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Huntington Parish Council Grants Guidance

1. Introduction

Huntington Parish Council is committed to supporting local organisations and community initiatives. This guidance document is designed to help applicants successfully complete the Huntington Parish Council Grant Application Form.

2. What is a Grant?

A grant is a non-repayable financial award provided to an organisation, group, or body to support a specific initiative that aligns with the community's goals and objectives. These grants help foster community growth and benefit residents of Huntington Parish.

3. Eligibility and Funding Criteria

Huntington Parish Council provides grants under Section 137 of the Local Government Act 1972. This ensures that funds are used in a way that directly benefits the local community. Grants are typically awarded to organisations such as pre-schools, scout groups, pensioner groups, and other community-focused organisations.

Please note: Grants cannot be awarded to individuals for personal use, but projects that provide a clear benefit to the community may be eligible.

4. How to Apply

4.1. Organisation Eligibility

Your organisation should be a non-profit voluntary group with an open membership policy (i.e., no discrimination based on gender, race, religion, etc.). If your organisation is a registered charity, it must primarily serve the Huntington Parish community to be eligible.

4.2. Project Eligibility

We encourage applications for projects that provide clear community benefits. However, funding **is not** available for:

- Political activities
- Events or initiatives that can be self-funded through donations or other grants

All grant-funded projects must have a direct, positive impact on Huntington Parish residents.

4.3. What Can Be Funded?

including:

- Venue Hire
- Social Inclusion Projects
- Youth Activities
- Environmental Projects
- Equipment (Purchase or Hire)
- Promotional, Website Costs
- Transport Projects
- Safeguarding Training
- First Aid Equipment
- Regular expenses related to the operation of your group may be covered.

4.4. Other Funding Applications
If you have applied for other funding sources, please provide details, including the organisation applied to, the amount requested, and the outcome (if known).

4.5. Total Project Cost
Clearly outline the total cost of your project and provide supporting documentation, such as budget breakdowns or supplier quotes.

4.6. Grant Amount Requested
Specify the amount you are requesting from Huntington Parish Council and provide a breakdown of how the funds will be used.

4.7. Purpose of the Grant
To strengthen your application, consider using SMART objectives:
- **Specific** – Clearly define what you aim to achieve.
- **Measurable** – Describe how success will be evaluated.
- **Achievable** – Ensure the project is realistic given your resources.
- **Relevant** – Show how the project aligns with community needs.
- **Time-bound** – Set a timeline for project completion.

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5. Important Conditions
- **Timing:** Grants cannot be awarded retrospectively for events or projects that have already been completed.
- **Annual Limit:** Only one grant per organisation or project may be awarded within a financial year (April 1st - March 31st).
- **Community Impact:** The number of local residents benefiting from the grant will be taken into consideration.
- **Use of Funds:** Grants must be used for the purpose stated in the application. If circumstances change, written permission must be obtained before reallocating funds.
- **Feedback:** The Council may request a brief report on how the grant has benefited your organisation. This will be communicated in the decision letter.
- **Repayment:** If grant conditions are not met, the Council reserves the right to request repayment.

Thank you for your interest in the Huntington Parish Council Grant Scheme. We are here to support local initiatives that enrich our community. If you have any questions or need assistance with your application, please feel free to contact us.