

**HUNTINGTON PARISH COUNCIL**

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**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 26<sup>th</sup> January 2022 at 7.00pm.**

<b>PRESENT:</b>	Councillor D. Geogheghan-Breen (DB) – Chairman, Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor K. Orrell (KO), Councillor J. Shann (JS), Councillor J. Willis (JW), Councillor J. Badenhurst (JB), Councillor K. Glover (KG), Councillor A. Hawxby (AH), Councillor G. Shann (GS), Councillor D. Smith (DS), three members of the public, Naurin Fatima (NF) - Burial Clerk, Gill Chivers (GC) - RFO, and Lorraine Frankland (LF) - Parish Clerk
<b>APOLOGIES:</b>	Councillor C. Hillman (CH)
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	31/02/22
<b>DATE TO BE APPROVED:</b>	16/02/22

ITEM		ACTION
95.	<b><u>To Accept Apologies and Reasons for Absence</u></b> Councillor C. Hillman; absent due to private commitments <b><i>It was resolved to</i></b> approve the apology and reason for absence.	
96.	<b><u>To Note Declaration of Interests</u></b> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> Non declared	
97.	<b><u>To Consider Business from Members of the Public</u></b> i) Three members of the public raised concerns about vehicles parking on the junction of North Moor and North Moor Road, as this was causing a problem for pedestrian especially at the start and finish of the school day and it was also obstructing access to North Moor Gardens for both vehicles and pedestrians. It was estimated that it costs £10 for an annual permit to park in the WMC car park and that there are 50 spaces, however the carpark does not appear to be open for the morning drop off, MD to ask the WMC why the car park isn't available for drop off in the mornings; though it was suspected that; it may be a combination of people parking without consent and people parking all day. LF asked whether it might alleviate the issue if the Parish Council in conjunction with the Primary School looked into covering the cost of the car park. JB objected to this idea on the grounds of; parish money being used to benefit people from outside the parish. It was <b>Agreed</b> that; CoYC would be approached about double yellow lines for the junctions in question and that the primary school would be approached and asked to if they could request that parents park in a safe and sensible manner.	MD  LF
98.	<b><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 15/12/21</u></b> The minutes of 15/12/21 were amended item 84 i) and approved as a true and accurate record of said meeting signed and dated by Chair.	

99. **Covid19**

- i) To consider the Parishes Management of the current pandemic it terms of executing business

It was **Agreed** that; business would continue in the same way (i.e., all Full Parish and sub-committee meetings would be held in person), unless central government advises otherwise.

100. **Policing and Security Matters**

- ii) To Note NY Polices update in regards to Crime figures

Noted

- iii) To Consider any other security related issues

PCC has been invited to attend a Parish Council meeting; however, no response has been recieved

101. **Finance and Policy Issues:**

- i) To consider minutes of Finance and Policy meeting held on 10/01/22

Considered and signed by DB

- ii) Recommendations from Finance and Policy meeting

**Recommendation** that; the Precept for 2022/2023 remain as for 2021/2022 i.e., £131,507. **Approved**

**Recommendation** that; a Section 137 Payment of £5000 be made, with special note that HPC would particularly wish to support facilities for the youth of the community.

**Approved**

- iii) The purchase of an additional Laptop

It was **Agreed** that; the purchase of a new laptop for the clerk (and associated devices) be purchased to a maximum value of £2,000 and that the existing laptop be held as a spare for Parish Council use

- iv) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

v) To Approve Invoices Presented for Payment

<b>HUNTINGTON PARISH COUNCIL</b>			
<b>INVOICES PRESENTED FOR PAYMENT 26 JANUARY 2022</b>			
Complete Business	Bacs	Photocopier December 2021	15.97
Sleightholm Landscapes	Bacs	Erection + Removal of Christmas trees x 3	1056.00
Cottage Garden Services	Bacs	Planter clearing + replanting	660.00
Noel Winteringham	Bacs	Gardening Scheme October	960.00
Andrew Hill	Bacs	Grass cutting River Foss footpath area x 5	1650.00
York Vale Fencing	Bacs	Orchard Park Fencing	2309.38
Vision ICT	Bacs	Annual website hosting	288.00
S J Danby - Playscheme	Bacs	Repairs to BMX track in Orchard Park	654.00
Premier Cleaners Ltd	Bacs	Bus shelter cleaning	300.00
City of York Council	Bacs	Orchard Park waste collection	96.70
Yorvik Electrical	Bacs	Christmas tree lights	1348.69
Andrew Towerton	Bacs	Consultancy Support re New Lane Planning	1560.00
Communicorp	Bacs	Local Councils Update Annual Sub	100.00
Information Commissioner	DD	Annual data protection fee	35.00
HMRC	Bacs	PAYE January 2022	366.15
Mrs L Frankland	Bacs	Clerk salary + 50% home as office Jan 2022	1349.35
Mrs L Frankland	Bacs	50% Use of home as office Jan 2022	18.00
Mrs G H Chivers	Bacs	RFO salary Jan 2022	585.87
Mrs G H Chivers	Bacs	Use of home as office Jan 2022	12.00
Yorkshire Bank	DD	Bank Charges Dec 2021	11.70
<b>TOTAL EXPENDITURE</b>			<b><u>£13,376.81</u></b>

