

HUNTINGTON PARISH COUNCIL

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**Minutes of the Annual Parish Meeting of Huntington Parish Council held on Wednesday 20th April 2019
in Huntington Community Centre at 7.00 pm.**

PRESENT:	Councillor D. Geogheghan-Breen (DB) –Chairman, Councillor D. Jobling (DJ), Councillor J. Willis (JW), Councillor D. Smith (DS), Councillor A. Hawxby (AH), Councillor J. Shann (JS), Councillor G. Shann (GS), Councillor D. Neal (DN), Councillor S. Jobling (SJ), Councillor C. Hillman (CH), Councillor M. Duncanson (MD), Mrs Gill Chivers (GC) – RFO and Lorraine Frankland (LF) – Parish Clerk
APOLOGIES:	Councillor K. Deadman (KD), Councillor D. Smith (DS), Councillor C. Hillman (CH), Councillor M. Sutton-Croft (MS), Councillor I. Panter (IP)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	20/04/17
DATE TO BE APPROVED:	18/04/18

ITEM		ACTION
1.	<p><u>To Note Apologies for Absence;</u> Councillor K. Deadman (KD), Councillor D. Smith (DS); absent due to annual leave Councillor C. Hillman (CH); absent due to work commitments Councillor M. Sutton-Croft (MS); absent due to private commitments Councillor I. Panter (IP); absent due to being stuck in traffic <u>It was resolved</u> to approve all apologies and reasons for absence.</p>	
2.	<p><u>To Approve Minutes of The Annual Parish Meeting of 20th April 2016</u> Minutes approved as a true and accurate record of said meeting, signed and dated by Chairman.</p>	
3.	<p><u>Chairman's Report:</u> I have great pleasure in presenting my report for a further year. 2016 has been very busy with the council continuing to work hard on behalf all our residents. We continued with our gardening scheme helping over 80 elderly or disabled residents with grass cutting and hedge trimming. Many thanks go to our gardeners for a job well done. Steve our street cleaner continues to keep the parish looking neat and tidy. Our outside caretakers continue to lock the gates and keep the field at Orchard Park rubbish free which is a great improvement sadly the drainage issue has not been resolved but we are hopeful of a solution in 2017. All our halls continue provide excellent venues for a variety of groups across the Parish. Sadly, Vine Church is leaving Orchard Park due to their expanding congregation and they are moving to the Memorial Hall which is larger. This leaves a large gap in the income of OP which will need to be addressed.</p>	

We have carried out repairs to the Community Centre Hall roof and the trustees held a very successful celebration to mark the Hall's 30th Anniversary which was attended by the Lord Mayor.

We held a further gala in August 2016 which was well attended money raised was shared with 3 local charities and our thanks to the Sports club for allowing us to use the field and also giving us 10% of the takings on the day which was also shared with local charities.

We have made a grant to the sports club to improve drainage on the field this has resulted in no matches being cancelled during the 16/17 season. We also gave a grant to the girls under 10 football team which is going from strength to strength.

All committees continue to meet regularly and I am pleased we now have our full quota of councillors.

We are still awaiting the result of the appeal against allowing 109 properties to be built at Avon Drive.

We are looking at a number of projects around the parish including placing planter/bench on the corner of the old village outside the WMC to prevent inconsiderate parents parking cars which is a hazard to children going into school.

Parking and speeding remains an ongoing problem across the parish and we are working with NYP and YCC to install 2 speeding signs.

Our Parish Newsletter was issued regularly throughout 2016 and is well received thanks to Ian Panter and Sylvia Jobling for all their hard work.

Our local plan is nearing its conclusion and we held 2 consultation events inviting residents to comment. Thanks go to Dave Jobling and his team.

None of the work we do could go ahead without our RFO Gill Chivers who keeps our accounts in good order and our Clerk Lorraine Frankland. Many thanks to both of them.

Diane Geogheghan-Breen

Chair

April 2017

4. RFO'S REPORT - HUNTINGTON PARISH COUNCIL 2016-2017

The financial year 2016-2017 began with quite a high level of reserves due to the carry forward of funds from the previous year for ongoing projects. However, due to the replacement of the roof on the front part of Huntington Community Centre in August, these reserves have now been depleted and the amount carried forward to 2017/18 is much less. Because of this and the increased number of houses in Huntington in the last year, a 3% increase on the Precept has been requested for the coming year. A provisional receipts and payments sheet for the year 1.4.16 to 31.3.17 is attached to this report. The Annual Return for submission to the External Auditors will be based on this, with adjustments to the figures to cover amounts overrunning from the year end.

