

**HUNTINGTON BURIAL AUTHORITY**

**Application For a Memorial Plaque on a Bench**

This is the application form for a memorial plaque on a bench. To be completed and submitted back to the Huntington Burial Clerk via email to:

cemeteryclerk@huntington-pc.gov.uk

Huntington Cemetery, New Lane, Huntington, YO32 9LY

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| --- |
| **Plot Details** |
| **Type (Please Tick)** |[ ]  Grave |[ ]  Cremated Remains |
| **Plot Location** | Side: |[ ]  Left |[ ]  Right | Row Number: |  | Plot Number: |  |

|  |
| --- |
| **Applicant Information** |
| **Name**  | Forename: |  | Surname:  |  |
| **Relationship to Deceased** |  |  |
| **Address** |  |
|  | Postcode: |  |
| **Telephone Number** |  | **Email** |  |

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| --- |
| **Details of the Deceased**  |
| **Name of Deceased** | Forename: |  | Surname:  |  |
| **Date of Death** |  |  |

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| **Plaque Information** |
| **Inscription**Please note:Plaque Dimensions – Max 20cm x 10cmPlease write in **BLOCK CAPITALS**, Thank you. |  |

|  |  |
| --- | --- |
| **Signature of Applicant:**  |  |
| **Date:** |  |
| **Payment Date:** |  |

**Payment Information**

**Total Fee (Installation):** £5

**Payment should be made via bank transfer to:**

**Bank:** Barclays Bank plc

**Sort Code:** 20-98-98

**Account Number:** 43368440

**Account Name:** Huntington Parish Council (Cemetery)

**Reference:** [Applicants Name] Plaque

Once form is completed, please return both pages to: cemeteryclerk@huntington-pc.gov.uk

[Cemetery Pricing - Click here](https://www.huntington-pc.gov.uk/downloads.php?did=180)

[Cemetery Rules - Click here](https://www.huntington-pc.gov.uk/cemetery-terms-and-conditions)

**Next Steps:**

You should receive a response from the Huntington Cemetery Clerk within **14 working days** along with a receipt. Once you have obtained the plaque, please post to:

**Huntington Cemetery, New Lane, Huntington, YO32 9LY**

A member of the cemetery committee will arrange the installation on your behalf.