

HUNTINGTON CEMETERY COMMITTEE

MINUTES OF THE JULY 2022 BOARD MEETING

The general meeting of the Huntington Cemetery Committee (HCC) was held on Tuesday 12th July 2022 at the Huntington Community Centre, Strensall Road, Huntington at 7.00 pm.

Present: Councillor D. Geogheghan-Breen (DB), Councillor A. Hawxby (AH), Councillor M. Duncanson (MD), Councillor C. Hillman (CH), and Ms Naurin Fatima (Burial Clerk).

Apologies: Councillor G.Shann (GS) and Councillor J. Shann (JS)

Matters Arising:

- The minutes of the last meeting dated 05th April 2022 were agreed upon and signed by the Chair.
- The accounts for Q1 2022 / 2023 were presented.

It was agreed they were a true and accurate representation of the current financial status.

DB – Is awaiting details from YLCA on how to proceed with the audit of the cemetery accounts for the Financial Year 2022/2023.

- The Clerk Report detailed the Interments since the last meeting consisted of:
 - ☐ 14 Cremated Remains
 - ☐ 5 full Burials

Extension

The HCC will meet at the Cemetery to discuss the next steps of the extension.

The full Parish Council will also be invited to the meeting to share knowledge and experience.

CH – To speak to contractors and receive quotes for the tendering process.

Correspondence:

There have been concerns raised by a member of the public about the number of items left on a memorial which is making it difficult for them to reach their loved one's memorial.

Previous action points:

The Burial Clerk received authorisation from the Huntingdon Parish Council regarding the archaeological survey. The work has been completed and the value of the Invoice was £5,672.50..

The Burial Clerk contacted the member of the public to discuss the complaint that the gardener had cut the hyacinths on their family members' grave as well as cut the daffodils under the memorial bench located at the cemetery. Following the conversation, she also spoke to the gardener who stressed the plants were no longer in a healthy condition and made the cemetery look untidy.

The Burial Clerk contacted the insurance provider with regards to security and adding an additional access point, please refer to the policy wording Minimum Standard of Physical Security requirements (attached).
Provided that adequate locks are fitted then this is acceptable.

The Burial Clerk has arranged for a Parking sign to be installed on the main gates to deter members of the public from using the cemetery car park if they are not visiting the Cemetery.

The Burial Clerk is to arrange for the current parking bay lines to be painted to increase their visibility.

Any Other Business

MD raised the point if a Huntingdon Resident has purchased the Grant of Exclusive right to burial (at the resident's rate) can this then be transferred to a non-resident? Ultimately leading to a Non-Resident benefiting from a reduced rate.

The Burial clerk is to inform the HCC of any such situations that may arise.

New Action points:

The HCC will meet at the cemetery to discuss the extension. They will also look at the condition of the remaining benches and if they are fit for purpose. Furthermore, they will do a walk around and look at the kerbing and ornaments left on the Graves/Ashes plots.

Date of next meeting: 11th October 2022.

Signed.....

Chair

Dated.....