

Minutes of the Huntington Cemetery Committee (HCC) Meeting held on Tuesday 10th December 2024 commencing at 7:00 pm in Huntington Community Centre

Present; Councillor A. Hawxby (AH), Councillor M.Gowland (MG), Councillor M. Duncanson (MD) and N Fatima (Burial Clerk).

Members of the public: 4

1 1.1 To receive apologies

Apologies received from Councillor D.Geogheghan-Breen (DB) due to annual leave

It was resolved to approve the apologies and reason for the absence.

2. To confirm the minutes of the meeting held on 10th September 2024 as a true and correct record

It was resolved to approve the minutes of the 10th September 2024 meeting as a true and accurate record and are signed and dated by the Chair.

3. To approve the accounts for Q3 2024/2025

The accounts for Q3 2024 / 2025 were presented. It was resolved to approve as a true and accurate representation of the current financial status.

4. To receive the Clerks Report

The Clerk provided an update on the management of the cemetery.

It was noted that, between 11th September 2024 and 10th December 2024, there had been 11 interments of cremated remains and 7 full burials.

In October, the bank account name was successfully changed to Huntington Parish Council (Cemetery).

Also in October, the meeting with Barratts took place, and an update was provided on the next stages of the housing development.

On 5th December, the Friends of Huntington Cemetery Committee, along with members of the Cemetery Committee, met with JPS to discuss a path to the rockery area. It was agreed to proceed with Option 2, with the path beginning on the left-hand side of the entrance.

The matter of flooding and waterlogged graves was discussed, and it was agreed that work would be undertaken to raise the path, which is prone to flooding.

Feedback was provided to the gardener regarding the condition of the cemetery, and a request was made for strimming to be carried out.

5. To receive an update on the condensed version of Rule 10

DB will provide an update in the next meeting.

6. To receive an update on the removal of ash trees due to disease

The tree surgeon will carry out an inspection on Saturday to assess the trees and determine whether further work is required

7. To discuss the disposal of the cemetery tractor and other assets

The Cemetery Committee met on 16th September and conducted a review of the asset register.

The next step is to take photographs and list them for sale.

8. To discuss the next steps for the extension

There is a need to appoint a Clerk of Works and issue a tender. We will identify a suitable organisation to oversee the tender process, distribute the plans, and manage the associated tasks.

Procurement training will be provided and all cemetery committee members are required to attend.

9. Correspondence

A request has been made to add a notice from a stonemason regarding safety checks. However, it has been noted that this cannot be done due to concerns about favouritism.

10. To confirm the date of the next meeting as 11th March 2025

The meeting finished at 7.50pm

Signed..... Dated.....

Chair