

Minutes of the Huntington Cemetery Committee Meeting held on Tuesday 3rd October 2023 commencing at 7:00 pm in Huntington Community Centre

Present; Councillor M. Duncanson (MD), Councillor D. Jobling (DJ), Councillor Y. Safder (YS), Councillor A. Hawxby (AH), Councillor S. Rawlings (SR) and N. Fatima (Burial Clerk).

Members of the public; 6

1. To receive any apologies for absence

Apologies received from Councillor N. Watkins (NW) due to family commitments.

It was resolved to approve the apologies and reason for the absence.

2 2.1 To confirm the minutes of meeting held on 6th June 2023 as a true and correct record

It was resolved to approve the minutes of the 6th June 2023 meetings as a true and accurate record and are signed and dated by the Chair.

2.2 To confirm the minutes of extraordinary meeting held on 13th June 2023, 27th June 2023 and 3rd August 2023 as a true and correct record

It was resolved to approve the minutes of the extraordinary meeting held on 13th June 2023, 27th June 2023 and 3rd August 2023 as a true and accurate record and are signed and dated by the Chair.

3. To approve the accounts for Q2 2023

The accounts for Q2 2023 / 2024 were presented. It was resolved to approve as a true and accurate representation of the current financial status.

Action - NF to look into financial products which offer a better interest rate than is currently being achieved.

4. To receive the Clerks Report

The clerk provided an update on the management of the cemetery.

It was noted that between 07/06/2023 – 03/10/2023 there have been 10 cremated remains interment and 13 full burials.

5. To consider allowing non residents to pre purchase a plot

A discussion was had and it was agreed as the cemetery is managed by Huntington Parish Council only residents of Huntington can pre purchase a plot. However, non-residents can continue to be buried at the cemetery.

6. To consider opening the main gates to access to cars

A discussion was held where an agreement was reached to provide access for a 3-month trial period on Sundays from 10 am to 6 pm, starting from 08.10.23. This arrangement will be reviewed at the next meeting.

7. To consider the procedure of removing cemetery benches

A survey was completed and 6 benches were identified as no longer fit for purpose.

It was agreed a notice will be added to each individual bench to allow next of kin to take the bench away. After 3 months the plaque will be removed and the bench will be disposed of.

In the future the cemetery committee will provide benches at the end of each row and members of the public will be able to purchase a plaque.

8. To receive an update on the tender process

NW is unable to undertake the tender document due to family commitments; the process will now be undertaken by **YS**. The specification will be made available to review at the next meeting.

9. To receive an update on the implementation of Rule 10

The Rules and regulation document is currently being drafted by **YS**.

It was agreed a special meeting will be held to purely discuss Rule 10.

10. Correspondence

A member of the public has requested their plot to be reverted back to its condition before the decision to impose Rule 10 was enforced. **SR** will contact the member of the public to discuss this further.

A complaint was received stating that the parking signs are seen as unsightly and aggressive. It was discussed that the aim of the sign is to deter people that are not using the cemetery to park there. It was resolved to review the wording and the location of the parking signs at the next meeting.

11. To confirm the date of the next meeting – TBC

The meeting closed at 8.40 pm

Signed..... Dated.....
Chair