

HUNTINGTON PARISH COUNCIL

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**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 16th
March 2022 at 7.00pm.**

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chairman, Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor J. Shann (JS), Councillor K. Glover (KG), Councillor A. Hawxby (AH), Councillor G. Shann (GS), Councillor C. Hillman (CH), Councillor D. Smith (DS), and Lorraine Frankland (LF) - Parish Clerk
APOLOGIES:	Councillor J Badenhorst (JB), Councillor K. Orrell (KO) Councillor J. Willis (JW), Councillor A. Hawxby (AH), Naurin Fatima (NF) - Burial Clerk and Gill Chivers (GC) - RFO
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	04/04/22
DATE TO BE APPROVED:	20/04/22

ITEM	ACTION
<p>121. <u>Minutes Silence for the People of Ukraine</u></p> <p>A minute's silence was held for the People of Ukraine</p>	
<p>122. <u>To Accept Apologies and Reasons for Absence</u></p> <p>Cllr J Badenhorst (JB), Naurin Fatima (NF) and Gill Chivers (GC); absent due to private commitments Cllr K. Orrell (KO), Cllr J. Willis (JW) and Cllr A. Hawxby (AH); absent due to illness <i>It was resolved to</i> approve the apology and reason for absence.</p>	
<p>123. <u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <p>Non declared</p>	
<p>124. <u>To Consider Business from Members of the Public</u></p> <p>i) Speeding Traffic, The Old Village: Councillors discussed the issues that residents within the Old Village were having with traffic it was felt that the damage caused to a resident's wall was not as a result necessarily of high speed more of poor driving coupled with poor visibility when trying to negotiate the corner at the Strensall Road end of the village. This together with the parking on either side of the road made the corner difficult to negotiate even when travelling very slowly. It was noted that there are double yellow lines in place on either side of the road on the corner, it is not known whether drivers are adhering to these restrictions when parking It was Agreed that; CoYC would be approached about possible railings or bollards to protect the pedestrians on the pavement in front of 61 The Old Village and to ask that wardens include this corner on their rounds.</p> <p>ii) It was Agreed that; LF would write to the new owners of the property on Riverside Crescent and ask them to remove their property from the Parish owned land on the river bank.</p>	<p>LF</p> <p>LF</p>

125. Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 16/02/2022

The minutes of 16/02/22 approved as a true and accurate record of said meeting and signed and dated by Chair.

126. Policing and Security Matters

i) To Note NY Polices update in regards to Crime figures
Noted

ii) To Consider any other security related issues

AH had emailed the Clerk to say that he was chasing NYP to establish what had happened to the data previously sent by the Parish

127. Land to the Rear of 28 Vesper Walk

It was **Resolved** that; the triangle of land owned by Huntington Parish Council to the rear of 28 Vesper Walk should be tenanted to the freeholders of 28 Vesper Walk and that this tenancy should be transferred with the freehold of the property to any new owners in the future. LF informed the meeting that; the current owners have agreed to stand the legal costs of the process of drawing up the documentation and that no costs will be incurred by the parish as these will be fully met by the current owners.

It was further **Resolved** that; should the same situation arise with numbers 20 – 26 Vesper Walk then Huntington Parish Council agreed to the same arrangement under the condition that; the freeholders of the properties meet the legal costs involved.

128. Finance and Policy Issues:

i) To Note Monthly Bank Reconciliation Report
Monthly Bank Reconciliation Report noted

ii) To Approve Invoices Presented for Payment

<u>HUNTINGTON PARISH COUNCIL</u>			
<u>INVOICES PRESENTED FOR PAYMENT 16 MARCH 2022</u>			
Complete Business	Bacs	Photocopier February 2022	15.97
Sleightholm Landscapes	Bacs	Collect, assemble, instal 2 benches	294.00
Sleightholm Landscapes	Bacs	Trees Geldof Road	264.00
Park Lane Playgrounds	Bacs	Playground Inspections x 3	108.00
Premier Window Cleaners	Bacs	Bus shelters + Notice Boards cleaning	354.00
Huntington Comm Centre	Bacs	Meetings x 8 Jan, Feb, March	192.00
S J Danby Playscheme	Bacs	OP playground wet pour and mulch surfaces	30852.36
York Citizens Advice	Cq	6 months outreach service	2409.00
HMRC	Bacs	PAYE March 2022	371.33
Mrs L Frankland	Bacs	Clerk salary + 50% home as office March 2022	1349.55
Mrs L Frankland	Bacs	50% Use of home as office March 2022	18.00
Mrs G H Chivers	Bacs	RFO salary March 2022	585.67
Mrs G H Chivers	Bacs	Use of home as office March 2022	12.00
Yorkshire Bank	DD	Bank Charges Feb 2022	10.50
TOTAL EXPENDITURE			<u>£36,836.38</u>
INCOME:		Nil	
<u>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</u>			
Sage Software	DD	Accounting	30.00
Nest Pensions	DD	Pension Scheme	53.27
Lindsay Ball	Bacs	Outside Caretaker OP	336.00
John Cliffe	Bacs	Street Cleaning	359.00
John Cliffe	Bacs	Outside Caretaker OP	392.20
			<u>£1,170.47</u>

