

	HUNTINGTON PARISH COUNCIL c/o Huntington Community Centre, 26 Strensall Road, Huntington YO32 9RG Tel: 07354 670193 Email: clerk@huntington-pc.gov.uk Web: www.huntington-pc.gov.uk	
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**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday
17th September 2025 at 7:00pm**

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor J. Willis (JW), Councillor T. Mossop (TM), Councillor S. Phoenix (SP), Councillor K. Orrell (KO), three members of the Friends of Huntington Cemetery (FoHC), E. Frankland (EF) Deputy Clerk and Lorraine Frankland (LF) - Parish Clerk/RFO
APOLOGIES:	Councillor M. Duncanson (MD) and Naurin Fatima (NF) - Cemetery Clerk
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Ebony Frankland and Lorraine Frankland
DATE (Draft):	07/10/25
DATE TO BE APPROVED:	19/11/25

ITEM	ACTION
25-26. 57.	<u>To Accept Apologies and Reasons for Absence</u> Councillor M. Duncanson (MD) and Naurin Fatima (NF) offered their apologise <u>It was resolved</u> to approve all apologies and reasons for absence.
25-26. 58.	<u>To Note Declaration of Interests</u> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> Non received
25-26. 59.	<u>To Consider Business from Members of the Public</u> <ul style="list-style-type: none"> KO reported that the loose grid on Strensall Road, first reported to City of York Council in June 2025 and referred to Yorkshire Water, remains unresolved. Neither authority is accepting ownership, and residents have expressed concern about the potential for a sinkhole to develop. Contact to Council highways requested General public concerns over erection of flags in multiple locations. Property of City of York and not the Parish Council FoHC raised concerns about congestion caused by parking outside Huntington Sports and Social Club on North Lane on Saturdays. SP suggested introducing a parking charge for away games to manage demand; however, it was noted this could lead to more roadside parking. A member of the public suggested the introduction of double yellow lines. No decision was reached
25-26. 60.	<u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 16/07/25</u> The minutes of 16/07/25 were not prepared for the meeting and will be reviewed at 15/10/25 were approved as a true and accurate record of said meeting signed and dated by the Chair.
25-26. 61.	<u>Policing and Security Matters</u> <ul style="list-style-type: none"> i) To Note NY Polices update in regards to Crime figures Crime figures have been circulated ii) To Consider any other security related issues

EF

25-26. 62.

Vandalism attempted by children in Garth Road play area

Finance and Policy Issues:i) To Note Monthly Bank Reconciliation ReportNoted (*further noted the additional 17 hours for Cemetery Clerk*)ii) To Approve Invoices Presented for Payment

<u>INVOICES PRESENTED FOR PAYMENT 20 Aug 2025</u>				
All Saints Huntington	Bacs	Grant	2400.00	
Farmfoods	D.C.	Gala (milk & coffee)	24.00	
Booker Ltd	D.C.	Cups, Paper Towels, Drinks etc	165.11	
Ebor Skip	Bacs	Inv 6248	179.00	
Big Bounce	D.C.	Inv 27/05/25	686.00	
Wm Morrisons	D.C.	Flowers for the Mayoral Party	65.00	
Anything 4 Home Ltd	D.C.	Inv GB506B4G89VNRI (Gala bins)	114.95	
Malton Marquees	Bacs	Inv SI-4885	1800.00	
Amazon	D.C.	Chalk Pens	6.99	
Sleightholms Landscapes	Bacs	Inv 975 Ch Yard, Garden Sch, Open Sp	3546.00	
Elkerlodge Service Ltd	Bacs	Inv 0585 Scribe- Cemetery	132.00	
Elkerlodge Service Ltd	Bacs	Inv 0615 Scribe- Cemetery & meeting	240.00	372.00
JMS	Bacs	Grass Cutting open space Inv 1008	1449.12	
JMS	Bacs	Garden Scheme Inv 1007	395.00	1844.12
A64 Loohire	Bac	Inv 5717/01	248.40	
Crafty Fox Kids Club	Bacs	Inv 007	300.00	
Just Climb	Bacs	Inv 2007/HPC	600.00	
Riggmoor Reindeer	Bacs	Inv 0076	400.00	
Trash Bang	Bacs	Inv date 29/07/25	300.00	
Park Lane	Bacs	Inv 3023 OP wet pour repair	816.00	
YLCA	Bacs	Inv 4484 FOI & EIR	27.40	
YLCA	Bacs	Inv 4565 GDPR	27.40	54.80
Tesco	Bacs	Tesco Mobile	33.94	
Global Payments	Bacs	Card Machine	34.80	
HMRC	Bacs	PAYE	1296.91	
Yorkshire Bank	Bacs	Bank Charges July 2025	11.90	
Staff Costs	Bacs/I	Salaries & Pensions	5,957.82	
TOTAL EXPENDITURE			<u>£21,257.74</u>	
<u>INCOME:</u>				
Cash Back	Bacs	Card Purchase	0.35	
Cash Back	Bacs	Card Purchase	2.43	
Card Payment	Bacs	HMH rent 24-25, 25-26	2	
HMRC	Bacs	VAT refund	41394.89	
Virgin Money	Bank	Gross Interest 07/08/25 statement 261	255.16	
Cemetery Transfer	Bacs	John Cliffe July	57.68	
Cemetery Transfer	Bacs	Income tax July	168.60	
			<u>£41,881.11</u>	

Checked and approved by: Councillor K. Orrell

It was **Resolved to Approve** alliii) To Note Current Financial Situation

£65,450, note the second half of the precept is due early October.

iv) To consider the grant from New Earswick Bowls ClubIt was **Agreed** to request additional financial records from the Bowls Club. The matter will be reconsidered at the Full Parish Meeting on 15/10/25v) To consider revised model Standing Orders 2025 and new Data Breach Reporting FormIt was **Resolved to Approve** both

25-26. 63.

