



Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 19th March 2025 at 7:00pm

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor D. Jobling (DJ), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor A. Hawxby (AH), Councillor J. Willis (JW), Councillor S. Phoenix (SP), Councillor K. Orrell (KO), E. Frankland (EF) Deputy Clerk and Lorraine Frankland (LF) - Parish Clerk/RFO
APOLOGIES:	Councillor M. Gowland (MG)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	19/05/24
DATE TO BE APPROVED:	17/05/23

ITEM		ACTION
123.	<u>To Note Apologies for Absence</u> Councillor M. Gowland (MG) offered their apologise <u>It was resolved</u> to approve all apologies and reasons for absence.	7:05pm JW entered
124.	<u>To Note Declaration of Interests</u> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> Non received	
125.	<u>To Consider Business from Members of the Public</u> It was raised that the sign for construction traffic at the end of Anthea Drive was obstructing the view of the carriage way when looking left to enter New Lane, KO to investigate having the sign repositioned	KO
126.	<u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 19/02/25</u> Item 117 ii) spelling error, needs changing from <i>Mile</i> to Mike, The minutes of 19/02/25 were approved as a true and accurate record of said meeting signed and dated by the Chair.	
127.	<u>Policing and Security Matters</u> i) To Note NY Polices update in regards to Crime figures Crime figures have not been received as the person who issues them is away ii) To Consider any other security related issues The PCSO has run a drop-in session at the Folk Hall, where bike marking took place The Parish Council would like PCSO Ollie Maskell 5320 to attend Parish Meeting, and to offer a drop-in session within the Parish	LF
128.	<u>Finance and Policy Issues:</u> i) <u>To consider minutes of Finance and Policy 17/03/25</u> Considered a true and accurate record of said meeting signed and dated by DB ii) <u>Recommendations from Finance and Policy meeting</u> Recommendation that the revised: Standing Orders, Financial Regulations and Grievance Policy be adopted It was Resolved to Approve the revised policies. iii) <u>To Note Monthly Bank Reconciliation Report</u> It was noted that there is a balance of £63266.09 (including £29,600.00 Garth Road)	

iv) To Approve Invoices Presented for Payment

INVOICES PRESENTED FOR PAYMENT 19 Mar 2025					
D Jobling	Bacs	Gala 2024 receipts & Ink receipt		50.75	
D Geogheghan - Breen	Bacs	YLCA meeting taxi receipts 25.00+13.40		38.40	
Boston Seeds	Bacs	Inv 633395 28-02-2025		645.99	
British Recycled Plastic	Bacs	Inv 5892 2 x Picnic Bench & 1x Bench +fixings		1770.86	
Cult Furniture	Bacs	Office Chair Inv 661504		137.95	
Microsoft	Bacs	Microsoft Order 2963589985		104.99	
SLCC	Bacs	Deputy Clerk subscription		202.00	
H Gill Tree Surgery	Bacs	Inv 2831 Allotments		2040.00	
WJPS	Bacs	Website and Email		922.80	
Viking Direct	Bacs	Laptop, External Hard Drive x2		1143.58	
York Citizens Advice	Bacs	Invoice 2023-279 for Jan - March report chased with Dale 25/02/205		2754.67	
Sleightholm Landscape	Bacs	Inv 929 Repair to metal bench Old Village		186.00	
H Gill Tree Surgery	Bacs	Inv 2846 Fallen Willows Riverbank		1620.00	
Viking Direct	Bacs	Ink and Stationary		241.66	
YLCA	Bacs	Inv 3171 Training for LC Clerks pt1&2		70.20	
YLCA	Bacs	Inv 3251 Regional Day 21-03-2025		420.00	
HMRC	Bacs	PAYE		212.33	
Yorkshire Bank	Bacs	Bank Charges Feb 2025		11.30	
Lorraine Frankland	Bacs	BT Feb & Mar 25		97.70	
Lorraine Frankland	Bacs	March Salary		2172.63	
Lorraine Frankland	Bacs	Working from home		26.00	2296.33
TOTAL EXPENDITURE				£14,134.67	
INCOME:					
Virgin Money	Bank	Gross Interest 07/03/25 statement 257	220.45		
Cemetery Transfer	Bacs	John Cliffe Feb	57.68		
Cemetery Transfer	Bacs	Income tax Feb	108.20		
			£386.33		
Staff Costs FOR PAYMENT BETWEEN MEETINGS:					
Nest	DD	Pensions		128.86	
Ebony Frankland	Bacs	March Salary		1,157.81	
Ebony Frankland	Bacs	Working from home		24.00	
Broadband	Bacs	Deputy Clerk		16.43	1,198.24
Lindsay Ball	Bacs	Outside Caretaker OP Mar 25		374.46	
John Cliffe	Bacs	Street Cleaning/Outside Caretaker OP and Cemetery Gates Mar 25		979.26	
				£2,680.82	