Invoices checked and approved by Councillor M Duncanson

LF

iii) To Note Current Financial Situation

Financial Situation Noted, the RFO emailed: *please note that there is £16,424 VAT to be refunded before the end of the financial year, so the year will end with @£41,108 (including money held for Garth Road playground improvements)*

iv) To note NALC, pay award of 1.75% back dated to 1 April 2021, request for review of working from home allowance currently £18 for the Clerk and £12 for the RFO (per month)

It was **Resolved** to; pay the LF £50 for working from home and GC £20 for working from home, this is to begin in the new financial year (2022/2023)

LF left the meeting whilst this item was discussed

129. Huntington Cemetery Committeei) Update on the management of the cemetery

NF had emailed a copy of the new fees for circulation

April 2022	Residents fee	Non Residents fee
Adult Burial Single Grave	£335	£1,335
Interment	£105	£165
TOTAL	£440	£1,500
Adult Burial Double Grave	£562	£1,535
Interment	£105	£165
TOTAL	£666	£1,700
Adult Burial In Casket Single	£710	£1,635
Interment	£165	£275
TOTAL	£875	£1,910
Adult Burial In Casket double	£1,285	£1,835
Interment	£165	£275
TOTAL	£1,450	£2,110
Child Burial (Under 16)	£155	£155
Interment	£79	£83
TOTAL	£234	£238
Cremated Remains	£126	£635
Interment	£95	£182
TOTAL	£221	£817
Cremated Remains In Full Sized Grave	£100	£182
Headstones	£74	£74
Cremated Remains Plaques	£74	£74
Additional Inscription	£50	£50
Administration fees	£26	£26
Search fee	£11	£11

130. Asset Managementi) Open Agenda Item for Community Centres/Halls to present a reporta. Huntington Memorial Hall

- The drainage pump failed and the wiring for it was untraceable, so the pump is to be rewired

b. Huntington Community Centre

- The groups attending are on the increase, however the manager has tested positive for Covid and has been away from the centre until they have a negative LFT

c. Orchard Park Community Centre

- On the 30th March it is their Spring Charity Event, to raise fund for precious paws cat rescue

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:a) Huntington Riverside Environmental Park

There have been no meetings held, Peter is concerned about the mulch left after the willows were cut back, MD has tried to contact Peter to discuss removing the mulch

b) Huntington Sports and Social Club

They are looking at their pricing after the brewery increases

c) Yorkshire L.C.A.

The next meeting is in April

iii) To Receive Report re: Ward Team Meeting

There have been no further meetings.

131. Planning and Green Belt Issues

i) To Consider Minutes of Planning Committee Meeting held 23/02/22

Considered, LF asked all councillors to look at the Existing metal coating permit ref 6/23/1, Application to vary an environmental permit currently held by Portakabin to operate a metal coating process at their site in New Lane and send any comments to her before the next Planning Committee Meeting.

All
Cllr's

ii) Management of Green Spaces

- LF to write to CoYC about the parish council adopting the Barratts greenspace off New Lane, and including it in the White Rose Forest scheme
- LF to contact home owners and cc CoYC about the trees on Ikin Way to ask that they be surveyed by an arborist.

LF

LF

Amenities

i) To Note any issues with regard to Street Cleaning

Non-raised

ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish

GP's surgery the area to the front is uneven and dangerous to cross on foot this area is to be resurfaced

iii) To Note any Footpaths, Highways and/or Traffic Issues

Non-raised

iv) To Consider any issues relating to Huntington Parish Council play areas

Non raised

v) Gala update

All bookings completed.

132. Parish Council Administration Issues

i) Dates for Diary: Planning Meeting 02/02/22, Amenities Meeting 02/03/22

Noted

ii) To Discuss arrangements for next Huntington Walkabout

Postponed until dryer weather, however it would be useful to walk around the new Barratts greenspace on New Lane

133. To Note Correspondence Received

Electronic mail forwarded to Parish Councillors'

134. To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 20th April 2022 commencing after the Annual Parish meeting at 7.00pm.

Meeting closed at 8:13pm