



**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 17<sup>th</sup> December 2025 at 7:00pm**

<b>PRESENT:</b>	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor D. Jobling (DJ), Councillor K. Orrell (KO), Councillor S. Jobling (SJ), Councillor J. Willis (JW), Councillor T. Mossop (TM), Councillor G. Russell (GR), Councillor M. Cook (MC), A Member of the Public E. Frankland (EF) Deputy Clerk and Lorraine Frankland (LF) - Parish Clerk/RFO Councillor S. Phoenix (SP),
<b>APOLOGIES:</b>	
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	18/12/25
<b>DATE TO BE APPROVED:</b>	21/01/26

ITEM	ACTION
25-26.86.	<p><b><u>To Note Apologies for Absence</u></b>  All Councillor's present  <b><u>It was resolved</u></b> to approve all apologies and reasons for absence.</p>
25-267.87.	<p><b><u>To Note Declaration of Interests</u></b>  i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u>  Non received</p>
25-26.88.	<p><b><u>To Consider Business from Members of the Public</u></b></p> <ul style="list-style-type: none"> <li>• A resident representing the Friends of Huntington Primary Academy, made a request for consent to hold a Firework Display at the HSSC; a presentation was given including considerations given by the group too: Timming, Risk Assessment, Vendors Insurances and Risk Assessments, First Aid provision, Noise and Nuisance prevention to neighbours and environmental impact on the field.</li> <li>• The Parish Council <b>Approved</b> the request subject to HSSC also supporting the proposal</li> </ul>
25-26.89.	<p><b><u>The co-option of New Councillor's</u></b>  i) <u>Declaration of Office</u>  Matilda Cook was duly coopted on to the parish council and signed the declaration of office</p>
25-26.90.	<p><b><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 19/11/25</u></b>  The minutes of 19/11/25 were approved as a true and accurate record of said meeting signed and dated by the Chair.</p>
25-26.91.	<p><b><u>Policing and Security Matters</u></b>  i) To Note NY Polices update in regards to Crime figures  Crime figures have been circulated and noted  ii) To Consider any other security related issues  The PCSO has run a drop-in session is due at Orchard Park on 13/01/26, where bike marking will take place  The Parish Council would like PCSO Ollie Maskell 5320 to attend Parish Meeting.</p>

SP  
18:65pm  
entered  
meeting

LF

25-26.92.

**Finance and Policy Issues:**i) To Consider the minutes of F& P Meeting 15/12/25

Considered it was **Resolved** to schedule a meeting on 05/01/26 to consider the budget and Precept for 2026-2027

ii) To Consider recommendations from F & P Meeting 15/12/25

**Recommendation** the appointment of Carrie Pillow of Elkerlodge Ltd at a rate of £500 + VAT as Internal Auditor for 2025-2026, it was **Resolved** to Approve this

iii) To Note Monthly Bank Reconciliation Report

Noted

iv) To Approve Invoices Presented for Payment**INVOICES PRESENTED FOR PAYMENT 17 Dec 2025**

Park Lane	Bacs	Inv 3057 Repairs Orchard Park		1080.00
Park Lane	Bacs	Inv 3058 Repairs Garth Road		1410.00
Park Lane	Bacs	Inv 3059 Repairs Vesper Walk		96.00
Park Lane	Bacs	Inv 3060 Repairs Orchard Park		1068.00
JMS	Bacs	Openspaces		966.08
ICO	DD	ICO:00012245776		52.00
PKF Littlejohn	Bacs	External Audit 2024-25		756.00
Elkerlodge Ltd	Bacs	Inv 0796 Consultancy		300.00
Sleightholm Landscapes	Bacs	Inv 1030 Addition Hedge cut G Scheme		288.00
Tesco Mobile	DD	Dec Mobile		37.98
HMRC	Bacs	PAYE		1294.11
Yorkshire Bank	Bacs	Bank Charges Nov 2025		13.10
Staff Costs	Bacs/I	Salaries & Pensions		6,039.72
<b>TOTAL EXPENDITURE</b>				<b>£13,400.99</b>
<b>INCOME:</b>				
Virgin Money	Bank	Gross Interest 08/15/25 statement 266	329.59	
Virgin Money	Bank	Cash Back	0.09	
New Earswick	Chq	Payment for Inv 2-25/26 Churchyard	284.00	
Cemetery Transfer	Bacs	John Cliffe Nov	57.68	
Cemetery Transfer	Bacs	Income tax Nov	111.60	
				<b>£782.96</b>

Checked and approved by: Councillor M. Duncanson

It was **Resolved** to **Approve**

v) To Note Current Financial Situation

Noted – Grant to New Earswick Bowls Club for £3,112.99 issued

25-26.93.