Checked and approved by: Councillor M. Duncanson

It was **Resolved to Approve**

v) To Note Current Financial Situation

Noted, that the Parish is likely to have circa £20k available funds in the bank at the end of the financial year

129. **Huntington Cemetery Committee**i) Update on the management of the cemetery (clerks report)

MD read report sent by NF Clerk to the Cemetery;

- Four ashes interments and one full burial have been completed.
- The Huntington Cemetery Committee meeting took place on Tuesday, 11th March 2025.
- The path to the rockery has been completed.
- A contractor investigated the cause of flooding but was unable to resolve the issue. A soakaway has been identified as a potential solution. A site meeting with the Cemetery Committee will be scheduled to discuss this further.
- On 24th February, photographs were taken of the equipment stored in the cemetery hut with the intention of selling it.
- Anti-fly tipping stickers, provided by the City of York Council, have been placed on the cemetery bin.
- A condensed version of the cemetery rules has been added to the website.

Fees and Residency Conditions:

- Fees from April 2025 have been agreed upon, subject to the following

conditions:

- Huntington residents must provide proof of address.
- Non-residents must obtain approval from the Cemetery Committee before an interment can be scheduled.

Other Updates:

- The cemetery extension is on hold pending further investigation into drainage and flood defence measures.
- A report was received regarding a needle found in the cemetery. Following advice from the City of York Council, a process has been put in place for handling such incidents:
 - Report the finding to the police via 101 (non-emergency line) or online at North Yorkshire Police.
 - Additionally, notify the City of York Council by calling 01904 551550.

ii) To Note Current Financial Situation

- There remains £219,085.19 in the bank

130.

Asset Management

i) Open Agenda Item for Community Centres/Halls to present a report

a) Huntington Memorial Hall

- The meeting is next week
- They are adopting the lone worker policy and the working from height

b) Huntington Community Centre

- The meeting is next week
- The heating issues appear resolved

c) Orchard Park Community Centre

- They met on 03/03/25
- They are refreshing the main hall and are getting some quotes for the work
- They have bought 1 pop up gazebo for the Easter Egg Hunt
- York Rugby are coming on 11/04/25
- York Football are coming on 12/04/25.
- DJ and SJ called at the residents in Alexander Avenue and are going to revisit in two weeks with regards to the wall.

DJ, SJ

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Sports and Social Club

- They are looking to improve the outside area to the back of the club and believe the cost may be circa £6,00.00 they are hoping to approach the Parish Council for funding toward this
- DB will ask if the football section can do a litter pick after matches to try and get on top of the issue last meeting was cancelled

DB

b) River Foss Society

- It was **Agreed** to do a walk about by the river and Church Lane in April

c) Yorkshire L.C.A.

