

	HUNTINGTON PARISH COUNCIL o Cemetery Clerk Huntington Cemetery, New lane Huntington, YO32 9LY Tel: 07517 809989 Email: cemeteryclerk@huntington-pc.gov.uk Web: Huntington Parish Council: Huntington Cemetery	
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Minutes of the Huntington Cemetery Committee Meeting held on Tuesday 27th January 2026
commencing at 7:00 pm in Huntington Community Centre

PRESENT:	Councillor D.Geogheghan-Breen (DB), Councillor D. Jobling (DJ), Councillor M.Duncanson (MD), Councillor Tom Mossop and Ebony Frankland (Deputy Clerk) (EF)
APOLOGIES:	Councillor Giles Russell (GR)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Ebony Frankland
DATE (Draft):	17/04/2026
DATE TO BE APPROVED:	09/06/2026

ITEM		ACTION
25-26 34.	<u>To receive apologies</u> Councillor G Russell	
25-26 35.	<u>To approve reasons for absence given by councillors</u> Approved	
25-26 36.	<u>To Approve the minutes of the meeting held on 25/11/25</u> The minutes of 25/11/25 were approved as a true and accurate record of said meeting signed and dated by the Chair.	
25-26 37.	<u>To receive the Clerks Report</u> - EF presented the new system for applications and finances using scribe software. A detailed showcase of the system was shown to the councillors. - Burial Figures were presented for note to the councillors: Cremated Remains – 4 (1 New Plot Purchased) Burial – 7 (1 New Plot Purchased) - New standard operating procedure was discussed and Approved Cemetery Training has been booked for 03/03/2026 at 9:00am – 12:00pm to be hosted at the Huntington Community Centre	
25-26 38.	<u>To approve the accounts for Q4 2025/2026</u> The accounts for Q4 2025/2026 were presented by EF. It was resolved to be approved as a true and accurate representation of the financial status by the Chair.	
25-26 39.	<u>To consider business from members of the public</u> - DB presented a conversation regarding the 7 working days requirement between request for burial and date of burial. No change was made. - It was Resolved to organise replenishment of salt bins and researching a solution for distributing the salt. - It was Resolved to Approve a post on social media when weather conditions pose a risk of slipping going forward.	EF EF

- iii. Graves are under water again due to adverse weather conditions; it was **Resolved** that councillors will look into the graves in question.

DB,
MD

25-26 40.

To receive an update on drainage issues

- Drainage update provided; it was **Resolved** to **Approve** the subscription of membership for the Institute of Cemeteries for further guidance on drainage.
- It was **Agreed** to contact other cemeteries locally to see if they have any guidance for drainage

NF

NF

25-26 41.

To confirm Date, Time and Venue for next Cemetery Committee meeting

10th March 2026, 19:00pm at Huntington Community Centre

Accounts Q4 2025/2026

HUNTINGTON PARISH COUNCIL (CEMETERY)		
	Barclays Business Account >	£27,165.21
20-98-98 43368440		Available balance
Show recent transactions		Last night's balance £27,165.21
HUNTINGTON PARISH COUNCIL (CEMETERY)		
	Business Premium ME >	£157,564.82
20-98-98 53331148		Available balance
Show recent transactions		Last night's balance £157,564.82
HUNTINGTON PARISH COUNCIL (CEMETERY)		
	Business Premium ME >	£40,068.65
20-98-98 73886956		Available balance
Show recent transactions		Last night's balance £40,068.65
HUNTINGTON PARISH COUNCIL (CEMETERY)		
	Business Premium ME >	£242.12
20-98-98 93273946		Available balance
Show recent transactions		Last night's balance £242.12

Meeting closed at 20:41pm**Signed:****Date:**