



**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 16<sup>th</sup>  
April 2025 at 7:15pm**

<b>PRESENT:</b>	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor D. Jobling (DJ), Councillor K. Orrell (KO), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor S. Phoenix (SP), Councillor M. Gowland (MG), Keith Blanshard, three members of the Friends of Huntington Cemetery (FoHC), two PCSO's and Lorraine Frankland (LF) - Parish Clerk/RFO
<b>APOLOGIES:</b>	Councillor J. Willis (JW) and Ebony Frankland
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	15/05/25
<b>DATE TO BE APPROVED:</b>	21/05/25

ITEM		ACTION
25-26.1.	<p><b><u>To Note Apologies for Absence</u></b> Councillor J. Willis (JW) and Ebony Frankland offered their apologise <b><u>It was resolved</u></b> to approve all apologies and reasons for absence.</p>	
25-26.2.	<p><b><u>To Note Declaration of Interests</u></b> i) <b><u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></b>  Non received</p>	
25-26.3.	<p><b><u>To Consider Business from Members of the Public</u></b> The question of how CoYC prioritised the road re-surfacing KO informed the meeting that the Ward Councillors and Officers from CoYC had toured the parish last year and highlighted the priorities, the current work is the completion of work identified from last summer. KO informed the meeting that; New Lane will not be re-surfaced until after the current Barratts development is completed, however residents can continue to report potholes together with locations and photographs to CoYC.  There is still an ongoing issue with Barratt site traffic arriving on site before the agreed times of operation and also with vehicles travelling through prohibited streets Highborn etc any breaches should be reported both to CoYC and to KO  The issue of traffic being allowed to travel along the main road whilst the re-surfacing work was taking place has resulted in loose chipping being thrown up by passing traffic which has struck both pedestrians and the properties/windows of properties KO, will raise this issue with Highways at CoYC  K Blanshard; gave a brief update on the upgrades made to date at St Andrews and the progress on the proposals for the Sleeper path and outside of the building and associated landscaping. The church has met with JRHT to try and reach a resolution about possible changes that could hence the Sleeper path and make it more open and better lit especially during the winter months</p>	LF
25-26.4.	<p><b><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 19/03/25</u></b>  The minutes of 19/03/25 were approved as a true and accurate record of said meeting signed and dated by the Chair.</p>	

25-26.5.

**Policing and Security Matters**i) To Note NY Polices update in regards to Crime figures

Noted

ii) To Consider any other security related issues

The PCSO has run a drop-in session at the Folk Hall, where bike marking took place

The Parish Council would like PCSO Ollie Maskell 5320 to attend Parish Meeting, and

to offer a drop-in session within the Parish

25-26.6.

**Finance and Policy Issues:**i) To Note Monthly Bank Reconciliation ReportIt was noted that there is a balance of £78,592.50 (*including £29,600.00 Garth Road*)ii) To Approve Invoices Presented for Payment