- There were speakers from NYCC who spoke about Transport, there wasn't many in attendance
- An overview of CoYC transport Policy was given
- CoYC are re-tendering for the Park & Ride
- There is a proposal for the Park & Ride to be open later into the evening
- CoYC are considering an orbital route

iii) To Receive Ward Update

- KO thanked MG for the information about Barratts Transgression of the operating times. The Ward Councillors have contacted them several times with little response so they contacted the Regional Director, after which a representative got back in touch to say that they will 'do better'.
- If you are aware of any potholes that need addressing please contact the

	Ward Councillors, who will chase these with the appropriate CoYC officer	KO
	<ul style="list-style-type: none"> • The Wilberfoss Trust planning application has come back in a different guise and the proposed retail unit has been moved to the front of the site, with parking at the rear • The workers who are working on the Kingdom Hall Jockey Lane are now parking in the car park of "Annamine Nurseries", site next door so the on-street parking issue has been resolved • There is an ongoing problem with litter at the Range, DB to raise this with the store 	DB
131.	<u>Planning and Green Belt Issues</u>	
	i) <u>To Consider Minutes of Planning Committee Meeting held 05/03/25</u> Noted	
	ii) <u>To Consider any further Planning and Green Belt issues</u> Non - raised	
	iii) <u>Management of Green Spaces</u> There is an issue with a dead/dying Horse Chestnut and a questionable Ash tree on the riverbank raised by H Gill who supplied a quote for £7,500.00 for the works. Given the cost it was Resolved that; the work should go ahead, but that further quotes should be obtained, and that a platform must be used when removing the Ash.	EF
132.	<u>Amenities</u>	
	i) <u>To Consider the minutes of Amenities Meeting 04/03/25</u> Considered	
	ii) <u>To Consider recommendations from Amenities Meeting 04/03/25</u>	
	<ul style="list-style-type: none"> • Recommendation that; two signs (one at each entrance) saying 'Dogs must be kept on leads' be erected, it was Resolved to <u>Approve</u> this • Recommendation that; the gate to the entrance to the environmental park be repairing, it was Resolved to <u>Approve</u> this • Recommendation that; the fence to the rear of properties 28-26 Vesper Walk be replaced by Noel Winteringham, as his company replaced the fence further along the riverbank, it was Resolved to <u>Approve</u> this • Recommendation that; the number of fallen willows in a group on the riverbank, be removed: it was Resolved to <u>Approve</u> this. 	EF LF LF LF
	iii) <u>To Note any issues with regard to Street Cleaning</u> Non - raised	
	iv) <u>To Discuss any other Issues relating to General Maintenance of Huntington Parish</u> The Area at Andrew Way/Ferguson Way has been cut back and all dead material removed, there will be some new planting in the Autumn	
	v) <u>To Note any Footpaths, Highways and/or Traffic Issues</u> Non - raised	
	vi) <u>To consider the maintenance of the allotments</u>	
	<ul style="list-style-type: none"> • Recommendation that; the conifers which are adjacent to the Garage of 511 Huntington Road, be removed as they are causing damage to the garage, in addition a section of ivy be removed from the willow which grows adjacent to 18a Burn Estate to kill off the ivy and establish if the willow needs cutting back, and thirdly to coppice the willows at the end of the allotments near the river bank on the side of the school sports field, it was Resolved to <u>Approve</u> this. 	LF
133.	<u>Gala 2025</u>	
	i) <u>To Note Gala updates</u>	
	<ul style="list-style-type: none"> • EF to chase the Marquee public liability insurance as a matter of urgency • SJ hopes to use the tables from Orchard Park and hopefully the Memorial Hall • Stall holders will have to bring their own tables, chairs and gazebos • SJ believe we will need more chairs • DB is chasing the Pizza van owner. 	EF DB

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| 134. | <u>Parish Council Administration Issues</u>
i) <u>Dates for Diary: Planning Meeting 26/03/25 Amenities Meeting 06/05/25, Finance & Policy 09/06/25 and Cemetery Meeting ??/06/25</u>
MD to get the dates for the next Cemetery Meetings | MD |
| 135. | <u>To Confirm Date, Time and Venue of Next Meeting</u>
<u>Monthly meeting of Huntington Parish Council to be held Wednesday 16th April 2025 after the Annual Parish Meeting which commences at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.</u>
<i>Meeting closed at 8:19pm</i> | |