



**Minutes of the Finance and Policy Committee Meeting held on Monday 11<sup>th</sup> March 2024 in  
 Huntington Community Centre at 6.30 pm**

<b>PRESENT:</b>	Councillor Y Safder (YS), Councillor D Geogheghan-Breen (DB), Councillor S Jobling (SJ) Councillor D Jobling (DJ ) and Lorraine Frankland (LF) – Parish Clerk/RFO
<b>APOLOGIES:</b>	Councillor K Orrell (KO)
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	15/03/2024
<b>DATE TO BE APPROVED:</b>	20/03/2024

ITEM	ACTION
40.	<p><b><u>To Note Apologies for Absence</u></b>            Councillor K Orrell (KO); absent due to attending CoYC meeting  <b><i>It was resolved to</i></b> approve all apologies and reasons for absence.</p>
41.	<p><b><u>To Note Declarations of Interest:</u></b>  <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u>            DJ and SJ declared and interest in item 46 and took no part in this decision.</p>
42.	<p><b><u>To consider staffing situation within Huntington Parish</u></b>            It was <b>Resolved</b> to; <b>Recommend</b> that; the Parish Council look to employ a deputy clerk for in the region of 16 hours per week, and subject to approval of Full Parish that this be investigated at a meeting of the F&amp;P committee on 27/04/24 to bring to the April Meeting</p>
43.	<p><b><u>To review the TUPE situation in regards to the Burial/Cemetery Clerk</u></b>            It was <b>Resolved</b> to; <b>Recommend</b> that; attendance at Full parish meetings be included in the job description, it was noted that the hours worked by the clerk might likely be exceeding seven per week and that Cllr MD should be asked to review the hours of the role with NF to ensure that both the Cemetery Clerk and MD are happy that the hours reflect the amount of work being asked of the Cemetery Clerk.             It was <b>Resolved</b> to; <b>Recommend</b> that; the contract should be signed asap as this matter has been outstanding for some time</p>
44.	<p><b><u>To Consider the Employment &amp; Personnel policies</u></b>            It was <b>Agreed</b> that; these be reviewed at the June F &amp; P meeting</p>
45.	<p><b><u>To consider any amendments to any existing polies</u></b>            It was <b>Agreed</b> that; to focus on the Policies Employment and Personnel section items 73 – 101 and bring them to the April meeting.</p>
46.	<p><b><u>To Consider funding situation for community buildings</u></b>            It was <b>Recommended</b> that; the quote from Judges for £1,812.00 for upgrading the lighting at Orchard park be directly met by the Parish Council</p>
47.	<p><b><u>To Confirm Date, Time and Venue for Next Finance and Policy Committee Meeting</u></b>            Next Finance and Policy Committee Meeting to be held on Monday 27<sup>th</sup> March 2024 at 7:00pm at Huntington Community Centre, 26 Strensall Road, Huntington, York YO32 9RG  <b><i>Meeting closed at 8:13pm</i></b></p>