**Huntington Cemetery Committee**i) Update on the management of the cemetery (clerks report)

MD read report sent by NF Clerk to the Cemetery;

- The Huntington Cemetery Committee meeting took place on Tuesday, 25th November 2025 before the Cemetery Clerks period of absence EB also attend
- EB has got Metrorod to attend with a smaller camera to investigate the drains and is looking to get drainage quotes in the New Year
- EB highlighted some of the issues with the administration of the Cemetery and the transfer of administration to Scribe
- It was **Resolved** to; make the primary contact for both members of the public and Undertakers email ([cemeteryclerk@huntington-pc.gov.uk](mailto:cemeteryclerk@huntington-pc.gov.uk)) in order to maintain a written record for all communications use of the mobile must be minimal
- It was **Resolved** to; only accept payment from 01/01/2026 after issue of invoice from the Cemetery Clerk and payment must be via electronic banking and contain correct reference numbers, cheques will not be accepted from funeral directors going forward and will be returned
- It was **Resolved** that; all spreadsheets and paper-based book work will now be processed through Scribe for this financial year and going forward.
- It was **Resolved** that; all Burials MUST be witnessed

EF,NF

EF,NF

EF,NF

EF,NF

- ii) To Note Current Financial Situation
- There remains £220,155.00 in the bank

25-26.94.

**Asset Management**

- i) Open Agenda Item for Community Centres/Halls to present a report
- Huntington Memorial Hall
    - The meeting was cancelled as not all were able to attend
  - Huntington Community Centre
    - The centre is being well used by hirer's however foot fall in the café is down
    - The remains circa £8k in the bank however £5000 of this is required to pay for the boiler install although the treasurer is working to get money off for damage caused when installing the boiler
    - They are looking to advertise to promote the centre as usage is down.
  - Orchard Park Community Centre
    - The next meeting is 12/01/26.
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
- Huntington Sports and Social Club
    - They are open Christmas Day 12-2pm
    - They are looking to install air-con/heating to save on the gas bill, however whether this will increase their electric bill and by how much remains to be seen
  - River Foss Society
    - TM had a meeting with Mike Gray of the River Foss Society, there is a meeting at Huntington Community Centre on 16/01/26 at 4-6pm, with 15 parish councils, St Nic's, CoYC and two University representative due to attend
    - It was **Resolved** to look into installing a new interpretation board to allow residents to know how the area is being managed to support wildlife.
  - Yorkshire L.C.A.
    - Training courses the three new Councillors are expected to attend the off to a flying start courses on 14/01/26 and 20/01/26.
- iii) To Receive Ward Update
- KO asked LF to request a meeting with Redrow to attend at Full Parish to discuss progressed with 18/00017/OUTM Site To The West Of The A1237 And South Of North Lane Huntington
  - Barratts have been pumping water from the site on new lane 24hours a day due to the recent wet weather, there have been numerous complaints about this as it would appear that the on-site drainage work is not completed and in order to work on site they need to pump the water away, Ward Cllr's have asked for some baffling to suppress the noise
  - The Manhole cover opposite the Memorial Hall has been fixed at a cost to CoYC as no Utility Company would accept responsibility for it.

TM,  
GR &  
MC

25-26.95.

**Planning and Green Belt Issues**

- i) To Consider Minutes of Planning Committee Meeting held 03/12/25  
Considered
- ii) To Consider any further Planning and Green Belt issues  
Non - raised
- iii) Management of Green Spaces

The wildflower areas have been cut back and will be re-seeded in the late February/ early March.

25-26.96.

**Amenities**

- i) To Note any issues with regard to Street Cleaning  
Non - raised
- ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish  
Non - raised

iii) To Note any Footpaths, Highways and/or Traffic Issues

KO raised the question of when the VAS signs for Strensall Road could be installed, LF to chase consent from CoYC

LF

The condition of the bus stop on New Lane, SJ raised concerns about the poor state of repair and the fact the shelter is covered in mud, LF pointed out this shelter is the responsibility of CoYC LF to report

LF

25-26.97.

**Parish Council Administration Issues**

i) To receive the Parish Clerks report

There have been positive feedback about the Christmas Trees this year

ii) To Note Dates for Diary: Planning Meeting 21/01/2026, Amenities Meeting 13/01/26, Finance & Policy 09/03/2026 and Cemetery Meeting 10/03/26

25-26.98.

**To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 17<sup>th</sup> December 2025 at 6.30pm in Huntington Community Centre, Strensall Road, Huntington.

***Meeting closed at 7:50pm***