Huntington Cemetery Committeei) Update on the management of the cemetery (clerks report)

- To note continuation of search for drainage by using a smaller crawler, still no results
- It has been discussed that all white crosses shall be replaced with new ones on children's headstones
- Felling of trees disruption to internment

- Growing public concern over vibrations being generated from the worksite, potentially affected the stability of headstones and frequent dust settling in the cemetery
 - Topple testing is still planned, awaiting contact from the firm assigned
- ii) To Note Current Financial Situation

£220,000 approx.

Asset Management

- i) Open Agenda Item for Community Centres/Halls to present a report
- Huntington Memorial Hall
 - The AGM was recently held, finance balance of £100,000
 - The centre is well used and continues to remain fully booked
 - They have continued to keep booking fees static for the 13th year.
 - They have made a generous donation of £1,000 to both Orchard Park and Huntington Community Centre.
 - Huntington Community Centre
 - Finances balance: £15,017.15, and made a loss of approximately £1,000
 - Orchard Park Community Centre
 - AGM 6th Oct 6pm, finance balance: £20,600
 - The summer activities were successful, but they are looking at ways to improve advertisement for future events for better attendance.
 - The rafters have recently been painted, and the entrance has been cleaned in preparation to be painted
 - They have recently started a new Facebook page to help with social media presence
 - They have an issue with the migration of the paving slabs and cracks appearing in the tarmac path that wraps around the play area, EF to contact contractor as a matter of urgency
 - They have requested assistance in the removal of weeds at the back of the property
 - Following a discussion at Amenities, contact was made regarding the toddler group at Orchard Park. It was briefly discussed that the Parish Council could consider providing support, such as breakfasts, if a grant application is submitted by the group's owner.
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
- Huntington Sports and Social Club
 - Building work has been completed, grant to be paid
 - An additional 3 benches have been placed
 - River Foss Society
 - Contact to be made with River Foss society regarding TM interest in being liaison, EF to arrange contact
 - Yorkshire.L.C.A
 - Meeting being held 18/09/25
- iii) To Receive Ward Update
- One planning committee at CYC is being abolished restricting general public input, potentially leading to an unfair hearing
 - Three years ago, a petition for a crossing on New Lane was submitted and supported, as it was agreed there was sufficient pedestrian traffic. No action was taken, and a new petition is being submitted due to increased footfall from the additional homes in the New Lane development.
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EF

EF

25-26. 64.

25-26. 65.

Planning and Green Belt Issues

- i) To Consider Minutes of Planning Committee Meeting held on 30/07/25
 - Noted
- ii) To Consider any further Planning and Green Belt issues
Non-raised
- iii) Management of Green Spaces
Oak trees still yet to be planted, TM has offered their assistance

25-26. 66

Amenities

- i) To Consider the minutes of Amenities Meeting 02/09/25
 - A letter for the general public regarding Vesper Walk has been drafted. TM recommended amendments to include helpful links to the Green Corridors project and information on the importance of environmentally safe areas for wildlife. **Resolved to Approve**
- ii) To Consider recommendations from Amenities Meeting 02/09/25
 - Replacement of vandalised “dogs on leads” sign was **Resolved to Approve**
 - The donation from Strensall and Huntington Women’s Institute of a tree to signify their centenary year was **Resolved to Approve**. The location was agreed, and EF will orchestrate the arrangements and send a letter of thanks.
 - It was **Resolved to Approve** the purchases of additional magnets for notice boards
- iii) To Note any issues with regard to Street Cleaning
 - General untidiness with litter on Yearsley Road
- iv) To Discuss any other Issues relating to General Maintenance of Huntington Parish
Non-raised
- v) To Note any Footpaths, Highways and/or Traffic Issues
 - Bus shelter, reported to City of York Council

EF

25-26. 67

Gala 2026

- i) To Note Gala updates
 - It was **Recommend** to; amend the day that the gala is usually held, from a Sunday to a Saturday to allow for more flexibility with Vendors.
 - It was agreed to hold the Gala again for 2026, dates are being considered to align with the Sports and Social club’s availability
 - It was recommended that the Gala be rebranded as the “Huntington Fair”, to encourage appeal from the general public

25-26. 68

To discuss the Deputy Clerk’s Probation Period

- i) To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at item 25-26.68 ii) to being prejudicial to the public interest

It was **Resolved** to; exclude Members of Public

- ii) To discuss the Deputy Clerk’s probation period

Councillors **Resolved** to; approve the passing of the probationary period and to offer a permanent contract of 20 hours per week.

25-26. 69

Parish Council Administration Issues

- i) To receive the Parish Clerks report
 - Vandalism to new signs on Stratford way regarding keeping dogs on lead
 - Successful turn out for GDPR training
 - Citizen’s advice that are paid to attend Huntington Community Centre on Mondays has not been sending a review despite multiple requests

FoHC,
EF & LF
left the
meeting
9:00-
9:02pm

for one, it was **Resolved** to attempt to address the matter in person on Friday at their west office premises

- Training available for transition to new .gov emails on 28/10/25

ii) To Note Dates for Diary: Planning Meeting 30/07/2025, Amenities Meeting 02/09/25, Finance & Policy 08/09/25 and Cemetery Meeting 09/09/25, 09/12/25, 10/03/26

25-26. 70

To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 15th October 2025 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 9:10pm