

**HUNTINGTON PARISH COUNCIL**

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**Minutes of the Full Council Meeting of Huntington Parish Council held on Wednesday 15<sup>th</sup> May 2019 at Huntington Community Centre at 7.20pm.**

<b>PRESENT:</b>	Councillor D. Jobling (DJ) – Chairman, Councillor M. Duncanson (MD), Councillor D. Smith (DS), Councillor A. Hawxby (AH), Councillor S. Jobling (SJ), Councillor J. Shann (JS), C. Hillman (CH), Mrs Gill Chivers (GC) – RFO, a member of the public and Lorraine Frankland (LF) – Parish Clerk
<b>APOLOGIES:</b>	D. Geogheghan-Breen (DB), Councillor J. Willis (JW), Councillor G. Shann (GS) and Councillor K. Deadman (KD)
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	01/06/19
<b>DATE TO BE APPROVED:</b>	19/06/19

ITEM	ACTION
1.	<p><b><u>To Accept Apologies and Reasons for Absence</u></b></p> <p>Councillor K. Deadman (KD); absent due to private commitments D. Geogheghan-Breen (DB), Councillor J. Willis (JW), Councillor G. Shann (GS); absent due to annual leave <b><i>It was resolved to</i></b> approve the apology and reason for absence.</p>
2.	<p><b><u>To Note Declaration of Interests</u></b></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> DJ and SJ declared that their daughter had applied for the role of part-time caretaker at Orchard Park</p>
3.	<p><b><u>To Consider Business from Members of the Public</u></b></p> <p>i) The Co-option two residents have expressed an interest in filling the vacant Parish Councillors positions, the first (former councillor C. Hillman did complete his nomination papers; however, these were not processed by City of York Council) CH was nominated by AH and seconded by DJ and unanimously approved as a councillor.</p> <p>ii) Former Councillor D. Geogheghan-Breen (DB), has expressed an interest in remaining on the Parish Council. DB was nominated by DJ and seconded by MD and approved as a councillor, SJ abstained from the vote.</p>
4.	<p><b><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 17/04/19</u></b></p> <p>The minutes of 17/04/19 were approved as a true and accurate record of said meeting signed and dated by Chairman, however SJ wished it to be recorded that the Annual Meetings minutes (to be approved 15/04/20) within the Chairman's report presented by DB that; DB failed to credit SJ with her contribution to the Parish Newsletter(s) which <i>she felt upset</i> by, this was duly noted by the Full Parish.</p>
5.	<p><b><u>Policing and Security Matters</u></b></p> <p>i) <u>To Note NY Polices update in regards to Crime figures</u> DJ read the report to those present</p>

ii) To Consider any other security related issues

CH wanted it noting that; he felt given the raise in ASB and petty crime that there should be an increase in the visible police presence within the parish. It was **agreed** that; once the new stadium is opened this will change the dynamics within the parish and a request should be made to Julia Muligan for an update on a revised policing strategy

LF

6. Finance and Policy Issues:i) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

ii) To Approve Invoices Presented for Payment

<b>HUNTINGTON PARISH COUNCIL</b>			
<b>INVOICES PRESENTED FOR PAYMENT 15 MAY 2019</b>			
Complete Office Sols	Cq	Photocopier April 2019	103.20
Park Lane Playgrounds	Cq	Playground Inspection x 3	108.00
Howard Gill	Cq	All Saints Church Tree Works	300.00
Noel Winteringham	Cq	Hedge cutting Whenby Grove Nov 2018	288.00
Stoneplan Ltd	Cq	Grass cutting x 3 Darwin Close	180.00
Stoneplan Ltd	Cq	Bimonthly bus shelter x 15 cleaning	1476.00
Came & Co	Cq	Annual Insurance Premium	7534.24
JMS	Cq	Grass cutting	730.00
JMS	Cq	Gardening scheme - April	660.00
H'ton Environmental Park	Cq	Half year grant	1000.00
H'ton Working Mens Club	Cq	Water for planters and tap repair	250.00
HMRC	Cq	PAYE May 2019	328.15
Mrs L Frankland	AP	Clerk salary May 2019	1123.98
Mrs L Frankland	AP	Use of home as office May 2019	36.00
Mrs G H Chivers	AP	RFO salary May 2019	486.20
Mrs G H Chivers	AP	Use of home as office May 2019	12.00
Stephen Wadsworth	AP	Street cleaning 4 weeks	394.00
Stephen Wadsworth	AP	Gardening scheme - 4 weeks	211.90
Stephen Wadsworth	AP	Garden - fuel + bags	14.45
Yorkshire Bank	DD	Bank Charges April 2019	7.90
<b>TOTAL EXPENDITURE</b>			<b>£15,244.02</b>
<b>INCOME:</b>			
Yorkshire Bank	Bacs	Gross Interest	3.25
New Earswick PC	Cq	20% All Saints' Rubbish Heap	163.20
City of York Council	Bacs	Precept Half year 2019/20	59,776.00
			<b>£59,942.45</b>
<b>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</b>			
John Buckland	AP	Outside Caretaker Orchard Park -April	208.80
John Cliffe	AP	Outside Caretaker Orchard Park -April	465.80
			<b>£674.60</b>

Invoices checked and approved by Councillor M Duncanson

It was resolved to approve all above invoices and an additional cheque for £85.49 for wildflower seeds/plant for Yearsley Green for immediate payment

i) To Note Current Financial Situation

The RFO highlighted that the new insurance policy offered a saving in excess of £4,000 on last year's policy.

Current Financial Situation noted

7. To Consider Current Licensing Applications:

None received

**8. Asset Management**

- i) Open Agenda Item for Community Centres/Halls to present a report
- a. Huntington Memorial Hall  
The next meeting is 20/05/19
  - b. Huntington Community Centre  
Maureen the manager retired on 30/04/19 and as sent a thank you note to all Councillor's who contributed to her retirement gift. The new manager Tracy is now in post, Tracy has worked as Maureen's deputy for 18 years, the Parish Council wish Maureen well in her retirement and Tracy well in her new role.
  - c. Orchard Park Community Centre  
The committee met on 14/05/19, the council congratulated the committee on the news that; the centre as reserves of £8,000 in their account.
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
- a) Huntington Riverside Environmental Park  
No Meetings Held
  - b) Huntington Sports and Social Club  
The new extension in virtually finished
  - c) Yorkshire L.C.A.  
Next meeting to be held in June at Huntington Community Centre
  - d) Huntington Burial Board  
There was a discussion around the information received from the Burial Boards Internal Auditor, it was **agreed** that; until legal clarification has been received about whether the Burial Board now has automatous status the Burial Clerk would be asked not to sign cheques nor confirm electronic payments.
- iii) To Receive Report re: Ward Team Meeting  
Nothing to feedback.

LF

**9. Planning and Green Belt Issues**

- i) To Consider Minutes of Planning Committee Meeting held 02/05/18  
Minutes considered
- ii) To Consider any further Planning and Green Belt issues  
S G Petch have now planted the trees on the site in response to the enforcement notice, and as a result of underground tanks being found on the site the layout has been reconfigured which was approved by CoYC planning department.
- iii) Neighbourhood Plan Update  
The approval of HPC's neighbourhood plan is on hold at the moment until the CoYC's Local Plan is approved, as there have been some significant changes to the number of dwelling per year which need to be built and the withdrawal of the proposal to build at Strensall on the MOD site has had an impact on the Local Plan CoYC.

**10. Amenities**

- i) To Consider Minutes of Amenities Meeting is to be held on 01/05/18  
LF to contact IP to request OP minutes, key's and contact details in regard to the Speed Watch
- LF to write a letter requesting over hanging branches at the Virage on New Lane be cut back, MD to deliver

LF

LF

LF to contact CoYC about the possibility of moving the sign, 'No Public Footway', into a more prominent position nearer the entrance to Church Lane

LF

The **Recommendation** for; Amenities to meet Bi-monthly, was **agreed** (unless there is an important issue to discuss)

The **Recommendation** that; a volunteer for watering the planters at the corner near WMC, CH volunteered to do this again, the Parish Council thanked CH for this

CH

The **Recommendation** that; a desktop publisher be approached to see what the costs would be involved in producing the Three Parish Newsletters, it was **agreed** that all councillors would consider this and submit any suggestions/costings to the amenities committee

All Cllr's

The next Newsletter is due for delivery before the end of term, it was **agreed** to approach the two Orchard Park Caretakers to see if they would deliver any undelivered newsletters.

GC

**11. Parish Council Administration Issues**

i) Dates for Diary: Planning Meeting 05/06/19, Amenities Meeting 04/07/19

ii) To Discuss arrangements for next Huntington Walkabout

It was **agreed** to postpone the walk about until next month.

**12. To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors, and the response from the Burial Board Internal Auditor discussed by Full Council.

**13. To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 19<sup>th</sup> June 2019 commencing after the Annual Council Meeting beginning at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

***Meeting closed at 8:20pm***