For the year 2016/17, budgeted income was less than the actual income received by £28231 due to the increased amount of reclaimed VAT due to the roofing expenses referred to previously and a 106 payment of £2024. The 106 money is always a difficult amount to include in a budget, as it is not always clear when and exactly how much will be received.

The actual expenditure during the year was less than the budgeted expenditure, due to there being less spent on general administration, open spaces, bus shelters, 137 payments and the Village Halls in particular.

At the year end, the Parish Council employed five people – Clerk, RFO, Stephen Wadsworth the Street Cleaner/Gardener and John Buckland and John Cliffe the outside caretakers for Orchard Park. Derek Martin, one of the original seasonal gardeners, has now moved to other employment and the additional gardening is sub contracted to Noel Winteringham. All employees have been offered Pension enrolment this year, in line with current legislation, though none have taken up the offer apart from the Clerk who is automatically enrolled with the Nest scheme.

D E Ford continue to provide the Parish Council with an excellent service as regards insurance, being always on hand to immediately answer any queries and offering the best cover at a very competitive price. The three village halls have been revalued as regards replacement building costs, which has resulted in an increased insurance premium for each of them. All the Parish assets are fully insured, together with all Liability Insurance cover for all those involved with the Council, whether that be as a Councillor or an employee.

The Citizens' Advice Bureau fortnightly outreach service held at Huntington Community Centre continues to be funded by the Parish Council, providing a much needed source of advice with queries covering such issues as debt, housing, benefits and family matters

The Parish Council funded another successful Summer Gala at Huntington Sports Club last August and plans are well underway for this year's Gala, with many local organisations involved as well as children's entertainment.

Both the Internal and External Auditors were completely satisfied with the Annual Return for 2015-2016. The Parish are very grateful to Mr James Mackman for his services as Internal Auditor for the 13th year running. He provides valuable advice and assistance whilst inspecting the Parish papers and accounts prior to submission to the external Auditor.

I would like to thank Lorraine Frankland as Parish Clerk, the Chairman, Diana Geogheghan-Breen, the Vice Chairman, Dave Jobling, the Chair of Finance and Policy, Keith Orrell, and all other Councillors for all their help and support during the year.

Gill Chivers - Responsible Financial Officer - April 2017

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HUNTINGTON PARISH COUNCIL - 2016-2017			
RECEIPTS	12 months	Total 16-17 Budget	Total 15-16
Interest	0	0	0
Allotments	253	260	253
Precept	102615	102615	101520
VAT repayment	33120	12000	8175
Admin	3153	25	1
CYC - grass/bus shelters	1528	2640	2638
Admin (Rent)	0	2	2
N'hood Planning Grant	8750	6000	5700
Huntington Gala	330	0	0
CYC 106 Payment	2024	0	28262
TOTAL	151773	123542	146551
PAYMENTS			
Salaries: Clerk (gross)	14227	14092	14092
Street Cleaner (gross)	4703	4290	3983
RFO gross	5529	5476	5476
OP Gatekeeper/Litter	7155	7644	2590
Inland Revenue (NI)	554	850	866
Pension Scheme	28	2500	0
Clerk - Use of Home	432	432	432
RFO - Use of Home	144	144	144
Insurance	12579	11000	10004
137 Payments	2238	7000	3933
VAT	18972	12000	10363
Allotments	253	260	253
Bus Shelters	0	1000	130
Village Halls General -	0	80000	
Memorial Hall	2007		0
Community Centre	50659		2817
Orchard Park	3613		11147
Orchard Park field/gate	10747	1000	699
Playgrounds	6650	7500	5899
Youth/Children's Events	665	5000	3314
Riverside Park	5462	2000	1000
Open Spaces	5169	12000	6092
Gardening Scheme	8604	10000	9145
Admin General	7954	12000	11202
Training	72	1000	30
Neighbourhood Planning	3115	6000	8097
Auditors - Int+Ext	550	500	400
CAB	4819	4820	5235
Grass Cutting	5734	6000	4847
Notice Boards	0	0	14720
All Saints Churchyard	0	500	660
Summer Gala	7313	8000	7550
Christmas Lights/trees	1652	2000	1420
D Atlay Memorial	1441		
Darwin Close	250	2000	1630
TOTAL	193290	227008	148170

Questions Raised by Members of Huntington Parish

None raised.

5. ***Meeting closed at 7.25pm***