN believes that it will not cause a leak. Whilst the roof is now out of warranty, he is chasing with the roofers for a resolution
- Decorating the DDA toilet next

c. Orchard Park Community Centre

- AGM has been held and the officers remain the same

- New locks to evacuate the play areas behind the palisade fence have been purchased
- The entrance gates are not opening at 9.00am LF and GC to investigate
- They have applied for Ward Funding to supplement the HPC grant for the summer activities
- The replacement floor is to be replaced in the last week of the summer holidays.

LF, GC

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Riverside Environmental Park

There have been complaints that the leaves from the trees in the environmental park are blowing into people's gardens in Linden Close, this was noted by HPC

b) Huntington Sports and Social Club

They have been debating about moving the smoking shelter as it is not being used in its present location and smokers are congregating near the entrance doors. They are looking to relocate the shelter and install lighting and also highlight the need for smokers to use the shelter on the booking form, in order to encourage smokers to use the facility

c) Yorkshire L.C.A.

DJ highlighted the training available to councillors and is was **agreed** that; HPC might look to hold a training event after 02/05/18, when the configuration of the Parish Council is known

d) Huntington and New Earswick Burial Board

DJ and DB are to meet with the clerk to review her role and to discuss starting the planning consent for the expansion into the rear field as the three years deadline on the consent is approaching

There have been complaints raised about contractors at the stadium using the cemetery car park, this has been forwarded to COYC.

iii) To Receive Report re: Ward Team Meeting

LF to forward to Cllr Runciman the request by HPC to CoYC to reduce the speed limit on 'North' North Lane to 40MPH.

LF

125. Planning and Green Belt Issues

i) To Consider Minutes of Planning Committee Meeting held 30/01/19, 20/02/19 and 18/03/19

Considered

ii) To Consider any further Planning and Green Belt issues

A unit has appeared on North Lane this may be for storage, when the road is resurfaced next week

iii) Neighbourhood Plan Update

CoYC has informed DJ that consideration of the N Plan is on hold whilst the council is in purdah.

126. Amenities

i) To Consider Minutes of Amenities Meeting is to be held on 05/02/19

It was **resolved** that; HPC would stand the cost of the repair to HWMC and that CH would approach the HWMC to gauge what the cost of supplying water for the planters had cost the club in order that contribution can be made

It was **resolved** to; take out cancellation insurance on the Gala at a cost of £280.

CH

127. Parish Council Administration Issues

i) Dates for Diary: Planning Meeting 10/04/19 Amenities Meeting 02/04/19

ii) To Discuss arrangements for next Huntington Walkabout

Friday 29/04/19 11am at the Cemetery Car park

iii) Emergency Plan

DB to get the action points together from the meeting on 26/02/19

DB

128. **To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors

129. **To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 20th February 2019 commencing after the Annual Council Meeting beginning at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:30pm