<b><u>HUNTINGTON PARISH COUNCIL</u></b>				
<b><u>INVOICES PRESENTED FOR PAYMENT 16 Apr 2025</u></b>				
E Frankland	Bacs	Key cut for HCC	10.00	
Amazon.co.uk	Card	Screen Protectors	4.49	
Tesco Mobile	Bacs	Clerk & Deputy Clerk mobies initial payment	37.98	
AVG	Card	Fire Wall software	84.99	
Savills	S.O.	Allotments	125.00	
Sleightholm Landscape	Bacs	Inv 933 2x Picnic Bench 1 Bench	1987.20	
Sleightholm Landscape	Bacs	Inv 937 Reposition noticeboard to allotments	264.00	2251.20
Park Lane	Bacs	Inv 2977 repairs to play areas	2070.00	
Park Lane	Bacs	Inv 2994 quarterly inspections	108.00	2178.00
YLCA	Bacs	Inv 3862 Annual Subscription	1347.00	
YLCA	Bacs	Inv 3927 Play Area Inspection Training	48.00	1395.00
Premier Windows Ltd	Bacs	Inv 2065 Bus Shelters & Noticeboards	354.00	
HMRC	Bacs	PAYE	10.86	
Yorkshire Bank	Bacs	Bank Charges Mar 2025	11.30	
Staff Costs	Bacs/I	Pensions	5,503.47	
<b>TOTAL EXPENDITURE</b>			<b>£11,966.29</b>	
<b><u>INCOME:</u></b>				
Virgin Money	Bank	Gross Interest 08/04/25 statement 258	219.45	
Virgin Money	Bank	Debit Card-Credit (Tesco Mobile)	0.15	
Cemetery Transfer	Bacs	John Cliffe Mar	57.68	
Cemetery Transfer	Bacs	Income tax Mar	108.20	
City of York Council	Bacs	Double Taxation	26358.71	
			<b>£26,744.19</b>	
<b><u>Staff Costs FOR PAYMENT BETWEEN MEETINGS:</u></b>				
Nest	DD	Pensions	300.67	
Lorraine Frankland	Bacs	Broadband Sky	20.00	
Lorraine Frankland	Bacs	April Salary	2162.83	
Lorraine Frankland	Bacs	Working from home	26.00	2208.83
Ebony Frankland	Bacs	Broadband Sky	16.43	
Ebony Frankland	Bacs	April Salary + 20hrs back pay + 5hrs training	1,564.39	
Ebony Frankland	Bacs	Working from home	24.00	1,604.82
Lindsay Ball	Bacs	Outside Caretaker OPApr 25	374.46	
John Cliffe	Bacs	Street Cleaning/Outside Caretaker OP and Cemetery Gates Apr 25	1,014.69	
			<b>£5,503.47</b>	
Naurin Fatima	Bacs	April Salary + 7hrs	532.70	
Checked and Approved By:				
Revised after meeting item 25-26.12.ii) resolution to back date Deputy Clerk to 20 hr per week until the end of September 2025, after which time this will be reviewed				

Checked and approved by: Councillor's K. Orrell and M. Duncanson

It was **Resolved** to **Approve**iii) To Note Current Financial Situation

Noted, that the Parish had received a double taxation rebate of £26,358.71 LF was asked to contact CoYC for the rational behind the payment

iv) To consider parish insurance quotes

LF

LF the insurance renewal from Gallagher was £13,137.82, LF was trying to acquire another quote before 30/04/2025, it was **Resolved** to go with the cheapest quote, should the second quote be lower

LF

25-26.7.

### **Huntington Cemetery Committee**

#### i) Update on the management of the cemetery (clerks report)

MD informed the meeting that:

- The work to create a soak away and raise the footpath has begun today, the area around the plinth will be re-turfed
- They still believe that the drainage follows the footpaths, though to date no trace has been found and they are looking at using ground penetrating technology
- NF has created a new form for non-resident internment
- Fly tipping has occurred again and is being pursued by CoYC
- Garden Care have been chased about purchasing the machinery
- MD is meeting with H Gill to identify any trees affected by ash die back
- Moles are still a problem, but are being dealt with
- The Gates have been left open again and NF is contacting all the undertakers to raise the issue.

#### ii) To Note Current Financial Situation

- There remains £217,140.00 in the bank

25-26.8.

### **Asset Management**

#### i) Open Agenda Item for Community Centres/Halls to present a report

##### a) Huntington Memorial Hall

- The meeting was last week, RIDDOR was discussed
- The small floor has been varnished
- Two window pains have been replaced in the small hall
- The toilets require some work
- The Vine Church may have to leave because of numbers
- Drainage issues continue and quotes are being obtained to repair the problem
- There are about 600 people per week using the hall.

##### b) Huntington Community Centre

- The issue with the heating appears resolved, it appears that the thermostat hadn't been attached
- The installers are paying to repair the basins which they broke when installing the boilers
- Yorkshire Water are investigating the issue with the drainage
- The outside railings are to be re-painted
- Bank balance £16,819.59.

##### c) Orchard Park Community Centre

- The 3hr test resulted in six emergency lights failing, they have been replaced
- Fire alarm tested and batteries replaced
- Fire extinguishers need testing
- The Easter Egg Hunt on Saturday the weather was better than Sunday, however more people attended on Sunday
- £21,000.00 in the bank.

#### ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

##### a) Huntington Sports and Social Club

- No update

##### b) River Foss Society

- The AGM was last Wednesday
- This Saturday at All Saint car park – York City Nature Challenge
- Walks May 13<sup>th</sup> and June 20<sup>th</sup>.

##### c) Yorkshire L.C.A.

	<ul style="list-style-type: none"> <li>The training Day at Drax was excellent</li> <li>The next meeting is in June at Dunnington.</li> </ul>	
	<p>iii) <u>To Receive Ward Update</u></p> <ul style="list-style-type: none"> <li>Ward – Local Plan Working Group</li> <li>The Government expects all councils to work on a Neighbourhood Plan, how there is no appetite to work on another plan.</li> </ul>	
25-26.9.	<p><b><u>Planning and Green Belt Issues</u></b></p> <p>i) <u>To Consider Minutes of Planning Committee Meeting held 26/03/25</u> Considered</p> <p>ii) <u>To Consider any further Planning and Green Belt issues</u> Non - raised</p> <p>iii) <u>Management of Green Spaces</u> There has been a complaint to CoYC about the wildflower planting, DB has written to Highways on behalf of the resident who received the enforcement letter.</p>	
25-26.10.	<p><b><u>Amenities</u></b></p> <p>i) <u>To Note any issues with regard to Street Cleaning</u> Non raised</p> <p>ii) <u>To Discuss any other Issues relating to General Maintenance of Huntington Parish (Signage at Stratford Way Wetlands)</u> It was <b>Resolved</b> to <u>Approve</u> erecting of two signs at the entrance (Dogs must be on Leads) installation costs to be determined</p> <p>iii) <u>To Note any Footpaths, Highways and/or Traffic Issues</u> Issues with the parking on Broome Road were raised, obstruction of junctions should be reported on a 101 form</p> <p>iv) <u>To consider the quotes for the tree work on the riverbank (Horse Chestnut and Ash removal)</u> Three quotes were considered it was <b>Resolved</b> to <u>Approve</u> the quote from J Rennisons Contractors: £4,420.00 + vat</p> <p>v) <u>To considered quotes for Garth Road Play Area</u> Three quotes were considered it was <b>Resolved</b> to <u>Approve</u> the quote from Park Lane: £29,250.00 + vat</p>	<p>EF</p> <p>EF</p> <p>LF</p>
25-26.11.	<p><b><u>Gala 2025</u></b></p> <p>i) <u>To Note Gala updates</u></p> <ul style="list-style-type: none"> <li>It was <b>Resolved</b> to cancel My Marquee due to the insurance issue</li> <li>It was <b>Resolved</b> to ask the new marquee company to provide a generator with 8 sockets (4 at each end of the marquee), that the marquee must be installed by 11am on 20<sup>th</sup> July and collected on Monday after the event</li> <li>DB to contact Mathew Pemberton about access</li> <li>It was <b>Resolved</b> to purchase 3No. A boards for displaying the programme at A1 size.</li> </ul>	<p>EF</p> <p>EF</p> <p>EF</p>
25-26.12.	<p><b><u>Parish Council Administration Issues</u></b></p> <p>i) <u>Dates for Diary: Planning Meeting 16/04/25, 07/05/25 Amenities Meeting 06/05/25, Finance &amp; Policy 09/06/25 and Cemetery Meeting 10/06/25, 09/09/25, 09/12/25, 10/03/26</u></p> <p>ii) <u>Deputy Clerk</u> DB asked the council to consider increasing the Deputy Clerks hours to 20 per week for six months It was <b>Resolved</b> to increase the Deputy Clerks hours for six months and back date this to 24/02/2025</p>	<p>LF</p>
25-26.13.	<b><u>Installation of gov.uk emails on Parish Councillors devices (item cancelled)</u></b>	
25-26.14.	<p><b><u>To Confirm Date, Time and Venue of Next Meeting</u></b></p> <p><u>Monthly meeting of Huntington Parish Council to be held Wednesday 21<sup>st</sup> May 2025 after the Annual Parish Council Meeting which commences at 7.00pm in Huntington Community Centre, Strensall Road, Huntington. <b>Meeting closed at 9:01pm</b></u></p>	