

HUNTINGTON PARISH COUNCIL

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Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 20th July 2022 at 7.00pm.

PRESENT:	Councillor D. Jobling (DJ) – Vice Chair, Councillor S. Jobling (SJ), Councillor J. Shann (JS), Councillor A. Hawxby (AH), Councillor M. Duncanson (MD), Councillor J. Willis (JW), Councillor C. Hillman (CH), Councillor K. Orrell (KO), Councillor K. Glover (KG), Councillor D. Smith (DS), Naurin Fatima (NF) - Burial Clerk, Gill Chivers (GC) - RFO, and Lorraine Frankland (LF) - Parish Clerk
APOLOGIES:	Councillor J Badenhorst (JB), Councillor G. Shann (GS) and Councillor D. Geogheghan-Breen (DB)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	06/09/22
DATE TO BE APPROVED:	28/09/22

ITEM		ACTION
30.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor J Badenhorst (JB); absent due to work commitments Councillor G. Shann (GS); absent due to Annual Leave Councillor D. Geogheghan-Breen (DB); absent due to Covid precautions <u>It was resolved to</u> approve the apology and reason for absence.</p>	
31.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <p>Non declared</p>	
32.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) There is some concern about the mature Trees on Strensall Road which are subject to TPO's. They are over hanging the road and could present a problem for traffic passing below. It was Agreed that; LF would contact CoYC about this</p> <p>ii) A resident has requested a speed sign which displays the speed at which traffic is passing, for Strensall Road. It was Agreed that; LF would contact CoYC about this</p> <p>iii) It was Agreed by all Parish Councillors that; the Fire Station in Huntington should remain full-time staffed and LF was to express this in the online survey</p>	<p>LF</p> <p>LF</p> <p>LF</p>
33.	<p><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 15/06/22</u></p> <p>The minutes of 15/06/22 were approved as a true and accurate record of said meeting signed and dated by Chair.</p>	
34.	<p><u>Policing and Security Matters</u></p> <p>i) <u>To Note NY Polices update in regards to Crime figures</u> Report noted.</p> <p>ii) <u>To Consider any other security related issues</u> Non raised</p>	

35. Finance and Policy Issues:i) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

ii) To Approve Invoices Presented for Payment**INVOICES PRESENTED FOR PAYMENT 20 JULY 2022**

Complete Business	Bacs	Photocopier June 2022	15.97
Cottage Garden Services	Bacs	Gardening Scheme x 2 June	480.00
John Stead	Bacs	Gardening Scheme x 2 May	748.00
John Stead	Bacs	Grass cutting May	770.00
John Stead	Bacs	Gardening Scheme x 2 June	750.00
John Stead	Bacs	Grass cutting June	905.00
Stoneplan	Bacs	Grass cutting Darwin Close x 4 May/June	288.00
City of York Council	Bacs	Graffiti Removal Orchard Park	68.40
City of York Council	Bacs	Waste collection Orchard Park	105.00
H'ton Community Centre	Bacs	Meetings x 6	144.00
Premier Window Cleaners	Bacs	Bus shelters/Notice Boards June	354.00
Park Lane Playgrounds	Bacs	Playground x 3 Inspections	108.00
WEL Medical	Bacs	Defibrillator batteries x 2	477.54
Moonriver Publishing	Bacs	Handy Mag Advert - Gala	227.40
Cllr D Geogheghan Breen	Bacs	Printer Cartridge	31.50
HMRC	Bacs	PAYE July 2022	409.50
Mrs L Frankland	Bacs	Clerk salary + part home as office July 2022	1395.13
Mrs L Frankland	Bacs	Part use of home as office July 2022	26.00
Mrs L Frankland	Bacs	Telephone and Internet costs	224.52
Mrs G H Chivers	Bacs	RFO salary July 2022	590.50
Mrs G H Chivers	Bacs	Use of home as office July 2022	20.00
Yorkshire Bank	DD	Bank Charges June 2022	13.20
TOTAL EXPENDITURE			<u>£8,151.66</u>

INCOME:

Virgin Money	Bank	Gross Interest	<u>37.30</u>
			<u>£37.30</u>

INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:

Sage Software	DD	Accounting	30.00
Nest Pensions	DD	Pension Scheme	53.27
Lindsay Ball	Bacs	Outside Caretaker OP	322.00
John Cliffe	Bacs	Street Cleaning	370.00
John Cliffe	Bacs	Outside Caretaker OP	426.85
			<u>£1,202.12</u>

Invoices checked and approved by Councillor Mal Duncanson

Sleightholm Landscapes submitted two invoices £750.00 for the Church Yard and £1548.00 for the Gardening Scheme

Approvediii) To Note Current Financial Situation

Financial Situation Noted.

INVOICES PRESENTED FOR PAYMENT 24 AUGUST 2022			
Complete Business	Bacs	Photocopier July 2022	95.89
Sleightholm Landscapes	Bacs	Riverside Bench repair	168.00
Sleightholm Landscapes	Bacs	Cut/remove vegetation rear HCC	192.00
Cottage Garden Services	Bacs	Gardening Scheme x 2 July	480.00
John Stead	Bacs	Grass cutting July	635.00
John Stead	Bacs	Gardening Scheme - July	375.00
Playscheme	Bacs	Wetpour repairs - Orchard Park playground	300.00
Vision ICT	Bacs	Website Upgrade	612.00
James Mackman	Bacs	Internal Auditing 2021/22	150.00
Your Marquee	Bacs	Balance re Gala Marquee - pd 12 Aug	2860.00
Your Marquee	Bacs	Additional payment re Gala Marquee	572.00
Dale Parker	Bacs	Balance re Gala Play Equip - pd 12 Aug	970.00
R C Burniston	Bacs	Barrel Train Gala	480.00
Kevin Ward	Cq	Mazani - Magic Gala	195.00
Rachael Blueman	Cq	Gala Bagpiping - pd 15 August	100.00
YC&DSME ltd	Bacs	Balance Gala Model Train - pd 12 Aug	125.00
CII D Jobling	Bacs	Gala Skip Hire	174.00
CII D Jobling	Bacs	Admin Gala	50.00
Jeanette Smith	Bacs	First Aid Cover Gala	55.00
Dynamics Band	Bacs	Band Performance Gala	170.00
Armana Services	Bacs	Security Gala	288.00
HMRC	Bacs	PAYE August 2022	369.56
Mrs L Frankland	Bacs	Clerk salary + part home as office August 2022	1394.93
Mrs L Frankland	Bacs	Part use of home as office August 2022	26.00
Mrs G H Chivers	Bacs	RFO salary August 2022	590.70
Mrs G H Chivers	Bacs	Use of home as office August 2022	20.00
Yorkshire Bank	DD	Bank Charges July 2022	11.70
TOTAL EXPENDITURE			<u>£11,459.78</u>
INCOME:			
Virgin Money	Bank	Gross Interest	<u>42.03</u>
			<u>£42.03</u>
INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:			
Sage Software	DD	Accounting	30.00
Nest Pensions	DD	Pension Scheme	53.27
Lindsay Ball	Bacs	Outside Caretaker OP	322.00
John Cliffe	Bacs	Street Cleaning	345.00
John Cliffe	Bacs	Key for Orchard Park Bin	9.00
John Cliffe	Bacs	Outside Caretaker OP	428.90
			<u>£1,188.17</u>

Accounts for August circulated 25/08/22

36. **Huntington Cemetery Committee**

i) Update on the management of the cemetery

There was a meeting at the Cemetery this morning to identify which seats are unsafe, Greaves are to be cleared where they appear untidy except children's greaves and the extension of the Cemetery is to was considered, CH has taken on the task of getting quotes from Quantity Surveyors (LF to send over email regarding the boundary line at the end of the cemetery to CH)

LF

37. **Asset Management**

i) Open Agenda Item for Community Centres/Halls to present a report

a. Huntington Memorial Hall

They are having a site meeting on 30/07/22 to investigate the issues with the floor

There have been issues with the drainage system and new valves are being fitted

AGM is on 18/08/22

b. Huntington Community Centre

They held the AGM last week

The Manager reduced her ours over the summer whilst groups were away

They have a new group booking for September

c. Orchard Park Community Centre

AGM last week

The committee remains the same

All group rents have gone up by £1 per hour the Pre School has gone from £5-

£6, party hire has gone up to £80 with an extra £10 for indoor bouncy castle

GC raised the concern that those supplying the bouncy castle should have

their own public liability insurance SJ to check

There was some discussion about the balance that OP have in the bank and the rate that the building is being hired out for, especially the rate that the Pre School are privileged too.

SJ is still trying to get stalls for the pop-up market

Minister Alarms are coming on Monday to discuss the options for improving the quality of images from the CCTV, the committee will also look at the cost of installing WiFi again to allow the CCTV to be accessed remotely.

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Riverside Environmental Park

GC to follow up contact with the Foss Drainage Board with regards to consent for the proposed boardwalk, the groups Chair has been unsuccessful in contacting the Board thus far

b) Huntington Sports and Social Club

They are getting a new bar hatch and prices for installing a proper bar in the second room

c) Yorkshire L.C.A.

No physical meetings just webinar sessions.

iii) Ward Update

No meetings have been held as staff have been diverted to help with Ukrainian Refugees

SJ

GC

38. Planning and Green Belt Issues

i) To Consider Minutes of Planning Committee Meeting held 29/06/22

Considered

Ward Cllr's met with JRHT about the proposal to demolish Tanners Yard and with it the Bowls Club, they are trying to help the club find an alternative site, as their lease expires in May 2023

There have been no decisions from the Secretary of State on either the Redrow appeal or the Barratts Appeal

ii) Management of Green Spaces

The over hanging tree at the back of the School House is to be cut back, as is the Holly

39. Amenities

i) To Consider Minutes of Amenities Committee Meeting held 05/07/22

Considered

DJ informed the meeting that; LSQ were meeting him at Orchard Park to consider what can be done to remove the Virginia Creeper and the Marestalk which are causing so much trouble to the structure of the wall and the gravelled surface

ii) To Note any issues with regard to Street Cleaning

Non raised

iii) To Discuss any other Issues relating to General Maintenance of Huntington Parish

The GP's Surgery is creating parking issues with vehicle being parked all over the grass verges at the entrance to the car park, LF to contact CoYC enforcement team

LF

iv) To Note any Footpaths, Highways and/or Traffic Issues

MD informed the meeting that the hedge on Cleveland Way had been cut back

v) To Consider any issues relating to Huntington Parish Council play areas

Non raised

40. Parish Council Administration Issues

i) Dates for Diary: Planning Meeting 27/07/22, Amenities Meeting 06/09/22

ii) To Discuss arrangements for next Huntington Walkabout
Church Lane Bridge, 26/07/22 at 7pm walk along the river

41. A64 Hopgrove to Barton-le-Willows | Launch of public consultation

It was **Agreed** that; whilst other Parish Councils within the area had reservations about the different proposals Huntington Parish Council were of the opinion the ' Option A', was their preferred option.

42. To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 21st September commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:18pm