



**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 21st
 May 2025 at 7:10pm**

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor D. Jobling (DJ), Councillor J. Willis (JW), Councillor K. Orrell (KO) and three members of the Friends of Huntington Cemetery (FoHC), Ebony Frankland (EF) Deputy Clerk and Lorraine Frankland (LF) - Parish Clerk/RFO
APOLOGIES:	Councillor S. Phoenix (SP)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	28/05/25
DATE TO BE APPROVED:	18/06/25

ITEM		ACTION
25-26.15.	<u>To Note Apologies for Absence</u> Councillor S. Phoenix (SP) offered their apologise <u>It was resolved</u> to approve all apologies and reasons for absence.	
25-26.16.	<u>To Note Declaration of Interests</u> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> Non received	
25-26.17.	<u>To Consider Business from Members of the Public</u> We have had two reports of overgrown hedges obstructing the pavement; <ul style="list-style-type: none"> 6 Cleveland Way which it has been resolved to cut back in the past it was Resolved to Approve this work again The corner of Greenacres and Greenway it was Resolved to investigate whether the resident was eligible for the gardening scheme and if so then HPC <u>Approve</u> this work. 	KO
25-26.18.	<u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 16/04/25</u> The minutes of 16/04/25 were approved as a true and accurate record of said meeting signed and dated by the Chair.	
25-26.19.	<u>Policing and Security Matters</u> i) <u>To Note NY Polices update in regards to Crime figures</u> Crime figures have been circulated ii) <u>To Consider any other security related issues</u> The have been some complaints about, people sitting on the benches in the cemetery to consume in appropriate substance and intimidating those who are attending to pay their respects to loved ones, MD suggested that the PCSO could add this to his rounds	
25-26.20.	<u>Finance and Policy Issues:</u> i) <u>To Note Monthly Bank Reconciliation Report</u> It was noted that there is a balance of £127333.00 (including £12,942.80 Garth Road) ii) <u>To Approve Invoices Presented for Payment</u>	NF

INVOICES PRESENTED FOR PAYMENT 21 May 2025

Gallagher Insurance	Bacs	Inv 544046076		13137.82
PKF Littlejohn	Bacs	Inv SB20243270		756.00
Tesco Mobile	D.D.	Clerk & Deputy Clerk mobies		42.98
Big Bounce	Bacs	Gala Inv 1 Deposit		100.00
York Model Engineers Ltd	Bacs	Gala Deposit		125.00
Park Lane	Bacs	Deposite Garth Road equipment		16657.20
Scribe	Bacs	Acc Software Inv 10007		1209.60
YLCA	Bacs	Procurement Training Inv 3890		210.00
JMS	Bacs	Grass Cutting open space Inv 940		966.08
JMS	Bacs	Garden Scheme Inv 941		395.00
York Citizens Advice	Bacs	Inv 2023-279 Jan - Mar 2025		1329.00
Noel Winteringham	Bacs	Inv 0012 Fencing to rear of 22-28 Vesper Walk		3438.00
J Rennison	Bacs	Inv 008-25/26 Tree removal Ash, Horse Chestnut		5300.00
Premier Windows Ltd	Bacs	Inv 2134 Cleeing Bus Shelters		300.00
Sleightholm Landscape	Bacs	Inv 945 Grass Cut Church Yard		852.00
Sleightholm Landscape	Bacs	Inv 945 Gardern Scheme		1854.00
Sleightholm Landscape	Bacs	Inv 945 Open Space		486.00
HCC	Bacs	Room Hire Jan - mar 2025		391.00
HMRC	Bacs	PAYE		1507.54
Yorkshire Bank	Bacs	Bank Charges Apr 2025		12.20
Staff Costs	Bacs/I	Pensions		5,137.97
TOTAL EXPENDITURE				£54,207.39
INCOME:				
Virgin Money	Bank	Gross Interest 08/05/25 statement 259	253.50	
Virgin Money	Bank	Debit Card-Credit (cash back)	0.30	
Cemetery Transfer	Bacs	John Cliffe Apr	57.68	
Cemetery Transfer	Bacs	Income tax Apr	133.00	
City of York Council	Bacs	Precept Apr - Sep 2025	94532.50	
				£94,976.98

Checked and approved by: Councillor M. Duncanson

Additional late received invoices of £128.28 CoYC commercial waste Orchard Park, and £125.00 Fisher German allotment rent

It was **Resolved** to **Approve all**

iii) To Note Current Financial Situation

Noted, that the Parish is likely to have a lot of tree work over the 2025-26 year

25-26.21.

