

 <p>HUNTINGTON PARISH COUNCIL % Cemetery Clerk Huntington Cemetery, New lane Huntington, YO32 9LY Tel: 07517 809989 Email: cemeteryclerk@huntington-pc.gov.uk Web: Huntington Parish Council: Huntington Cemetery</p>	
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Minutes of the Huntington Cemetery Committee Meeting held on Tuesday 25th November 2025 commencing at 7:00 pm in Huntington Community Centre

PRESENT:	Councillor D.Geogheghan-Breen (DB), Councillor D. Jobling (DJ), Councillor M.Duncanson (MD), N Fatima (Cemetery Clerk) (NF) and Ebony Frankland (Deputy Clerk) (EF)
APOLOGIES:	None
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Ebony Frankland
DATE (Draft):	29/11/2025
DATE TO BE APPROVED:	10/03/2026

ITEM	ACTION																								
25-26 26.	<u>To receive apologies</u> All Present																								
25-26 27.	<u>To approve reasons for absence given by councillors</u> All Present																								
25-26 28.	<u>To Approve the minutes of the meeting held on 09/09/25</u> The minutes of 09/09/25/25 were approved as a true and accurate record of said meeting signed and dated by the Chair.																								
25-26 29.	<u>To approve the accounts for Q3 2025/2026</u>																								
<h2 style="color: #00AEEF;">Your balances on 31 October 2025</h2> <hr/> <h3 style="color: #00AEEF;">Business Current Accounts</h3> <hr/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Business Current Account Statement</td> <td style="text-align: right; font-weight: bold;">£26,746.51</td> </tr> <tr> <td colspan="2">.....</td> </tr> <tr> <td colspan="2">Sort Code 20-98-98 • Account No 43368440</td> </tr> </table> <hr/> <h3 style="color: #00AEEF;">Business Savings Accounts</h3> <hr/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Business Premium Account</td> <td style="text-align: right; font-weight: bold;">£157,106.41</td> </tr> <tr> <td colspan="2">.....</td> </tr> <tr> <td colspan="2">Sort Code 20-98-98 • Account No 53331148</td> </tr> </table> <hr/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Business Premium Account</td> <td style="text-align: right; font-weight: bold;">£39,952.08</td> </tr> <tr> <td colspan="2">.....</td> </tr> <tr> <td colspan="2">Sort Code 20-98-98 • Account No 73886956</td> </tr> </table> <hr/> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Business Premium Account</td> <td style="text-align: right; font-weight: bold;">£241.42</td> </tr> <tr> <td colspan="2">.....</td> </tr> <tr> <td colspan="2">Sort Code 20-98-98 • Account No 93273946</td> </tr> </table> <hr/>		Business Current Account Statement	£26,746.51		Sort Code 20-98-98 • Account No 43368440		Business Premium Account	£157,106.41		Sort Code 20-98-98 • Account No 53331148		Business Premium Account	£39,952.08		Sort Code 20-98-98 • Account No 73886956		Business Premium Account	£241.42		Sort Code 20-98-98 • Account No 93273946	
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NF presented 3 options of 12-month savings accounts and interest rates for fixed/fixed-term rates. No decision was made

- Issues with bank mandate, currently being resolved
- Cemetery Budget needs sending to **LF** for 08/12/25
- The accounts for [Q3 2025 / 2026](#) were presented by the **NF**. It was resolved to be approved as a true and accurate representation of the financial status by the Chair.

EF

25-26 **30. To receive the Clerks Report**

It was noted by **NF** that between the period of 11/09/2025 - 24/11/2025 there have been a total of 11 cremated remains interment and 2 full burials.

- The fire extinguisher has been tested.
- We are still pursuing Metrorod for an update regarding the date for the additional drain works
- A gardening trolley has been purchased for the Friends of Huntington Cemetery (FoHC)
- Ten additional grave markers have been purchased.

EF

25-26 **31. To discuss the next steps for the extension**

Consideration of this item will take place once the outstanding drainage issue has been resolved.

Item moved to the next meeting

25-26 **32. To receive an update on drainage issues**

A full view of the drains could not be obtained due to a pipe be. A follow-up inspection with a smaller camera has been requested to assess the affected drains. The supplier is awaiting a cost for the smaller camera.

A discussion was held on how to acquire advice and information to help with the cemetery's current drainage issues. It was **Agreed** to research:

The ICCM and see what the membership options are

- Contacting other parishes to see if they would like to attend local training for cemeteries so that we can meet the required number of 16 attendees for ICCM to hold training locally.

EF

25-26 **33. To discuss planting trees at the cemetery**

Ash die-back continues to be present in a number of trees, MD in talks with contractor to remove them in spring.

It was considered to offer the opportunity for community groups to buy replacement tree

- A discussion was had about navigating which trees to allow due to different root systems and growing rates
- No decision was made

Correspondence

Children's crosses are soon to be erected

- Pre-purchase request and enquiry of when this may be available again, informed that pre-purchase will be re-opened upon completion of the cemetery extension
- Unauthorised ashes interments have been taking place. It was **Agreed** to put up signs on the website and notice board addressing the matter.

EF

Meeting closed at 19:42

Signed:

Date: