

## **HUNTINGTON CEMETERY COMMITTEE**

### **MINUTES OF THE APRIL 2022 BOARD MEETING**

The general meeting of the Huntington Cemetery Committee (HCC) was held on Tuesday 05<sup>th</sup> April 2022 at the Huntington Community Centre, Strensall Road, Huntington at 7.00pm.

**Present:** Councillor D. Geogheghan-Breen (DB), Councillor G. Shann (GS), Councillor J. Shann (JS), Councillor A. Hawxby (AH), Councillor M. Duncanson (MD) and Ms Naurin Fatima (Burial Clerk).

**Apologies:** Councillor J Badenhorst (JB)

#### **Matters Arising:**

- The minutes of the last meeting dated 18<sup>th</sup> January 2022 were agreed and signed by the Chair.
- The accounts for 2021 / 2022 were presented.

It was agreed for completeness the accounts will need to be audited.

- The Clerk Report detailed the Interments since the last meeting consisted of:
  - ☐ 13 Cremated Remains
  - ☐ 2 full Burials
- In relation to the extension of the cemetery the burial clerk received a quote for the archaeological survey. Due to its value of £5,577.00 the burial clerk is to present the quote to the Full parish for approval at the next meeting.

JB emailed the burial clerk and requested the HCC members to consider the aesthetic design of the cemetery when we extend. We have a great opportunity to add some elements of gardening and landscaping to the design (trees, flowering beds etc.) to add to the tranquillity to the area. The HCC members agreed to meet at the cemetery to decide how these elements can be incorporated within extension.

For ease, details of the full planning application documents can be accessed with the link below;

<https://planningaccess.york.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OQIN9BSJIDF00>

## **Correspondence**

The Parish Clerk received a message on the Parish answerphone. A member of the public complained that the gardener had cut the hyacinths on their family members grave as well as cutting the daffodils under the memorial bench located at the cemetery.

The burial clerk is to contact the member of public to discuss the issue fully and report her findings to the HCC.

### **Previous action points:**

1. The burial clerk received permission from Huntingdon Parish Council for the installation of a new door for the total cost of £2,930 + VAT.

Now, that the HCC are not proceeding with installing a public toilet for users of the cemetery it was suggested an alternative option is to have a High-Level External Winding Handle installed to gain access to the garage. The burial clerk will contact suppliers to request quotes.

The Burial Clerk is also to contact the insurance provider and request details on the implications of having a second access point.

2. The HCC have decided against having a dedicated disabled parking bay at the cemetery as this will ultimately remove two parking spaces for users.

Instead, the burial clerk is to arrange for the current parking bay lines to be painted to increase their visibility.

3. The HCC met in February where the burial Clerk informed HCC members of what prices local cemeteries are charging. It was agreed a small increase will be implemented from 1<sup>st</sup> April 2022. (please see attached).

## **Any Other Business**

It was agreed the cemetery maintenance contractor is to seek authorisation from the burial clerk before arranging any work on behalf of the cemetery.

### **New Action points:**

The burial Clerk is to arrange for a Parking sign to be installed to deter members of the public from using the cemetery car park if they are not visiting the Cemetery.

The wording is as follows;

Huntington Cemetery Car Park.  
For use of Cemetery visitors only.  
Parking is limited to one hour.  
No return within 3 hours.  
Vehicles may be clamped.  
You could be liable to a £50 release fee.

**Date of next meeting:** 12<sup>th</sup> July 2022.

Signed.....  
Chair

Dated.....