Huntington Cemetery Committee

i) Update on the management of the cemetery (clerks report)

MD read report sent to him by NF Clerk to the Cemetery;

- Two ashes interments and four full burials have been completed.
- A site meeting took place on 14/04/25
- There have been further incidents of Fly Tipping, Jackie Armitage CoYC is pursuing this matter
- They have purchased additional watering cans and white lines are needing refreshing

Other Updates:

- MD is meeting H Gill on Monday at 11am to look at the Ash Trees
- There is a Marestail and Hemlock problem which need dealing with
- There is some weeding to be done on the rockery
- Ther quotes for ground survey have come back, however the quote received doesn't seem to go to the depth as it is understood that any drains present will be 80mm at 2.4m depth, this is to be discussed at the meeting on 10/06/25

ii) To Note Current Financial Situation

- There remains £25,036.83 in the bank

25-26.22.

Asset Management

- i) Open Agenda Item for Community Centres/Halls to present a report
- a) Huntington Memorial Hall
 - AGM 22/07/2025
 - They had the locks changed (£750)
 - b) Huntington Community Centre
 - The meeting is next week later this month
 - c) Orchard Park Community Centre
 - They met on two weeks ago, A Hawxby and M Gowland and the Treasurer resigned from the committee
 - They have a new committee member who may become Treasurer
 - They are refreshing the main hall and are getting some quotes for the work
 - Glovers have effected a temporary repair to the wash hand basin which they will rectify during the half term
 - EF was asked to help with their Facebook page
 - Pilates has begun at the centre
 - They are considering employing a caretaker manager
 - Balance in the bank £21,426.
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
- a) Huntington Sports and Social Club
 - Nothing to report
 - b) River Foss Society
 - It was **Agreed** to ask the volunteer who unfortunately cannot become a councillor due to work commitments to act as the liaison for the Parish Council in regards to management of the riverbank
 - c) Yorkshire L.C.A.
 - The next meeting is on 05/06/2025 LF and EF to attend
- iii) To Receive Ward Update
- KO mentioned the demolition of 78 Strensall Road and the proposed development and also the application to make 9 Vesper Walk an Airbnb
 - It looks unlikely that there will be upgrades to the B1237 through the parish and therefore it is unlikely that we will get the underpass, which was promised, Clifton Moor are getting an upgrade to the roundabout through developer contributions
 - The funding for the upgrade was from West Yorkshire Transport Authority, however it would appear that this money has been diverted to the improvements to Queen Street

EF

LF,
EF

25-26.23.

Planning and Green Belt Issues

- i) To Consider Minutes of Planning Committee Meeting held 05/03/25
Noted
- ii) To Consider any further Planning and Green Belt issues
Non - raised
- iii) Management of Green Spaces
The area of wildflower on Yearsley Green has been mowed for a second time by CoYC contractors LF to contact highways to try and prevent this.

LF

25-26.24.

Amenities

- i) To Consider the minutes of Amenities Meeting 13/05/25
Considered
- ii) To Consider recommendations from Amenities Meeting 13/05/25
- **Recommendation** that; the gate to the entrance to the environmental park be repairing, it was **Resolved** to Approve this
 - **Recommendation** that replacement of the Horse chestnut and Ash tree, that were recently felled due to disease to be replaced with alternative native trees.it was **Resolved** to Approve this and to replace them with the Oak Trees offered by AH

LF

LF

neighbour	
<ul style="list-style-type: none"> • Recommendation that; the original set of wooden swings at Garth Road play area be replaced by a metal set it was Resolved to <u>Approve</u> this. 	EF
<ul style="list-style-type: none"> • EF will get quotes for DDA play equipment at the same time as getting quotes for swings 	EF
iii) <u>To Note any issues with regard to Street Cleaning</u>	
None - raised	
iv) <u>To Discuss any other Issues relating to General Maintenance of Huntington Parish</u>	
The walk about at All Saints Churchyard in conjunction with New Earswick Parish	
Councillors yielded the following recommendations	
As per the meeting and conversations that took place on the 13/05/25, please see the proposed actions brought to Full Parish 21/05/25:	LF
1) Re-brick for grass cuttings and composting – will need outsourcing to a contracted tradesman - Resolved to <u>Approve</u>	
2) Porta-store, needs a gap digging out around the edges of the container to prevent rusting and damage – Agreed that this does not fall within the remit of Parish Council responsibility	LF
3) Paving slabs either need replacing or the cracked gaps need filling - Resolved to <u>Approve</u>	
4) Unsafe headstones need laying fat with outsider company - Resolved to <u>Approve</u> <i>it was agreed that this work would be publicised on al websites and social media and an avert in the local paper would be placed giving 28 days' notice</i>	LF
5) Large Ash near river side of cemetery needs removing as there is Ash die-back Resolved to <u>Approve</u>	LF
6) Placement of tree to replace old one- stump remains - Agreed that this does not fall within the remit of Parish Council responsibility	LF
7) Sept-Aug (after nesting) Hedge needs cutting back as it has grown over headstones - Resolved to <u>Approve</u>	LF
8) Cut off metal guard that surrounds tree at rear of church - Resolved to <u>Approve</u>	EF
9) Tidy up war grave headstones- Agreed that this does not fall within the remit of Parish Council responsibility, but will try to encourage volunteers to manage this via social media	
10) Using recycled benches to replace rotten and dilapidated one (Keith is happy to organise removal and fitting of new one, as long s we can source) Plaque will be transferred to new - Agreed that this does not fall within the remit of Parish Council responsibility, however the church will be encouraged to apply for grant funding for this, and an award will likely be successful	LF
11) Moving a cut through paving section used as a divider as a way of recycling paving slabs to replace cracked ones – K Blanshard does not think that this is feasible	
12) The clerk is to liaise with Clerk of New Earswick to discuss invoicing details, re the payment agreement.	LF
As a result of the meeting HPC has resolved to do items 1,3,4,5,7 & 8 and would like New Earswick's agreement that they would like to proceed with these items on a 1/3 New Earswick and 2/3 Huntington cost basis.	
Huntington Parish Council did not resolve to undertake items 2,6 or 9, although they will try to gather volunteers for item 9	
They will also likely support a grant for the full costs of item 10.	
They do not believe that items 2,6 or 9 fall within their maintenance remit and responsibilities for Parish Councils with responsibility for closed churchyards.	
v) <u>To Note any Footpaths, Highways and/or Traffic Issues</u>	
None - raised	
Gala 2025	
i) <u>To Note Gala updates</u>	
<ul style="list-style-type: none"> • EF has been chasing Marquee companies to replace the company who didn't have their own public liability cover, now that we are also asking them to provide the tables and chairs, the Gala Committee would like to request a further £800 to cover the increased costs it was Resolved to <u>Approve</u> this request 	EF

25-26.25.

25-26.26.

Parish Council Administration Issues

- i) Dates for Diary: Planning Meeting 18/06/25 Amenities Meeting 01/07/25, Finance & Policy 09/06/25 and Cemetery Meeting 10/06/25, 09/09/25, 09/12/25, 10/03/26

25-26.27.

Installation of gov.uk emails on Parish Councillors devices

- ii) To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at item 24-5.13 ii) to being prejudicial to the public interest
iii) To finalise the installation of gov.uk emails on Parish Councillors devices

This item was done at 6:30pm before the meeting

25-26.28.

To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 18th June 2025 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:19pm