**INCOME:**

Nil

**INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:**

Sage Software	DD	Accounting	30.00
Nest Pensions	DD	Pension Scheme	53.27
Howard Gill	Bacs	Tree Surgery Riverbank rear Drakes Close	1,800.00
Lindsay Ball	Bacs	Outside Caretaker OP	304.50
John Cliffe	Bacs	Street Cleaning	341.25
John Cliffe	Bacs	Outside Caretaker OP	397.20
			<b><u>£2,926.22</u></b>

**RECOMMENDATION from Finance & Policy Meeting - 13 Jan 2022:**

St Andrew's Church	137 Payment re Building Works	<b><u>£5,000.00</u></b>
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Invoices checked and approved by Councillor M Duncanson

An addition invoice for Orchard Park for £4070.00 was received today

**Approved** JB abstained

JB requested that the financial information be issued by 6pm on the Monday prior to the Full Parish Meeting. It was **Agreed** where practically possible that; the RFO GC would endeavour to do so.

vi) To Note Current Financial Situation

Financial Situation Noted.

**102. Huntington Cemetery Committee**i) Update on the management of the cemetery

NF informed the meeting that; the committee had looked to get three quotes for the work to install a single access door to the building at the cemetery, however they had only received one quote thus far which was satisfactory (NF is to check with the company to ensure that the door and frame will be steel) and the committee was seeking permission to spend £2930 + VAT

NF

ii) NF is trying to establish ownership of the hedge along the side of the cycle path (as at the moment the committee only maintain the cemetery side) it was **Agreed** that HPC should look to adopt responsibility for the hedge

NF

iii) NF is doing a pricing comparison for the cemetery

NF

**103. Asset Management**

- i) Open Agenda Item for Community Centres/Halls to present a report
- a. Huntington Memorial Hall
    - They have had their PAT testing done, lighting service, boiler serviced
    - Sadly, two groups have stopped coming due to a drop in numbers because of Covid 19
  - b. Huntington Community Centre
    - The centre is very busy on a Tuesday and bookings are on the up
    - The windows to the front were replaced after Christmas, this raised a few structural issues on the roadside of the building which are being look into
    - They have applied for funding from CoYC, having received and email about a possible grant
  - c. Orchard Park Community Centre
    - The back area has been renovated however this has shown that; the block wall has been damaged by the Virginia creeper form the neighbouring garden
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
- a) Huntington Riverside Environmental Park  
There have been no meetings held, Peter is concerned about the mulch left after the willows were cut back, MD has tried to contact Peter to discuss removing the mulch
  - b) Huntington Sports and Social Club  
They are looking at their pricing after the brewery increases
  - c) Yorkshire L.C.A.  
The next meeting is in February
- iii) To Receive Report re: Ward Team Meeting  
There have been no further meetings.

GC left  
the  
meeting  
8:15pm**104. Planning and Green Belt Issues**

- i) To Consider Minutes of Planning Committee Meeting held 12/01/22  
Considered
- ii) Management of Green Spaces  
There have been several applications for wildflower seed, LF is in the process of logging these and where necessary letting CoYC of the areas to avoid mowing. JW suggested looking at areas where trees might be planted to celebrate the Jubilee, LF to contact Treemendous
- iii) DJ gave feedback on the Appeal APP/C2741/W/21/3282598 land to the east of New Lane by Barratts
- iv) KO gave feedback on the Appeal APP/C2741/W/21/3282969 Site to the west of the A1237 and south of North Lane by Redrow Homes (Yorkshire) Limited. It was disclosed that Redrow no longer wish to provide pedestrian and cycle access with Garth Road or Alpha Way. LF was asked to write expressing HPC opinion on this matter.

LF

LF

LF

**105. Amenities**

- i) To Note any issues with regard to Street Cleaning  
Non raised
- ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish  
Informal footpath across Yearsley Green has raised flagstone  
GP's surgery the area to the front is uneven and dangerous to cross on foot
- iii) To Note any Footpaths, Highways and/or Traffic Issues  
The two replacement benches have been installed at either end of North Moor a plaque is required for Steven
- iv) To Consider any issues relating to Huntington Parish Council play areas  
Non raised
- v) Gala update  
At present not many vintage car owners have signed up for the day, some companies

LF

LF

LF

have gone bust over the past two years and alternatives are being sought. Dynamic Community Brass Band, Trash Bang (Band), Huntington Rocks activity are attending and possibly a Fancy Dress competition.

**106. Parish Council Administration Issues**

i) Dates for Diary: Planning Meeting 02/02/22, Amenities Meeting 02/03/22

Noted

ii) To Discuss arrangements for next Huntington Walkabout

Postponed until dryer weather

**107. To Note Correspondence Received**

Electronic mail forwarded to Parish Councillors'

**108. To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 16<sup>th</sup> February 2022 commencing at 7.00pm.

***Meeting closed at 8:43pm***